

NORTH COUNTY FIRE PROTECTION DISTRICT

ORDINANCE NO. 2020-01



AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, CALIFORNIA, ESTABLISHING A SCHEDULE OF FIRE PREVENTION SERVICES AND ACTUAL FEES AND ESTABLISHING STAND-BY FEES FOR CERTAIN PUBLIC EVENTS AND REPEALING FIRE PREVENTION FEE ORDINANCE 2018-01

ARTICLE I. The North County Fire Protection District has incurred unreimbursed discretionary development costs and is anticipating that further new discretionary development will occur within the District which will place a greater demand on the existing staffing resources of the Fire Prevention Bureau. Also, escalating demands have been placed upon personnel in conducting increasingly numerous and complex inspections.

ARTICLE II. The North County Fire Protection District is charged with the responsibility of providing fire, rescue and emergency medical services pursuant to California Health & Safety Code §1.11.2.1.1(2) of the California Fire Code.

ARTICLE III. The North County Fire Protection District incurs additional costs in lost personnel hours and expended District resources when said services are of a recurrent nature and/or the result of discretionary development. The District charges fees to recover costs incurred for the provision of said services, however, said fees require periodic revision to reflect current personnel costs.

ARTICLE IV. The Fire Chief/CEO may impose a fee to cover the cost of any service which the District provides or the cost of enforcing any regulation for which the fee is charged, pursuant to Health & Safety Code §§13916, 14930; Government Code §§ 25845, 66014. The District may recover costs for violations of State and Local fire codes pursuant to the San Diego County Consolidated Fire Code §§ 104.12, 104.12.1, 105.3.9.

ARTICLE V. Fire Prevention Service Fees are based upon the actual costs incurred by the fire agency, which are based upon the total compensation of the employee(s) providing a particular service and include total personnel hours utilized for plan review, file review, database information entry, mapping updates, travel to and from the site, written response and site inspection.

ARTICLE VI. Stand-by fees are based upon the actual costs incurred by the fire agency, based upon the total compensation of the employee(s) providing a particular service and includes total personnel hours utilized for emergency stand-by services relating to fire, rescue and emergency medical services and enforcing applicable codes pertaining to fire and panic safety.

ARTICLE VII. The actual fee shall be paid by the applicant to the District at time of application, request for stand-by coverage or submittal to cover the actual costs in accordance with the aforementioned schedule for an inspection or plan review or any other services listed on the Fee Schedule.

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ARTICLE VIII. The actual cost for the provision of said services shall not exceed the actual cost incurred by the District.

ARTICLE IX. In the event fees are not paid at the time of application or upon request for additional fees, the District shall not be obligated to process, approve or take further action on renewable permits, installation, removal, activity or alteration permits, inspections, plan reviews or to provide other services necessitating a fee as delineated in the Fee Schedule.

ARTICLE X. The Board of Directors hereby declares that should any section, paragraph, sentence or word of this Ordinance or of the Fee Schedule referenced herein be declared for any reason to be invalid, it is the intent of the Board that it would have adopted all other portions of this Ordinance independent of the elimination there from of any such portion as may be declared invalid.

ARTICLE XI. The Board of Directors of the North County Fire Protection District does hereby approve the adoption of the attached Schedule of Services and Fees therefore (**Appendices**), to become effective **December 1, 2020**. This Ordinance shall be published according to law.

ARTICLE XII. Ordinance 2018-01 is hereby repealed.

ADOPTED, SIGNED AND APPROVED by the Board of Directors of the North County Fire Protection District, County of San Diego, State of California, on this **27th day of October, 2020**, by the following **Roll Call Vote**:


AYES: Directors Harris, Hoffman, Luevano, Munson and Van Doorn

NOES: None

ABSENT: None

ABSTAIN: None

RECUSED: None


Fred Luevano, Board President

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AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, CALIFORNIA, ESTABLISHING A SCHEDULE OF FIRE PREVENTION SERVICES AND ACTUAL FEES AND ESTABLISHING STAND-BY FEES FOR CERTAIN PUBLIC EVENTS AND REPEALING FIRE PREVENTION FEE ORDINANCE 2018-01

ATTEST:

I **HEREBY CERTIFY** that the foregoing is a true and correct copy of the Ordinance duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **27th day of October, 2020**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **27th day of October, 2020**.

