



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING OCTOBER 27, 2020 - 4:00 p.m.

**ROLL CALL
INVOCATION
PLEDGE OF ALLEGIANCE**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA**

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

1. **PUBLIC COMMENT — PRESIDENT LUEVANO** (pgs. 7-8)
Standing Item: Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Operations Policy Elections, Officers and Terms SOG § 4.2.6.3.).
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2. **RECOGNITION OF RETIRING BOARD MEMBERS — DIRECTORS HARRIS, HOFFMAN AND LUEVANO — CHIEF ABBOTT** (pgs. 9-10)
Recurring Item: Opportunity to recognize the retiring members for their service to the District.
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ACTION AGENDA

CONSENT ITEMS:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

3. **APPROVE REGULAR BOARD MEETING MINUTES, SEPTEMBER 2020** (pgs. 11-18)
Standing Item: Review and approve minutes from September meeting as presented.
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4. **REVIEW AND ACCEPT FINANCIAL REPORT FOR SEPTEMBER 2020** (pgs. 19-28)
Standing Item: Review and Accept Financial Report for September as presented.
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5. **REVIEW AND ACCEPT POLICIES & PROCEDURES:** (pgs. 29-66)
Standing Item:
a) Career Development – Non-Safety Certification Program: Revised Program as attached.
6. **MONTHLY OPERATIONS ACTIVITY REPORT – SEPTEMBER 2020** (pgs. 67-78)
Standing Event: Monthly Report demonstrating Call Mix, Turnout Time, Call by Unit, Transports, Total Response Times, Aid Received & Provided, Monthly Inspection Report, Health & Safety – Injuries & Accidents and Turnover of Care statistics.
7. **REVIEW AND ACCEPT 1ST QUARTER EMERGENCY SERVICE OVERTIME TRACKING REPORT** (pgs. 79-84)
Quarterly Report: Review and accept report that indicates overtime expenditures are at approximately 52.21% of budgeted amounts, with \$320,000 outstanding for Mutual Aid, which will reduce overtime to 22.08% when reimbursed; the adjust will bring overtime 3% below the current quarter percentage.
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8. **REVIEW AND ACCEPT 3RD QUARTER CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS** (pgs. 85-92)
Quarterly Report: Review and accept report that reflects customer satisfaction reports returned are 98% in the “excellent” range, with 27% (81) surveys returned.
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9. **2020 ANNUAL OVERVIEW OF DISTRICT FACILITIES** (pgs. 93-96)
Recurring Report: Report from Facilities Coordinator outlining facilities needs and direction for 2020.
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Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



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ACTION ITEMS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Items will commence at the time announced in the Agenda or as soon thereafter as such matter can be heard.

