

1 **August 26, 2025**

2 **REGULAR MEETING MINUTES OF THE**
3 **BOARD OF DIRECTORS OF THE**
4 **NORTH COUNTY FIRE PROTECTION DISTRICT**

5
6 **LOCATION: 990 E. MISSION ROAD, FALLBROOK CA 92028**

7 President Shaw called the meeting to order at 5:00 p.m.

8 **ROLL CALL:**

9 **Present:** Egkan, Munson, Pike, Reardon, and Shaw

10 **Absent:** None

11 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

12 **MOMENT OF SILENCE:** President Shaw requested a moment of silence to commemorate Fountain
13 Valley Fire Chief Bill McQuaid, who passed away unexpectedly last month.

14 **STAFF PRESENT:** Chief McReynolds, DFC MacMillan, Counsel Steinke, DC August, Finance Manager
15 Rocha, FM Fieri, BC Garing, BC Harrington, HR Manager Goss, IT Specialist Swanger, Board Clerk
16 Canpinar, and members of the public.

17 **CHANGES TO THE AGENDA:**

18 There were no changes to the agenda.

19 **PUBLIC ACTIVITIES AGENDA**

20 1. **PUBLIC COMMENT:** President Shaw inquired if there were any public comments regarding
21 items not on the agenda. There being no public comment, the public activities portion of the agenda
22 was closed.

23 **DISCUSSION/PRESENTATION AGENDA**

24 2. **QUARTERLY FINANCIAL REPORT PRESENTATION:** Finance Manager Rocha provided the FY 2024-
25 2025 fourth quarter District financial presentation.

26 **ACTION AGENDA**

27 **CONSENT ITEMS:**

28 3. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR JULY 22, 2025**

29 4. **FINANCIAL REPORTS FOR JULY 2025**

30 5. **REVIEW AND ACCEPT POLICIES & PROCEDURES:**

31 A. Governance, B.O.D., Standard Operating Guidelines – Board of Directors Meetings:

32 Updates to procedures when calling a special meeting and modifications to the regular
33 items included in the monthly board packets.

34 B. Administration, Rules and Regulations, Interdepartmental Communications - Telephones:

35 Clarifications to cell phone reimbursement.

36 6. **REVIEW AND ACCEPT THE MONTHLY OPERATIONS ACTIVITY REPORT JULY 2025**

37 President Shaw inquired whether there were any questions on consent items 3-6. There being no
38 comments or questions, President Shaw then asked for a motion to approve the consent agenda. On
39 a motion by Director Pike seconded by Director Reardon, the motion to approve the consent agenda
40 passed unanimously.

41 **ACTION ITEMS:**

42 7. **PUBLIC HEARING DATE/TIME CERTAIN AUGUST 26, 2025, AT 5:00 P.M. TO ADOPT RESOLUTION 2025-12**

43 **AND THE PROPOSED AMBULANCE FEE SCHEDULE:** President Shaw declared the public hearing open at

44 5:19 p.m. Chief McReynolds presented Resolution 2025-12 to the Board, noting the increased
45 ambulance fee listed as Exhibit 'A'. The Resolution authorizes Staff to increase fees based on the CPI-
46 Urban Index for San Diego County starting October 1, 2025. This year's charges increase
47 approximately 3.8%. Automatic rate increases based on CPI were approved by the Board in
48 September 2016. Starting in 2026, this item will be brought before the Board in May, to allow for
49 increases to be effective July 1, aligning with the start of the fiscal year. President Shaw asked if there
50 was any public comment on agenda item #7; there being no public comment, the public hearing was
51 closed at 5:21 p.m. On a motion by Vice President Egkan seconded by Director Reardon, the motion
52 to adopt Resolution 2025-12 reflecting the 3.8% increase in ambulance billing rates effective October
53 1, 2025, passed unanimously.