A handwritten signature in blue ink that reads "Loren A. Stephen-Porter". The signature is written in a cursive style.

Loren Stephen-Porter
Board Secretary

Official Seal



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

ADMINISTRATION
BUSINESS MANAGEMENT
TAXES AND REVENUE

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FIRE PREVENTION FEES

1.0. **PURPOSE:**

- 1.1. To describe the procedures for the establishment, collection and management of Fire Prevention and Stand-by Fees.

2.0. **POLICY:**

- 2.1. As a condition of reviewing plans for discretionary development and enforcement of the fire code, the District will collect fees to cover costs incurred for provision of these services, pursuant to the Fee Schedule Ordinance.
- 2.2. As a condition to meet requests at contracted and/or for-profit events for Standby Services of engine companies, emergency medical and overhead resources availability on site for the duration of a specific event, the District will collect fees to cover costs incurred for provision of these services, pursuant to the Fee Schedule Ordinance.
- 2.3. In accordance with this Ordinance, the District shall not be obligated to review, approve or take action, or provide any service necessitating a fee, on any activity or service delineated in the Fee Schedule, for which the fee indicated has not been remitted or for which additional fees are required.

3.0. **AUTHORITY:**

- 3.1. The Fire Chief/CEO may impose a fee to cover the cost of any service which the District provides or the cost of enforcing any regulation for which the fee is charged, pursuant to Health & Safety Code §§ 13146, 13916, 14930; Government Code §§ 25845, 66014. The District may recover costs for violations of State and Local fire codes pursuant to the San Diego County Consolidated Fire Code §§ 104.12, 104.12.1., 105.3.9.
- 3.2. The North County Fire Protection District is charged with the responsibility of providing fire, rescue and emergency medical services pursuant to California Health & Safety Code §13862 to enforcing applicable codes pertaining to fire and panic safety and other regulations of the State Fire Marshal pursuant to §13146 of the California Health & Safety Code and §1.11.2.1.1.(2) of the California Fire Code. The District has established an approved Fee Schedule.



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FIRE PREVENTION FEES

4.0. PROCEDURE:

4.1. ESTABLISHMENT OF FEE SCHEDULE:

4.1.1. **FIRE PREVENTION FEES:** Fire Prevention Fees are based upon the actual personnel (Appendix 'A') and overhead administrative costs (Appendix 'B') incurred for services provided. Personnel costs are determined by multiplying the total hourly compensation (including benefits) by the average time required to complete the specified assignment. The total time allotment includes the total time required to review plans, enter database information, travel to and from the site and conduct a site inspection (Appendices 'C' and 'D').

4.1.2. **STAND-BY FEES:** Stand-by Fees are based upon the actual personnel (Appendices 'C' and 'D') and overhead administrative costs incurred for services provided. The total time allotment includes the total time required to travel to site, set up, render services for the entire period on site, deliver care or services on site, travel from the site back to District station.

4.2. PAYMENT OF FEES:

4.2.1. **PLAN REVIEW, CONSTRUCTION AND OTHER SERVICE FEES:** Payment for these services provided is collected at time of request for service or plan submittal. Payments made by check or money order shall be to the North County Fire Protection District. A receipt shall be provided, which shall identify the purchaser and project in question.

4.2.2. **ADDITIONAL AND COST RECOVERY FEES:** If the estimated fees remitted are found to be insufficient to compensate the District for actual personnel costs incurred, the District will require the payment of additional fees by the applicant in order to process or complete the specified service(s). The District will also collect the cost to recover unpaid fees.

4.2.3. **NON-COMPLIANCE INSPECTION FEES:** Fees for non-compliance inspections must be submitted prior to rescheduling of a re-inspection. A non-compliance inspection is defined as a second and any subsequent inspection.

4.2.4. **SERVICES GENERATED BY OUTSIDE AGENCIES:** Fees for services generated by outside agencies (i.e. DPLU or DPW) as a result of a request for agency

Exhibit "A"



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

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FIRE PREVENTION FEES

recommendation or similar request are billed to the responsible party (owner, developer, etc.). Said responsible party is to be notified that no future action will be taken by the District on subject project until payment has been received for such services. At such time as payment has been received, a receipt shall be provided, which shall identify the purchaser and project in question.

