

1 **June 26, 2018**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Munson called the meeting to order at 5:00.

5 **THE INVOCATION GIVEN BY CHIEF ABBOTT.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Hoffman, Luevano, Munson and Thuner.

9 **Absent:** Director Harris.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-  
11 Porter. In the audience were: DFC Marovich, B/Cs Krumwiede and McReynolds, FM Koch  
12 and members of the public and Association.

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14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether  
16 there were any public comments regarding items not on the Agenda. Chief Abbott informed  
17 the Board that the District had received notice that PASIS has changed the management  
18 group for claims and with that, a new bank authorization is required. The notification arose  
19 after the agenda was published and is time sensitive to meet claim and medical payment  
20 submissions, therefore it requires the Board act expeditiously. On a motion by Vice  
21 President Luevano, which was seconded by Director Hoffman, the Board unanimously found  
22 that the matter arose after the posting of the agenda. On a motion by Director Thuner, which  
23 was seconded by Director Hoffman, the Board unanimously found that the matter was time  
24 sensitive and agreed to place it on the Action Agenda after Item 11. There being no further  
25 comments, the Public Comment Section was closed.

26 2. **EMPLOYEE OATH OF OFFICE AND BADGE PINNING — CHIEF ABBOTT:** Chief Abbott  
27 presented for installation the following new employees: Lars Beeghley, Brandon Resch,  
28 Brendan McReynolds, Chany Reth and Dylan Walker. At the end of the introductions, the

29 members were sworn in. All members were given an opportunity to introduce family and  
30 friends available for the event and were pinned and congratulated by the Board.

## 31 32 **ACTION AGENDA**

### 33 **CONSENT ITEMS:**

- 34 3. **REVIEW AND ACCEPT REGULAR BOARD MEETING FOR MAY 2018**
- 35 4. **REVIEW AND ACCEPT FINANCIAL REPORT FOR MAY 2018**
- 36 5. **REVIEW AND ACCEPT POLICIES & PROCEDURES**
- 37 6. **REVIEW AND ACCEPT ANNUAL FLEET SERVICES DIVISION REPORT**

38 President Munson inquired whether there were any questions on Consent Items 3 to 6.  
39 There being no discussion, President Munson asked for a motion to approve the Consent  
40 Agenda. On a motion by Vice President Luevano, seconded by Director Hoffman, the  
41 motion to approve the Consent Agenda Items as presented passed unanimously.

### 42 43 **ACTION ITEMS:**

- 44 7. **REVIEW AND APPROVE RESOLUTION 2018-11 — REQUESTING A TEMPORARY TRANSFER**  
45 **OF FUNDS FROM THE COUNTY TREASURER TO NORTH COUNTY FIRE PROTECTION DISTRICT —**

46 **DFC MAROVICH AND CHIEF ABBOTT:** Chief Marovich presented a request to approve  
47 Resolution 2018-11 to the Board, noting this is an annual action that is required in order to  
48 obtain advances on the tax monies due the District from the County. The Resolution permits  
49 the District to be advanced a maximum of 85% of the anticipated taxes due in a given year,  
50 which the District uses until taxes are collected and released to it. It was noted there is a  
51 small interest charge, less than 1 percent, charged for the advance. On a motion by Director  
52 Thuner, seconded by Director Hoffman, the motion to approve Resolution 2018-11 passed  
53 unanimously.

- 54 8. **REVIEW AND APPROVE RESOLUTION 2018-12 ESTABLISHING THE LIMIT OF**  
55 **APPROPRIATIONS OF PROCEEDS OF TAX SUBJECT TO LIMITATION FOR FISCAL YEAR 2018/2019**  
56 **IN COMPLIANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA —**

57 **DFC MAROVICH AND CHIEF ABBOTT:** Chief Marovich presented the required action to the

58 Board, noting it is necessary for the District to complete each year. As is routinely the case,  
59 the District is under the maximum amount allowed by quite a bit. Brief discussion ensued  
60 regarding how this amount is determined. On a motion by Director Thuner, seconded by  
61 Director Hoffman, the motion to approve Resolution 2018-12 passed unanimously.

62 9. **REVIEW AND CAST VOTE IN ELECTION FOR CSDA BOARD OF DIRECTORS, SOUTHERN**  
63 **NETWORK — CHIEF ABBOTT:** Chief Abbott informed the Board the Southern Network of CSDA  
64 had submitted election materials and candidate statements for Board of Directors for the  
65 Network. The Board has the opportunity to vote for Seat A and there are two individuals on  
66 the ballot for this position: Jo MacKenzie – Vista Irrigation District and Joseph Kelly – Big  
67 Bear Airport District. On a motion by Director Thuner, seconded by Vice President Luevano,  
68 the motion to cast a vote for Jo MacKenzie and to authorize the Board Secretary to cast the  
69 vote on behalf of the Board passed unanimously.

