

1 **August 23, 2022**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Egkan called the meeting to order at 4:00 p.m.

5 **A MOMENT OF SILENCE WAS OBSERVED.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Munson, Pike (4:07 p.m.) and Van Doorn.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO McReynolds, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: D/C MacMillan, B/C Krumwiede, FM Fieri and members of the
12 public and Association.

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14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Egkan addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. Chief McReynolds
17 introduced several individuals to the Board. First, he introduced Chris Shaw, who will be on
18 the Board in November as he ran unopposed. Second, he introduced Arnold Lingen, the
19 new Deputy Fire Marshal and provided his background, which includes Law Enforcement and
20 Bomb Arson experience. There being no comments from the public, the Public Comment
21 Section was closed.

22 **ACTION AGENDA**

23 **CONSENT ITEMS:**

- 24 2. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR JULY 2022**
- 25 3. **REVIEW AND ACCEPT ADJOURNED BOARD MEETING MINUTES FOR AUGUST 8, 2022**
- 26 4. **REVIEW AND ACCEPT FINANCIAL REPORT FOR JULY 2022**
- 27 5. **REVIEW AND ACCEPT POLICIES & PROCEDURES**
- 28 6. **REVIEW AND ACCEPT MONTHLY OPERATIONS ACTIVITY REPORT**

29 President Egkan inquired whether there were any questions on Consent Items 2-6. There
30 being no discussion, President Egkan asked for a motion to approve the Consent Agenda.
31 On a motion by Director Van Doorn, seconded by Director Pike the motion to approve the
32 Consent Agenda as presented passed unanimously.

33 **ACTION ITEMS:**

34 7. **PUBLIC HEARING DATE/TIME CERTAIN FOR AUGUST 23, 2022 AT 4:15 P.M. – TO REVIEW AND**
35 **APPROVE THE BIENNIAL CODE OF CONFLICT — CHIEF McREYNOLDS AND B/S STEPHEN-PORTER:**

36 B/S Stephen-Porter presented the Conflict of Interest Code to the Board for review and approval,
37 noting that there were several suggested changes to the Code, which have been reviewed and
38 approved by District Counsel. The changes involved the following updates: [1] Revision of job title
39 of Executive Assistant/Board Secretary to the Fire Chief/CEO to “Executive Assistant/Board Clerk;”
40 and [2] moving Executive Assistant/Board Clerk and Fleet Maintenance Supervisor to Category 1
41 reporting. On a motion by Director Pike, seconded by Vice President Acosta, the motion determining
42 that amendments to the Code are necessary, to ratify the recommendations and to approve
43 Resolution 2022-17 with necessary amendments to the Code as presented, passed unanimously.

44 8. **REVIEW AND ADOPT PROPOSED DRAFT STRATEGIC PLAN — CHIEF McREYNOLDS:**

45 Chief McReynolds presented the Final Strategic Plan to the Board noting that the Senior
46 Staff had an opportunity to review and approve it and Staff is satisfied with the contents of
47 the Plan. The Draft Plan has been on the website and the Final Plan will be placed there for
48 the community. On a motion by Director Pike, seconded by President Egkan the motion to
49 approve and adopt the Strategic Plan as final passed unanimously.

50 9. **SET PUBLIC HEARING DATE/TIME CERTAIN FOR SEPTEMBER 27 (4:30 P.M.) AND OCTOBER**
51 **22, 2022 (4:15 P.M.) — FOR ADOPTION OF 2022 CALIFORNIA FIRE CODE WITH CERTAIN**
52 **AMENDMENTS, ADDITIONS AND DELETIONS — FM FIERI AND CHIEF McREYNOLDS:**

53 FM Fieri presented the request to set the hearing as noted in order to have the first reading of the
54 Ordinance. The San Diego County has reviewed and is making changes to the certain
55 provisions of the Fire Code and local ordinances and North County Fire has the opportunity
56 to make changes to the Code that better benefit the Communities. Information regarding
57 the Ordinance will be presented at the next meeting. On a motion by Director Van Doorn,

58 seconded by Director Pike the motion to set the hearing date/time certain for first reading of
59 the 2022 California Fire Code as presented passed unanimously.

60 **10. REVIEW AND APPROVE CONSULTANT TO IDENTIFY GRANT FUNDING OPPORTUNITIES — CHIEF**

61 **MCREYNOLDS:** Chief McReynolds presented the proposal to enter into a contract with Hoch
62 Consulting as the District continues to pursue options and opportunities for funding. Hoch
63 Consulting has experience in the procurement of infrastructure funding from a wide range
64 of Federal, State and Local funding programs. Having a consultant will assist the District with
65 navigating grant opportunities could result in additional funding for District Capital
66 Improvement Project needs such as Fire Station 4. On a motion by Director Pike, seconded
67 by Director van Doorn the motion to authorize Staff to enter into a contract with Hoch
68 Consulting as presented passed unanimously.

69 **11. REVIEW AND AUTHORIZE RFP DEVELOPMENT WITH ERIKSON-HALL FOR ADMINISTRATIVE**

70 **OFFICE PROJECTS — CHIEF MCREYNOLDS:** Chief McReynolds presented the request to
71 authorize Staff to proceed with Erickson-Hall to develop an RFP for facility enhancements
72 needed for the Administrative building. He noted the Administration building and grounds
73 have not seen upgrades or meaningful repairs since the District took ownership. Approving
74 Staff to pursue an RFP to address these needs should help minimize risk through reducing
75 trip hazards and increasing security while enhancing facility aesthetics. On a motion by Vice
76 President Acosta, seconded by Director Munson the motion to authorize Staff to work with
77 Erikson-Hall to develop and RFP to perform work on the Administrative Building as requested
78 passed unanimously.