4.3. RECORDKEEPING:

- 4.3.1. Fee collection shall be recorded in the current recordkeeping/financial database for the subject property or event.



NORTH COUNTY FIRE PROTECTION DISTRICT



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Appendix A

FULLY BURDENED PERSONNEL COST BREAKDOWN				
Rank	Fire Marshal	Deputy Fire Marshal	Fire Prevention Officer	Administrative Specialist
Total Compensation	\$260,809.40	\$149,538.00	\$138,866.60	\$78,204.00
		unfilled position		unfilled position
Total	\$260,809.40		\$138,886.60	\$78,204.00
divided by 2080 hours		2080	2080	2080
Equals the hourly rate	\$125.39	\$71.89	\$66.77	\$37.60
			Part Time Admin	\$18.80



NORTH COUNTY FIRE PROTECTION DISTRICT



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Appendix B

ADMINISTRATIVE INCIDENTAL COST BREAKDOWN							
Expense	Cost	Per	Divided by Unit/Type	Unit Cost	# of Units	Annual Hours	Cost Per Hour
Building Lease	\$85,750.68	year	12 employees	\$ 7,145.89	1	2080	\$ 3.44
SDG&E	\$10,800.00	year	10 employees	\$1,080.00	1	2080	\$ 0.52
FPUD	\$4,002.00	year	10 employees	\$400.20	1	2080	\$ 0.19
Mitel Phones	\$6,420.00	year	14 phones	\$458.57	1	2080	\$ 0.22
AT&T Fax	\$215.00	year	5 employees	\$43.00	1	2080	\$ 0.02
Office Supplies	\$6,300.00	year	10 employees	\$630.00	1	2080	\$ 0.30
Admin Charges (101-102)	\$27,737.00	year	12 employees	\$ 2,311.42	1	2080	\$ 1.11
Subtotal for Expenses							\$ 5.80
Individual Expenses							
Verizon Cell Phones	\$ 2,016.00	year	2	\$ 1,008.00		2080	\$ 0.48
Ipads	\$ 1,368.00	year	3	\$ 456.00	1	2080	\$ 0.22
Computer: Hard/Software	\$ 30,000.00	year	69	\$ 434.78	1	2080	\$ 0.21
Computer Support	\$ 120,000.00	year	69	\$ 1,739.13	1	2080	\$ 0.84
Vehicle (15,000*.575)	\$ 8,250.00	year	3	\$ 2,750.00	1	2080	\$ 1.32
Code Books	\$ 1,400.00	year	2	\$ 700.00	1	2080	\$ 0.34
Training	\$ 5,500.00	year	2	\$ 2,750.00	1	2080	\$ 1.32
Subscriptions/Member	\$ 4,000.00	year	2	\$ 2,000.00	1	2080	\$ 0.96
Admin Support-Supervisor*	\$ 2,080,476.89	year	5.00%	\$ 104,023.84	1	2080	\$ 50.01
Subtotal for Individual Expenses							\$ 55.70
Total Admin Hourly Rate							\$ 61.51