10. **PUBLIC HEARING DATE/TIME CERTAIN — OCTOBER 27, 2020 (4:15 P.M.) TO REVIEW AND APPROVE RESOLUTION 2020-13 ADOPTING AMBULANCE FEE SCHEDULE AND AMBULANCE TRANSPORT REVENUE POLICY — D/C MAHR AND CHIEF ABBOTT** (pgs. 97-104)
➤ *Recurring Item:* Review and approve Resolution 2020-13 adopting Ambulance Fee Schedule and Ambulance Transport Revenue Policy in keeping with direction of Board from August 2020 meeting.
11. **PUBLIC HEARING DATE/TIME CERTAIN — OCTOBER 27, 2020 (4:25 P.M.) TO REVIEW AND APPROVE RESOLUTION 2020-14 ADOPTING COST RECOVERY FEE SCHEDULE AND COST RECOVERY POLICY — D/C MAHR AND CHIEF ABBOTT** (pgs. 105-18)
➤ *Recurring Item:* Review and approve Resolution 2020-14 adopting Cost Recovery Fee Schedule and Cost Recovery Policy in keeping with direction of Board from August 2020 meeting.
12. **PUBLIC HEARING DATE/TIME CERTAIN — OCTOBER 27, 2020 (4:35 P.M.) TO REVIEW AND APPROVE ORDINANCE 2020-01 ADOPTING THE FIRE PREVENTION FEE ORDINANCE, FIRE PREVENTION FEE SCHEDULE AND FIRE PREVENTION FEE POLICY & APPENDICES — FM FIERI CHIEF ABBOTT** (pgs. 119-34)
➤ *Recurring Item:* Review and approve revised Ordinance 2020-01 adopting the Fire Prevention Fee Schedule and Fire Prevention Fee Policy & Appendices in keeping with direction of Board from August 2020 meeting.
13. **REVIEW AND APPROVE FACILITIES REPLACEMENT PLAN POLICY AND ATTACHMENTS — CHIEF ABBOTT** (pgs. 135-142)
➤ *New Item:* Review and approve Plan, Policy and Attachments as presented. There will be presentation with this item.
14. **REVIEW AND APPROVE ACCELERATED FILLING OF FF/PM POSITIONS — CHIEF ABBOTT** (pgs. 143-44)
➤ *New Item:* Review and approve request to allocate up to \$30,000 from Contingency funds to fill three positions in December.
15. **REVIEW AND APPROVE RESOLUTION 2020-15 ADOPTING AN UPDATED PAY SCHEDULE — FM JUUL AND CHIEF ABBOTT** (pgs. 145-48)
➤ *Recurring Item:* Review and approve Resolution 2020-15 adopting revised Pay Schedule document as required by California Code of Regulations §570.5 and which is being amended due additions of and changes in job classifications.
16. **APPROVE MEETING SCHEDULE AND PLACE FOR NORTH COUNTY FIRE PROTECTION DISTRICT BOARD MEETINGS FOR THE YEAR 2021 — CHIEF ABBOTT AND B/S STEPHEN-PORTER** (pgs. 149-50)
➤ *Annual Item:* Review and approve new meeting schedule for 2021.
17. **REVIEW AND CONSIDER NOMINATIONS FOR LAFCO SPECIAL DISTRICT ADVISORY COMMITTEE — CHIEF ABBOTT** (pgs. 151-54)
➤ *Recurring Event:* Review options for making a nomination to the LAFCO Special District Advisory Committee.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

18. There are no Discussion Agenda items for the October 27, 2020 Board meeting. (pgs. 155-56)



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STANDING DISCUSSION ITEMS:

All items listed under the Standing Discussion Items are presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 157-58)
 - “Employer Obligation to Report COVID-19 Exposure in the Workplace – Assembly Bill 685 Expands Cal/OSHA Authority”
- **WRITTEN COMMUNICATION** (pgs. 159-60)
 - **BOARD RECOGNITION PROGRAM**
- **NEWS ARTICLES** (pgs. 161-86)
- **COMMENTS/QUESTIONS:** (pgs. 187-88)
- **STAFF:**
 - Chief Abbott
 - Other Staff
- **BOARD**
- **BARGAINING GROUPS**
- **PUBLIC COMMENT**

CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

- CS-1. **ANNOUNCEMENT — PRESIDENT LUEVANO:** (pgs. 189-90)
➤ An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. **CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION — GOVERNMENT CODE §54956.9 — CHIEF ABBOTT:**
➤ Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code §54956.9 – one case.
- CS-3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF ABBOTT:**
➤ PROPERTY LOCATION: 311 Minnesota, Fallbrook, CA 92028;
PARTIES: North County Fire Protection District (Seller);
UNDER NEGOTIATION: Terms of Cell Lease/Purchase;
DISTRICT NEGOTIATORS: Chief Abbott, FM Juul, District Counsel James
- CS-4. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF ABBOTT:**
➤ PROPERTY LOCATION: 4157 Olive Hill Road, Fallbrook, CA 92028;
PARTIES: North County Fire Protection District (Seller);
UNDER NEGOTIATION: Terms of Purchase;
DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James



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CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF ABBOTT:

➤ NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS:
CHIEF ABBOTT, DISTRICT COUNSEL JAMES, Special Counsel Rogers

CS-6. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:

➤ FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
CHIEF ABBOTT, DISTRICT COUNSEL JAMES, Special Counsel Rogers

CS-7. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:

➤ FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
CHIEF ABBOTT, DISTRICT COUNSEL JAMES, Special Counsel Rogers

CS-8. EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957:

➤ FIRE CHIEF/CEO DISTRICT NEGOTIATOR:
DISTRICT COUNSEL JAMES

CS-9. REPORT FROM CLOSED SESSION — PRESIDENT LUEVANO

ADJOURNMENT

SCHEDULED MEETINGS

The next Board meeting is Tuesday, **December 1, 2020** at 9:00 a.m. at FPUD. This is a Board education meeting.

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was **October 23, 2020.**"

Board Secretary Loren Stephen-Porter:



Date: October 23, 2020