79 **12. REVIEW AND APPROVE RESOLUTION 2022-18 ADOPTING AN UPDATED PAY SCHEDULE – FM**

80 **JUUL AND CHIEF MCREYNOLDS:** Chief McReynolds presented Resolution 2022-18 to the Board
81 noting that information regarding job titles, new positions and increases from negotiation
82 would be included in the Resolution. After brief discussion, on a motion by Director Van
83 Doorn, seconded by Director Munson the motion to approve Resolution 2022-18 passed
84 unanimously.

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DISCUSSION AGENDA

13. **DISCUSSION ON FINAL BUDGET – FM JUUL AND CHIEF McREYNOLDS:** Chief McReynolds presented a request to the Board to consider other information they would like to see contained in the Final Budget. At the close of discussion, it was the consensus of the Board that the Preliminary Budget had been well presented by FM Juul and no further information needs to be included in the Final Budget.

STANDING DISCUSSION ITEMS:

● **LEGAL COUNSEL REPORT:** Counsel James presented his report “New Website Accessibility Guidance a Welcomed Tool for Businesses and Agencies.” Brief discussion ensued. This is informational only, no action required.

● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items, Informational only, no action required.

● **BOARD RECOGNITION PROGRAM**

● **NEWS ARTICLES:** No discussion ensued regarding articles. This is informational only, no action required.

● **COMMENTS:**

● **STAFF REPORTS/UPDATES:**

● **KEITH McREYNOLDS, FIRE CHIEF/CEO:** Chief McReynolds informed the Board he and several employees will be gone next week to IAFC Conference. The District has been delving into AB 38 and how it impacts the District. CalFire has begun giving the District home inspections that are in the SRA, which will change our potential inspections from approximately 75 to 2000. Discussion ensued regarding the responsibility and breath of the impact. Chief McReynolds noted the anticipated availability of additional funding through SB 450 for underfunded fire districts. Informational only, no further action required.

● **CHIEF OFFICERS AND OTHER STAFF:** **DIVISION CHIEF MACMILLAN:** D/C MacMillan discussed community outreach efforts including the outreach in the schools to kindergarten and first graders. Open house is going forward this year. He discussed the date and activities for the Firepalooza on September 2nd at 8:00 p.m. **FM FIERI:** FM Fieri noted that the District

116 and thirteen other agencies have been working on the fire code the Board will be reviewing
117 in the coming months. There has been one arson arrest since the last Board meeting.

- 118 ● **BOARD:** No comments.
- 119 ● **BARGAINING GROUPS:** No comments.
- 120 ● **PUBLIC COMMENT:** No comments.

121 122 **CLOSED SESSION**

123 ● **OPENING CLOSED SESSION:**

124 At 6:25 p.m., President Egkan inquired whether there was a motion to adjourn to Closed
125 Session. There being no objection, President Egkan read the items to be discussed in
126 Closed Session and the Open Session was closed. A short break ensued after the reading
127 of the Closed Session Items. At 6:30 p.m., and the Board entered Closed Session to hear:

128 CS-1. **ANNOUNCEMENT — PRESIDENT EGKAN:** An announcement regarding the items to be discussed
129 in Closed Session will be made prior to the commencement of Closed Session.

130 CS-2. **EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(B) — CHIEF McREYNOLDS:**
131 EXECUTIVE ASSISTANT/BOARD CLERK DISTRICT NEGOTIATORS: CHIEF McREYNOLDS, DISTRICT COUNSEL
132 JAMES

133 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT**
134 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**

135 NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS: CHIEF McREYNOLDS, DISTRICT COUNSEL JAMES

136 CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY**
137 **GROUP NEGOTIATIONS – CHIEF McREYNOLDS:**

138 FFA NON- SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS: CHIEF McREYNOLDS, DISTRICT
139 COUNSEL JAMES

140 CS-5. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP**
141 **NEGOTIATIONS — CHIEF McREYNOLDS:**

142 FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS: CHIEF McREYNOLDS, DISTRICT COUNSEL
143 JAMES

144 CS-6. **EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957:**

FIRE CHIEF/CEO DISTRICT NEGOTIATOR: DISTRICT COUNSEL JAMES

CS-7. REPORT FROM CLOSED SESSION – PRESIDENT EGKAN

● REOPENING OPEN SESSION:

On a motion by Director Pike, which was seconded by Director Van Doorn, which passed unanimously, the Board returned Open Session at 6:35 p.m. the following items were reported out to the public:

CS-2. EMPLOYMENT OF PUBLIC EMPLOYEE – GOVERNMENT CODE § 54957(B) — CHIEF McREYNOLDS:

No reportable action.

CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF McREYNOLDS: No reportable action.

CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF McREYNOLDS: No reportable action.

CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS — CHIEF McREYNOLDS: No reportable action.

CS-6. EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54957: No reportable action.

14. REVIEW AND APPROVE EMPLOYMENT CONTRACT AND EXECUTIVE COMPENSATION FOR CHIEF McREYNOLDS — DISTRICT COUNSEL JAMES: Due to the lateness of the hour and need to bring further documentation, on a motion by Director Pike, which was seconded by Director Munson, which passed unanimously, the Board determined to table this matter until the September 27, 2022 meeting.

ADJOURNMENT

A motion was made at 6:38 p.m. by Vice President Acosta, seconded by Director Van Doorn to adjourn the meeting and reconvene on September 7, 2022, at 6:00 p.m., which motion carried unanimously.

Respectfully submitted,



Loren Stephen-Porter

Board Secretary

Minutes approved at the Board of Director’s Meeting on: September 27, 2022