* Includes 9 Admin Support/Supervisory Staff



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Appendix C

Basic Description	Duty	Hourly Average				Hourly Personnel Rate	Total Personnel Cost	Cost Recovery Fee	Vehicle Rates	Hourly Admin Rate	Total Admin Cost	New 2020 Fee (Rounded to the nearest \$)
		Review Time	Data Entry	Travel Time	Total Time							
1	Service Letter for TPM/Minor Subdivision (5 Parcels or Less)	FM	1.50	0.25	0.50	2.25	125.39	282.13		61.51	138.40	\$ 421.00
2	Service Letter for TM/Major Subdivison (6 Parcels or More)	FM	2.00	0.25	0.50	2.75	125.39	344.82		61.51	169.15	\$ 514.00
3	TPM/Minor Subdivision Letter Renewal	FM	1.00	0.25		1.25	125.39	156.74		61.51	76.89	\$ 234.00
4	TM/Major Subdivision Letter Renewal	FM	1.50	0.25		1.75	125.39	219.43		61.51	107.64	\$ 327.00
5	Final Map/Mylar Review	FM	1.00	0.25		1.25	125.39	156.74		61.51	76.89	\$ 234.00
6	Release of Map Covenants	FM	1.00	0.25	0.50	1.75	125.39	219.43		61.51	107.64	\$ 327.00
7	Cellular Sites	FM	1.50	0.25	0.50	2.25	125.39	282.13	6.39	61.51	138.40	\$ 427.00
8	Major Use Permit (MUP) or Site Plan (STP)	FM	1.50	0.25	0.50	2.25	125.39	282.13		61.51	138.40	\$ 421.00
9	Fire Protection Plans or Enviromental Review	FM	3.00	0.25	0.50	3.50	125.39	438.87	6.39	61.51	215.29	\$ 661.00
10	Fire Protection Plan TPM Letter Review (no mitigation)	FM	1.5	0.25	0.5	2.00	125.39	250.78		61.51	123.02	\$ 374.00
11	L Grading Plan	FM	1.50	0.25		1.75	125.39	219.43		61.51	107.64	\$ 327.00
12	AD, VAR, VAC or ZAP	FM	1.00	0.25	0.50	1.75	125.39	219.43		61.51	107.64	\$ 327.00
13	Improvement Plans - PRD	FM	1.75	0.25		2.00	125.39	250.78		61.51	123.02	\$ 374.00
14	Remote Water Meter	FM	1.00	0.25	0.50	1.75	125.39	219.43	6.39	61.51	107.64	\$ 333.00
15	Site Plan Review - Single Occupancy	FM	1.25	0.25	0.50	2.00	125.39	250.78		61.51	123.02	\$ 374.00
16	Code Appeal	FM	1.25	0.25		1.50	125.39	188.09		61.51	92.27	\$ 280.00
17	Consultation (Min 1 Hour)	FM	1.00			1.00	125.39	125.39		61.51	61.51	\$ 187.00
18	Gate Plans	FPO	0.25	0.25	0.50	1.00	66.76	66.76	6.39	61.51	61.51	\$ 135.00
19	Grading Plan	FM	1.00	0.25	0.50	1.75	125.39	219.43	6.39	61.51	107.64	\$ 333.00
20	Grading Plan Resubmittal	FM	0.25	0.25		0.50	125.39	62.70		61.51	30.76	\$ 93.00
21	New Residential or > 50% Remodel	FPO	2.50	0.25	0.50	3.25	66.76	216.97	6.39	61.51	199.91	\$ 423.00
22	Residential Resubmittal	FPO	0.75	0.25		1.00	66.76	66.76		61.51	61.51	\$ 128.00
23	Residential PRD, Each Addition Unit	FPO	1.50	0.25	0.50	2.25	66.76	150.21	6.39	61.51	138.40	\$ 295.00
24	Room Addition or T.I. < 50% Without Sprinklers	FPO	1.50	0.25	0.50	2.25	66.76	150.21	6.39	61.51	138.40	\$ 295.00
25	Barns & Outbuildings	FPO	2.00	0.25	0.50	2.75	66.76	183.59	6.39	61.51	169.15	\$ 359.00
26	Commercial Plans	FM	3.75	0.25	0.50	4.50	125.39	564.26	6.39	61.51	276.80	\$ 847.00
27	Commercial T.I. >2000 Sq. Ft. &/or > 50% Major Improvements	FM	3.00	0.25	0.50	3.75	125.39	470.21	6.39	61.51	230.66	\$ 707.00
28	Commercial Plan T.I.< 2000 Sq. Ft. minor improvements	FM	1.50	0.25	0.50	2.25	125.39	282.13	6.39	61.51	138.40	\$ 427.00
29	Solar Commercial Plan Submittal	FM	1.50	0.25	0.50	2.25	125.39	282.13		61.51	138.40	\$ 421.00
30	Solar/Other <10kw	FPO	1.00	0.25	0.50	1.75	66.76	116.83	6.39	61.51	107.64	\$ 231.00
31	Commercial Plan Resubmittal	FM	1.25	0.25	0.50	2.00	125.39	250.78		61.51	123.02	\$ 374.00