70 10. **APPROVE/AUTHORIZE FIXED CHARGE SPECIAL ASSESSMENT FOR WEED ABATEMENT —**  
71 **FM KOCH AND CHIEF ABBOTT:** FM Koch presented a request to approve a special  
72 assessment to the Board for property owners who have failed to comply with District notices  
73 to abate their weeds. When they do not comply within a specified time-period, they have  
74 been brought to compliance by the District's Special Service contractor. The property owners  
75 have been invoiced for the final costs and fees associated with abating their parcel. Staff  
76 has mailed courtesy notices and invoices requesting payment to the following non-compliant  
77 property owners. Appropriate notice was posted prior to the Board meeting. If the three  
78 owners who remain do not pay by the close of business day July 31<sup>st</sup>, the list will be delivered  
79 to the County of San Diego no later than August 10<sup>th</sup>, 2018, who will then lien the property.  
80 The final list will be brought to the Board in July. On a motion by Director Hoffman,  
81 seconded by Director Thuner, the motion to approve and authorize the fixed charge special  
82 assessment for weed abatement passed unanimously.

83 11. **REVIEW AND APPROVE PRELIMINARY BUDGET FOR FY 2018/2019; SET PUBLIC HEARING**  
84 **DATE TIME CERTAIN OF 5:15 P.M., SEPTEMBER 26, 2018 TO APPROVE THE FINAL BUDGET – DFC**  
85 **MAROVICH AND CHIEF ABBOTT:** After a brief introduction by Chief Abbott, Chief Marovich  
86 presented the Preliminary Budget to the Board, noting a few changes from the Preliminary

87 Budget presented in May. Revenue: The District is anticipating an increase in property tax  
88 revenue of approximately \$486,675 over budgeted in FY 17/18. New construction is  
89 expected to continue this fiscal year, mitigation fees were increased. Total restricted funds  
90 decreased due to the end of the Staffing for Adequate Fire & Emergency Response (SAFER  
91 I) grant of approximately \$364,895. Donations and Grant line item still reflects monies from  
92 the SAFER II and Fallbrook Health Care District for an ambulance. Expenses: Salaries  
93 remain the same and healthcare will be adjusted at the final budget once numbers are  
94 received. PERS has an increase of 8% over last year's budgeted amount due to the UAL  
95 (Unfunded Actuarial Liabilities). Monies have been added for the community outreach  
96 efforts. Dispatch services increased due to call volume, rate increase and the PERS UAL  
97 payoff plan. Additionally, to maintain the existing fleet plan, it is necessary to replace a staff  
98 vehicle, two new Type I engines and remount an ambulance. The District continues to pay  
99 towards the upgrades to the 800 MHz radio system. Discussion ensued regarding having a  
100 higher amount in the contingency fund. Consolidation of the Rainbow funds into the main  
101 budget was also discussed. There was an error noted on one of the line items, which Chief  
102 Marovich will correct. With that correction, on a motion by Vice President Luevano,  
103 seconded by Director Thuner, the motion to approve the Preliminary Budget and to set the  
104 Public Hearing Date and Time Certain for September 25, 2015 at 5:15 p.m. passed  
105 unanimously.

106 **11.1. REVIEW AND APPROVE RESOLUTION 2018-13 AUTHORIZING SIGNERS ON DISTRICT BANK**

107 **ACCOUNT FOR WORKERS' COMPENSATION ACCOUNT – CHIEF ABBOTT**: Chief Abbott informed  
108 the Board the District Workers' Compensation Carrier, PASIS, had changed the  
109 management company and due to this, the signatories on the account needed to be updated  
110 to permit timely payment of claim and medical payment submissions. Board members  
111 inquired whether two signatures would always be required. Chiefs Abbott and Marovich  
112 noted it is our policy and it would be reinforced with the Bank and the new management  
113 company. On a motion by Vice President Luevano, seconded by Director Thuner, the  
114 motion to approve Resolution 2018-13 passed unanimously.