54 8. **SOLE SOURCE G1 MSA SELF CONTAINED BREATHING APPARATUS (SCBA) EQUIPMENT PURCHASE:**

55 Chief McReynolds provided a background on the \$590,889.15 sole source purchase contract for the
56 G1 MSA Self Contained Breathing Apparatus. The equipment currently being used was purchased in
57 2013, and with a life span of approximately 15 years, it is now in need of replacement. As NCFPD was
58 awarded \$445,000 AFG Grant for this item, the remaining balance of \$145,889 will be paid from the
59 CIP Reserve fund. Discussion ensued. On a motion by Director Reardon seconded by Director Pike,

60 the motion to authorize Staff to execute the sole source contract with Bauer Compressors passed
61 unanimously.

62 9. **RESOLUTION 2025-13: TEMPORARY TRANSFER OF FUNDS:** Chief McReynolds presented Resolution
63 2025-13 to the Board. At the June 2025 Board meeting, the Board approved Resolution 2025-10 for
64 Temporary Funds Transfer. This month's resolution updates the estimated revenue to exclude
65 supplemental taxes and therefore changes the maximum allowable transfer amount from \$19,027,500
66 to \$18,193,400. On a motion by Director Munson seconded by Director Pike, the motion to approve
67 Resolution 2025-13, Temporary Transfer of Funds in the amount of \$18,193,400, passed unanimously.

68 10. **CHANGE OF SEPTEMBER 23, 2025, REGULAR BOARD MEETING DATE:** Chief McReynolds requested
69 the Board cancel the September 23, 2025, Regular Board Meeting, and hold a Special Meeting in its
70 place on September 30, 2025, at 5 p.m. at the Fallbrook Public Utility District in order to allow more
71 time to finalize several Board action items. On a motion by Director Pike seconded by President Shaw,
72 the motion to cancel the September 23, 2025, Board meeting and hold a substitute Special Meeting
73 on September 30, 2025, passed with a unanimous vote.

74 **LEGAL COUNSEL REPORT:** Assembly Bill 40: Reducing Ambulance Patient Offload Times (APOT) -
75 General Counsel Steinke reviewed the legal report, which outlined the status of AB 40.

76 ● **WRITTEN COMMUNICATION:** Information only; no action required.

77 ● **BOARD RECOGNITION PROGRAM:** Information only; no action required.

78 ● **STAFF REPORTS/UPDATES:**

79 ● **CHIEF MCREYNOLDS:** Chief McReynolds informed the Board of the following items:

- 80 ○ A \$5000 scholarship for paramedic school was offered
- 81 ○ Congratulations to BC Garing for his recent promotion.

82 ● **CHIEF OFFICERS AND OTHER STAFF: DFC MACMILLAN:** DFC MacMillan provided operational
83 updates, noting the new Type 3 engine is in and will be moved to Station 3. **FINANCE MANAGER**

84 **ROCHA:** Finance Manager Rocha advised the Board the FY 25/26 final budget will be presented at
85 the September meeting. **HR MANAGER GOSS:** HR Manager Goss provided staffing and policy updates,

86 and noted open enrollment will begin in September. **DC AUGUST:** DC August provided facilities
87 updates, and provided dates for two upcoming events, the skate park ribbon cutting on September

88 23 and Open House on October 4. **FM FIERI:** FM Fieri provided community risk updates, noting ADU

89 lot splits have been generating a lot of traffic. The San Diego County Consolidated Fire Code
90 Ordinance will be brought to the Board for the first reading in September. **BC HARRINGTON:** BC
91 Harrington provided testing and training updates. **BC GARING:** BC Garing provided probationary
92 employee updates, grant request updates, and informed the Board he is working with the
93 Supervisor's office to coordinate an event with a company that makes rooftop sprinklers. **BOARD**
94 **CLERK CANPINAR:** Board Clerk Canpinar reminded the Board their attendance at events is being
95 tracked, and compensation will be issued once per month.