Basic Description	Duty	Hourly Average				Hourly Personnel Rate	Total Personnel Cost	Cost Recovery Fee	Vehicle Rates	Hourly Admin Rate	Total Admin Cost	New 2020 Fee (Rounded to the nearest \$)
		Review Time	Data Entry	Travel Time	Total Time							
32 Residential Fire Sprinklers, 13-D or 13-R	FPO	1.50	0.25	0.50	2.25	66.76	150.21		6.39	61.51	138.40	\$ 295.00
33 Residential Fire Sprinklers - PRD, Each Additional Unit	FPO	1.00	0.25	0.50	1.75	66.76	116.83		6.39	61.51	107.64	\$ 231.00
34 Residential Fire Sprinkler Plan Resubmittal	FPO	0.50	0.25		0.75	66.76	50.07			61.51	46.13	\$ 96.00
35 Commercial Fire Sprinklers	FM	3.50	0.25	0.50	4.25	125.39	532.91		6.39	61.51	261.42	\$ 801.00
36 Underground Sprinkler Systems	FM	1.50	0.25	0.50	2.25	125.39	282.13		6.39	61.51	138.40	\$ 427.00
37 Underground Sprinkler System Additional Inspection	FM	0.50	0.25	0.50	1.25	125.39	156.74		6.39	61.51	76.89	\$ 240.00
38 Commercial Sprinkler Resubmittal	FM	0.75	0.25		1.00	125.39	125.39			61.51	61.51	\$ 187.00
39 Commercial Sprinkler Tenant Improvement	FM	1.50	0.25	0.50	2.25	125.39	282.13		6.39	61.51	138.40	\$ 427.00
40 Special Fire Protection Installations	FM	2.25	0.25	0.50	3.00	125.39	376.17			61.51	184.53	\$ 561.00
41 Special Hazard Installations	FM	2.25	0.25	0.50	3.00	125.39	376.17		6.39	61.51	184.53	\$ 567.00
42 Fire Alarm System	FM	2.25	0.25	0.50	3.00	125.39	376.17		6.39	61.51	184.53	\$ 567.00
43 Fire Alarm - Pre-Wire Inspection	FPO	1.00	0.25	0.50	1.75	66.76	116.83		6.39	61.51	107.64	\$ 231.00
44 Stamp Transfer	FPO	0.25			0.25	66.76	16.69			61.51	15.38	\$ 32.00
45 Business License Inspection	FPO	0.75		0.50	1.25	66.76	83.45		6.39	61.51	76.89	\$ 167.00
46 Pre-License Inspection/Consultation (Residential Care)	FPO	1.50	0.25	0.50	2.00	66.76	105.10		6.39	61.51	67.40	\$ 179.00
47 Non-Compliance Re-Inspection	FPO	1.00	0.25	0.50	1.75	66.76	116.83	18.50	6.39	61.51	107.64	\$ 249.00
48 Non-Compliance Weed Abatement Re-Inspection	FPO	1.75	0.25	0.50	2.50	66.76	166.90	18.50	6.39	61.51	153.78	\$ 346.00
49 Forced Weed Abatement Administrative Fee	FPO	5.00	0.25	0.50	5.75	66.76	383.87	18.50		61.51	353.68	\$ 756.00
50 Annual Burn Permit Inspection Fee	FPO	0.25	0.25	0.50	1.00	66.76	66.76		6.39	61.51	61.51	\$ 135.00
51 Special Event Permit Review	FPO	1.00	0.25		1.25	66.76	83.45			61.51	76.89	\$ 160.00
52 Other Services Not Listed (Min 1 Hr) Per Hour	FM	1.00			1.00	125.39	125.39			61.51	61.51	\$ 187.00
53 Event Staff-Fire Prevention (Min 1 Hr) Per Hour	FPO	1.00			1.00	66.76	66.76			61.51	61.51	\$ 128.00
54 Apartment Inspection Small Complex 10 or Less	FPO	1.00	0.25	0.50	1.75	66.76	116.83	18.50	6.39	61.51	107.64	\$ 249.00
55 Apartment Inspection Med 11 to 50 Units	FPO	2.00	0.25	0.50	2.75	66.76	183.59	18.50	6.39	61.51	169.15	\$ 378.00
56 Apartment Inspection Large > 50 Units	FPO	2.50	0.25	0.50	3.25	66.76	216.97	18.50	6.39	61.51	199.91	\$ 442.00
57 Hotel/Motel/Lodging	FPO	1.00	0.25	0.50	1.75	66.76	116.83	18.50	6.39	61.51	107.64	\$ 249.00
58 Care Facility 7 to 20 Beds	FPO	1.00	0.25	0.50	1.75	66.76	116.83	18.50	6.39	61.51	107.64	\$ 249.00
59 Care Facility > 20	FPO	2.00	0.25	0.50	2.75	66.76	183.59	18.50	6.39	61.51	169.15	\$ 378.00
60 Large Child Care Facility	FPO	1.00	0.25	0.50	1.75	66.76	116.83	18.50	6.39	61.51	107.64	\$ 249.00
61 School Inspection E Occupancies - Mandated	FPO	1.00	0.25	0.50	1.75	66.76	116.83	18.50	6.39	61.51	107.64	\$ 249.00
62 "S" Occupancies - Mandated	FPO	1.00	0.25	0.50	1.75	66.76	116.83		6.39	61.51	107.64	\$ 231.00
63 Ambulance Standby per hour rate (with 1 hour minimum)						41.80	49.50	49.50		11.64	11.64	\$ 103.00
64 Battalion Chief Standby - per hour rate (with 1 hour minimum)						22.99	78.41	78.41		17.40	17.40	\$ 119.00
65 Brush Engine Standby - per hour rate (with 1 hour minimum)						126.50	285.27	285.27		63.30	63.30	\$ 475.00
66 Engine Standby - per hour rate (with 1 hour minimum)						140.00	285.27	285.27		63.30	63.30	\$ 489.00
67 Annexation Fees												\$ 1,000.00
Annexation Fees												\$ 500.00
Annexation Fees												\$ 1,000.00
68 Cost Recovery Billing Fee (For those items marked with)												\$ 18.50