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## DISCUSSION AGENDA

### 12. CONSIDER AND DISCUSS COMMUNITY OUTREACH IMPLEMENTATION PLAN — CHIEF

ABBOTT: Dr. Manross was present to discuss the Community Outreach Implementation Plan with the Board. He reviewed his Plan, which was discussed including timeline, responsibilities, expectations types of media, including social media. Discussion ensued with the Board accepting the overall approach. Board members requested a monthly update on progress either from Dr. Manross or Staff.

#### STANDING DISCUSSION ITEMS:

- LEGAL COUNSEL REPORT: Counsel James presented his report “Roster of Public Agencies.” Brief discussion ensued, with it being noted the Board Secretary submits this at least annually. This is informational only, no action required.

- WRITTEN COMMUNICATIONS: Brief discussion ensued regarding the items, Informational only, no action required.

- BOARD RECOGNITION PROGRAM

- NEWS ARTICLES: Brief discussion ensued regarding articles. This is informational only, no action required.

- COMMENTS:

- STAFF REPORTS/UPDATES:

- STEPHEN ABBOTT, FIRE CHIEF/CEO: Chief Abbott noted the District recent had a ten-acre vegetation fire that crews handled very expeditiously. He recently participated in an EMS listening session, where members were afforded the opportunity to express their concerns with the County and its consultant on the direction the County was moving and how it affects surrounding areas. The Zone is looking at best practices for how to handle a shooting incident such as occurred in Long Beach. Informational only, no further action required.

- CHIEF OFFICERS AND OTHER STAFF: DFC MAROVICH: DFC Marovich noted the District has recruited for Single Role EMS and Paramedics, with 8 applicants for Paramedics and 29 applicants for Medics responding. DFC Marovich informed the Board Station 5 had a sewage line break in the wall that they are working with the builder to resolve. B/C

145 **KRUMWIEDE**: B/C Krumwiede updated the Board on facilities, noting Station 4 flooring and  
146 painting will be complete in 2 weeks. Duct cleaning was done 1 year ago. **B/C**

147 **McREYNOLDS**: B/C McReynolds informed the Board there will be the first Captains' academy  
148 coming up with approximately four participants.

149 ● **BOARD**: No comments.

150 ● **BARGAINING GROUPS**: No comments.

151 ● **PUBLIC COMMENT**: No comments.

## 152 **CLOSED SESSION**

### 153 ● **OPENING CLOSED SESSION**:

154 At 7:05 p.m., President Munson inquired whether there was a motion to adjourn to Closed  
155 Session. On a motion to adjourn to Closed Session by Director Hoffman, seconded by Vice  
156 President Luevano, President Munson read the items to be discussed in Closed Session  
157 and the Open Session was closed. A short break ensued after the reading of the Closed  
158 Session Items. At 7:10 p.m., and the Board entered Closed Session to hear:

#### 159 CS-1. **ANNOUNCEMENT — PRESIDENT MUNSON**:

160 An announcement regarding the items to be discussed in Closed Session will be made  
161 prior to the commencement of Closed Session.

#### 162 CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF ABBOTT**:

163 PROPERTY LOCATION: 4157 Olive Hill Road – Station 3; Fallbrook, CA 92028;

164 PARTIES: North County Fire Protection District (Seller);

165 UNDER NEGOTIATION: Terms of Sale;

166 DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James

#### 167 CS-3. **CONFERENCE WITH DISTRICT COUNSEL REGARDING PENDING LITIGATION — GOVERNMENT CODE §**

168 **54956.9 (D)(4) — DISTRICT COUNSEL JAMES**:

169 TO BE DISCUSSED: Whether or not a basis exists for anticipated litigation.

170 DISTRICT COUNSEL: District Counsel James

#### 171 CS-4. **REPORT FROM CLOSED SESSION — PRESIDENT MUNSON**

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● **REOPENING OPEN SESSION:**

On a motion by Director Hoffman, which was seconded by Director Thuner and which passed unanimously, the Board returned Open Session at 7:20 p.m., the following items were reported out to the public:

CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8**

**— CHIEF ABBOTT:** No reportable action.

CS-3. **CONFERENCE WITH DISTRICT COUNSEL REGARDING PENDING LITIGATION—**

**GOVERNMENT CODE § 54956.9 (D)(4) — DISTRICT COUNSEL JAMES:** No reportable action.

**ADJOURNMENT**

A motion was made at 7:25 p.m. Director Thuner and seconded by Director Hoffman to adjourn the meeting and reconvene on July 24, 2018, at 17:00. The motion carried unanimously.

Respectfully submitted,



Loren Stephen-Porter  
Board Secretary

Minutes approved at the Board of Director’s Meeting on: July 24, 2018