96 ● **BOARD: DIRECTOR REARDON:** Director Reardon commented on the recent solar battery fire
97 that occurred at a single-family dwelling and asked how training on this type of fire is being handled.
98 DFC MacMillan explained how this can happen, for example, when batteries and chargers aren't
99 manufactured by the same company, which can cause compatibility issues. BC Harrington advised
100 that training for these types of incidents continues to evolve, and there is also new training on how
101 to take care of turnouts so they are not re-exposed to carcinogens. **PRESIDENT SHAW:** President
102 Shaw attended the Young Women's Empowerment Summit, a ride along with 'B' crew at Station 1
103 and commented on the progress of Station 3 construction. **DIRECTOR PIKE:** Director Pike
104 congratulated newly promoted employees, mentioned AB588 in regard to the State Fire Marshal,
105 and advised the NCDJPA has their board meeting tomorrow. **DIRECTOR EGKAN:** Director Egkan
106 congratulated BC Garing and thanked the crew who helped his family when an accident occurred.
107 **DIRECTOR MUNSON:** There was no comment from Director Munson.

108 ● **BARGAINING GROUPS:** There was no comment by the bargaining groups.

109 ● **PUBLIC COMMENT:** There was no further public comment.

110 President Shaw then requested a short break at 6:30 p.m. to adjourn the meeting to view the new
111 Type 3 engine, which was parked outside. At 6:45 p.m. the meeting continued.

112 **CLOSED SESSION**

113 At 6:45 p.m. President Shaw inquired whether there was a motion to adjourn to closed session. On
114 a motion by Director Pike seconded by Vice President Egkan there was no objection to
115 adjournment. President Shaw read the items to be discussed in closed session and open session
116 was closed. A short break ensued after the reading of the closed session items. At 7:00 p.m. the
117 Board entered closed session to hear:

118 **CS-1. ANNOUNCEMENT – PRESIDENT SHAW:**

119 **CS-2. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6)):**

120 **AGENCY REPRESENTATIVE – CHIEF McREYNOLDS; EMPLOYEE ORGANIZATIONS – MANAGEMENT GROUP**

121 **EMPLOYEES**

122 **CS-3. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6)):**

123 **AGENCY REPRESENTATIVE – CHIEF McREYNOLDS; EMPLOYEE ORGANIZATIONS- SAFETY GROUP, NON-**

124 **SAFETY GROUP, AND MANAGEMENT GROUP EMPLOYEES**

125 **CS-4. REPORT FROM CLOSED SESSION – PRESIDENT SHAW:**

126 ● **REOPENING TO OPEN SESSION:**

127 On a motion by Director Pike seconded by President Shaw which passed unanimously, the Board
128 returned to open session at 67:56 p.m. and the following items were reported out to the public:

129 **CS-2. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6)):**

130 **AGENCY REPRESENTATIVE – CHIEF McREYNOLDS; EMPLOYEE ORGANIZATIONS – MANAGEMENT GROUP**

131 **EMPLOYEES:** On a motion by Director Pike seconded by President Shaw which passed

132 unanimously, the Board agreed to the proposed side letter as amended, allowing for mutual aid
133 assignment reimbursements.

134 **CS-3. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6)):**

135 **AGENCY REPRESENTATIVE – DFC MACMILLAN AND COUNSEL BURNS-**

136 **EMPLOYEE ORGANIZATIONS- SAFETY GROUP, NON-SAFETY GROUP, AND MANAGEMENT GROUP**

137 **EMPLOYEES:** There was no reportable action.

138 **ADJOURNMENT**

139 A motion was made at 7:57 p.m. by Director Munson seconded by Director Reardon to adjourn the
140 meeting and reconvene on September 30, 2025, at 5:00 p.m., which motion carried unanimously.

141

142 Respectfully submitted,

143

144 Mavis Canpinar

145 Board Clerk

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147

Minutes approved at the Board of Director's Meeting on:

148

9/30/25