NORTH COUNTY FIRE PROTECTION DISTRICT



October 27, 2020

Appendix D

PLAN REVIEW, CONSTRUCTION and SERVICE FEES

DEVELOPMENT PLAN REVIEW (Includes plan review & written response if applicable)		FEE DESCRIPTION	Aver. Rev. Insp. & Travel Time (in hrs.)	Total Fee
1	Service Letter for TPM/Minor Subdivision (5 Parcels or Less)	Review of access, water supply, clearance & fire code requirements for subdivisions. Includes standard condition letter.	2.25	\$ 421.00
2	Service Letter for TM/Major Subdivision (6 Parcels or More)	Review of access, water supply, clearance & fire code requirements for subdivisions.	2.75	\$ 514.00
3	TPM or Minor Subdivision Service Letter Renewal	Review of access, water supply, clearance & fire code requirements for subdivisions.	1.25	\$ 234.00
4	TM or Major Subdivision Service Letter Renewal	Review of access, water supply, clearance & fire code requirements for subdivisions.	1.75	\$ 327.00
5	Final Map/Mylar Review	Review of access, water supply, clearance & fire code requirements for subdivisions. Includes standard condition letter.	1.25	\$ 234.00
6	Release of Map Covenants	Site inspection and written confirmation of installation of covenanted improvements.	1.75	\$ 327.00
7	Cellular Sites	Review of access, water supply and fire code compliance.	2.25	\$ 427.00
8	Major Use Permit (P or MUP) or Site Plan (S or STP)	Review of plan for access, water supply, clearance and fire code requirements for a MUP or STP.	2.25	\$ 421.00
9	Fire Protection plans or Environmental Review: Mitigated Negative Declaration	Review & comment of project's fire impacts & proposed mitigation.	3.50	\$ 661.00
10	Fire Protection Plans TPM Letter Review (no mitigation)	Review and comment on project's fire impacts. Small project with no mitigating factors or findings.	2.00	\$ 374.00
11	Light Grading Plan	Review of access, building setback, and water supply requirements.	1.75	\$ 327.00
12	Administrative (AD), Variance (VAR), Vacation Review (VAC), or Zoning (ZAP)	Review of access, water supply and fire code compliance for zoning (ZAP), variance (VAR) and vacation (VAC) requests.	1.75	\$ 327.00
13	Improvement Plans Planned Residential Development (PRD)	Review of roadway, turnaround, building setback, access, and water supply requirements.	2.00	\$ 374.00
14	Remote Water Meter	Review of accessibility to parcel, water supply requirements, and future subdivision.	1.75	\$ 333.00
15	Site Plan Review (single occupancy)-Conceptual/Consultation	Conceptual review of site plan for access, water supply, clearance and fire code requirements for a single occupancy.	2.00	\$ 374.00
16	Code Appeal/Alternative Materials & Methods Request	Review of stipulated code conditions and proposed mitigation/compare to industry standards & mitigation strategies.	1.50	\$ 280.00
17	Consultation (min 1 hour)	Request review of project for code requirements.	1.00	\$ 187.00
18	Gate Plans	Review gate plans for code requirements and (1) inspection.	1.00	\$ 135.00

PLAN REVIEW, CONSTRUCTION and SERVICE FEES

DEVELOPMENT PLAN REVIEW (Includes plan review & written response if applicable)		FEE DESCRIPTION	Aver. Rev. Insp. & Travel Time (in hrs.)	Total Fee
19	Grading Plan Submittal	Grading plan submittal.	1.75	\$ 333.00
20	Grading Plan Re-Submittal	Second grading plan submittal and all subsequent re-submittals.	0.50	\$ 93.00
21	New Residential Construction or Room Addition > 50% Remodel	Review of plans for fire & building code compliance for new residential construction and 1 field inspection each (site, rough & final).	3.25	\$ 423.00
22	Residential Plan Re-submittal - New or Remodel	Second residential plan submittal and all subsequent re-submittals/stamp transfer.	1.00	\$ 128.00
23	Residential Building Plans (PRD), Each Additional Unit	Review of site plan for fire & building code compliance for new construction and 1 field inspection each (rough & final).	2.25	\$ 295.00
24	Room addition or Tenant Improvement < 50% Remodel Without Sprinklers	Review of plans for fire & building code compliance for new construction and 1 field inspection each (site & final).	2.25	\$ 295.00
25	Barns and Outbuildings (Garages)	Review of plans for fire & building code compliance for new construction and 1 field inspection each (site & final).	2.75	\$ 359.00
26	Commercial Building Plans	Review of plans for fire & building code compliance for new commercial construction and 1 field inspection each (site & final).	4.50	\$ 847.00
27	Commercial TI > 2000 sq.ft. and/or >50% Major Improvements	Review of plans for remodels or additions to commercial buildings with major improvements or change of occupancy classification.	3.75	\$ 707.00
28	Commercial TI < 2000 sq. ft. Minor Improvements	Review of plans for commercial remodels w/ minor improvements. No change of occupancy classification.	2.25	\$ 427.00
29	Solar Commercial Plan Submittal	Review of plans for commercial solar photovoltaic systems.	2.25	\$ 421.00
30	Solar/Other <10KW	Review of required plan checks for misc. solar photovoltaic installations.	1.75	\$ 231.00
31	Commercial Plan Re-Submittal	Second plan submittal and all subsequent re-submittals.	2.00	\$ 374.00

PLAN REVIEW, CONSTRUCTION and SERVICE FEES

DEVELOPMENT PLAN REVIEW (Includes plan review & written response if applicable)		FEE DESCRIPTION	Aver. Rev. Insp. & Travel Time (in hrs.)	Total Fee
32	Residential Fire Sprinkler Plans - 13D or 13R	Plan review of residential fire sprinkler system 13-D one or two family dwelling and 1 field inspection each (rough & final).	2.25	\$ 295.00
33	Residential Fire Sprinkler Plans - PRD; Each Additional Unit	Plan review of residential fire sprinkler system 13-D one or two family dwelling and 1 field inspection each (rough & final).	1.75	\$ 231.00
34	Residential Fire Sprinkler Plan Re-Submittal	Second residential plan submittal and all subsequent re-submittals/stamp transfer.	0.75	\$ 96.00
35	Commercial Fire Sprinkler System	Plan approval of commercial sprinkler system and 1 field inspection each (rough & final). Plan review conducted by independent engineer at an additional cost.	4.25	\$ 801.00
36	Underground Sprinkler System Plans	Plan approval of underground supply to sprinkler system and 1 field inspection. Plan review conducted by independent engineer at an additional cost.	2.25	\$ 427.00
37	Underground Sprinkler System Additional Inspection - Main Line Flush or Underground Hydro	Additional inspection of underground sprinkler piping when hydro and flush are not concurrent.	1.25	\$ 240.00
38	Commercial Sprinkler Plan Re-Submittal	Second residential plan submittal and all subsequent re-submittals/stamp transfer.	1.00	\$ 187.00
39	Commercial Sprinkler Tenant Improvement	Plan review of new commercial sprinkler system and 1 field inspection each (rough & final).	2.25	\$ 427.00
40	Special Fire Protection Installations--Hood & Duct System, Remote Extinguishing Systems	Plan approval and 1 inspection of new special extinguishing system. Plan review conducted by independent engineer at an additional cost.	3.00	\$ 561.00
41	Special Hazard Installations--High Piled Storage, Underground/Aboveground Storage Tanks, Spray Booths, Industrial Ovens, Refrigeration Systems, etc.	Plan approval and 1 inspection of high piled storage, underground/aboveground tanks, spray booths, industrial ovens, refrigeration systems, etc. Plan review conducted by an independent engineer at an additional cost.	3.00	\$ 567.00
42	Fire Alarm System	Plan approval and 1 inspection of a fire alarm system. Plan review conducted by an independent engineer at an additional cost.	3.00	\$ 567.00
43	Fire Alarm System Pre-Wire Inspection	Site inspection of alarm system wiring installation and preliminary device location.	1.75	\$ 231.00

PLAN REVIEW, CONSTRUCTION and SERVICE FEES

DEVELOPMENT PLAN REVIEW (Includes plan review & written response if applicable)		FEE DESCRIPTION	Aver. Rev. Insp. & Travel Time (in hrs.)	Total Fee
44	Stamp Transfer	Stamp transfer.	0.25	\$ 32.00
45	Business License Inspection (SDSO, CCLB, or other outside agency)	Required inspection for special permit or license.	1.25	\$ 167.00
46	Pre-License Inspection/Consultation (Residential Care)		2.00	\$ 179.00
47	Non-Compliance Re-Inspection 🚩	Conduct inspection of existing property which remains non-compliant with codes (2nd and subsequent inspections).	1.75	\$ 249.00
48	Non-Compliance Weed Abatement Re-Inspection 🚩	Conduct legal noticing and re-inspections of a property which remains non-compliant after expiration of final notice to abate hazard.	2.50	\$ 346.00
49	Forced Weed Abatement Administrative Fee 🚩	Includes above, plus work order, description of work, contractor meetings, inspections, billing.	5.75	\$ 756.00
50	Annual Burn Permits		1.00	\$ 135.00
51	Special Event Permit Review	Review of large events including/medical /traffic plans.	1.25	\$ 160.00
52	Other Services Not Listed(Min 1 HR)	Misc. permits/ plan review not listed.	1.00	\$ 187.00
53	Event Staff: Fire Prevention (Min 1 hr.) per hour	Provide required fire and life safety inspections at events.	1.00	\$ 128.00
54	Apartment Inspection Small Complex 10 or Less	State mandated inspection - Cost recovery	1.75	\$ 249.00
55	Apartment Inspection Med 11 to 50 Inits 🚩	State mandated inspection - Cost recovery	2.75	\$ 378.00
56	Apartment Inspection Large > 50 Units 🚩	State mandated inspection - Cost recovery	3.25	\$ 442.00
57	Hotel/Motel/Lodging 🚩	State mandated inspection - Cost recovery	1.75	\$ 249.00
58	Care Facility 7 to 20 Beds 🚩	State mandated inspection - Cost recovery	1.75	\$ 249.00
59	Care Facility > 20 🚩	State mandated inspection - Cost recovery	2.75	\$ 378.00
60	Large Child Care Facility 🚩	State mandated inspection - Cost recovery	1.75	\$ 249.00
61	School Inspection E Occupancies - Mandated 🚩	State mandated inspection - Cost recovery	1.75	\$ 249.00
62	"S" Occupancies Mandated	State mandated inspection - Cost recovery	1.75	\$ 231.00
63	Ambulance Standby	Cost recovery per hour for event or other non emergency.	1.00	\$ 103.00
64	Battalion Chief Standby	Cost recovery per hour for event or other non emergency.	1.00	\$ 119.00
65	Brush Engine Standby	Cost recovery per hour for event or other non emergency.	1.00	\$ 475.00
66	Engine Standby	Cost recovery per hour for event or other non emergency.	1.00	\$ 489.00
67	Annexation Fees	Each Acre or Portion Thereof		\$ 1,000.00
	Annexation Fees	Each Dwelling parcel		\$ 500.00
	Annexation Fees	Each Commercial/Industrial Parcel		\$ 1,000.00
68	Cost Recovery Billing Fee (For those items marked with 🚩)			\$ 18.50