



# NORTH COUNTY FIRE PROTECTION DISTRICT

## AGENDA FOR REGULAR BOARD MEETING

FEBRUARY 23, 2021

4:00 p.m.

**DUE TO THE COVID-19 OUTBREAK AND PURSUANT TO THE DECLARATIONS BY GOVERNOR NEWSOME AND THE COUNTY OF SAN DIEGO UNTIL FURTHER NOTICE, ALL BOARD MEETINGS WILL BE TELEPHONIC ONLY.**

The Board, Staff and Public may participate by using the following information:

Audio-only: Call: 1-408-419-1715 or 1-408-419-6290. Meeting ID: 834 677 344, followed by #.  
Visual/Audio: <https://bluejeans.com/834677344>.

Board documents are online at: <https://www.ncfire.org/2021-02-23-board-regular-meeting>.

### PUBLIC ACTIVITIES AGENDA

*For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.*

#### CALL TO ORDER

#### ROLL CALL

#### INVOCATION

#### PLEDGE OF ALLEGIANCE

#### 1. PUBLIC COMMENT — PRESIDENT VAN DOORN

(pgs. 5-6)

- **STANDING ITEM:** Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).

#### 2. THIRD & FOURTH QUARTER 2020 — BOARD RECOGNITION PROGRAM —

(pgs. 7-10)

#### ACKNOWLEDGEMENT OF INDIVIDUALS — CHIEF ABBOTT AND B/S STEPHEN-PORTER

- **QUARTERLY ITEM:** Acknowledged individuals the Board selected for their efforts in the Third & Fourth Quarter 2020.

### ACTION AGENDA

#### CONSENT EVENTS:

*All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.*

#### 3. APPROVE REGULAR BOARD MEETING MINUTES, JANUARY 2021

(pgs.11-18 )

- **STANDING ITEM:** Review and approve Minutes from January meeting as presented.

#### 4. REVIEW AND ACCEPT FINANCIAL REPORT FOR FEBRUARY 8, 2021

(pgs. 19-22 )

- **STANDING ITEM:** Review and Accept Financial Report for February 8, 2021 as presented.

#### 5. REVIEW AND ACCEPT FINANCIAL REPORT FOR JANUARY 2021

(pgs. 23-30)

- **STANDING ITEM:** Review and Accept Financial Report for January as presented.

#### 6. REVIEW AND ACCEPT POLICIES & PROCEDURES

(pgs. 31-34)

- **RULES AND REGULATIONS – CONDITIONS OF EMPLOYMENT – PROBATIONARY PERIODS:** Policy updated to comply with current and North Zone practices.

#### 7. REVIEW AND ACCEPT ANNUAL FIRE PREVENTION REPORT

(pgs. 35-44)

- **STANDING ITEM:** Review and Accept Financial Report Annual Fire Prevention Report as presented.

**Note:** The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



8. **REVIEW AND ACCEPT FOURTH QUARTER 2020 CUSTOMER SATISFACTION SURVEY** (pgs. 45-52)  
➤ **QUARTERLY REPORT:** Review and accept report for the Fourth Quarter 2020 as presented. This quarterly report continues to reflect customer satisfaction is in the excellent range (98%) with 67 of 300 surveys returned and 314 Service and Sympathy Card sent in the Fourth Quarter of 2020.
9. **MONTHLY OPERATIONS ACTIVITY REPORT – JANUARY 2021** (pgs. 53-64)  
➤ **STANDING EVENT:** Monthly Report demonstrating Call Mix, Turnout Time, Call by Unit, Transports, Total Response Times, Aid Received & Provided, Monthly Inspection Report, Health & Safety – Injuries & Accidents and Turnover of Care statistics.

### ACTION EVENTS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time Certain Items will commence precisely at the time announced in the Agenda.

10. **REVIEW AND ACCEPT FINANCIAL AUDIT FOR FY 2019/2020 — FIM JUUL AND CHIEF ABBOTT** (pgs. 65-130)  
➤ **ANNUAL ITEM:** Review and Accept FY 2019/2020 audit.
11. **REVIEW AND APPROVE JOB DESCRIPTION AND PLAN FOR FULFILLMENT OF ACCOUNTING/PAYROLL TECHNICIAN JOB — D/C REYNOLDS AND CHIEF ABBOTT** (pgs. 131-136)  
➤ **ANNUAL ITEM:** Review and Approve Job Description and Plan as presented.
12. **REVIEW AND CONSIDER NOMINATIONS FOR CSDA BOARD OF DIRECTORS — CHIEF ABBOTT** (pgs. 137-144)  
➤ **RECURRING EVENT:** Review options for making a nomination to the CSDA Board, Southern Region, Seat A.
13. **REVIEW AND CONSIDER APPROVAL OF SOLE SOURCE FOR STATION 3 MODULAR — B/C KRUMWIEDE, D/C McREYNOLDS AND CHIEF ABBOTT** (pgs. 145-146)  
➤ **RECURRING EVENT:** Review and approve request to designate Modular at Station 3 as a Sole Source as presented.
14. **CONSIDER REQUEST TO REVIEW INVOCATION PROCESS — B/S STEPHEN-PORTER AND DIRECTOR EGKAN** (pgs. 147-148)  
➤ **New Item:** Request by Director Egkan to review the invocation process.

### **DISCUSSION AGENDA**

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

15. **STRATEGIC DIRECTION DISCUSSION — CHIEF ABBOTT** (pgs. 149-158)  
➤ **Recurring Item:** Review and discuss Strategic Direction.

### STANDING DISCUSSION EVENTS:

All Events listed under the Standing Discussion Events are items presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 159-162)  
“COVID-19 and the Workplace: Can Employers Make Vaccinations Mandatory?”
- **WRITTEN COMMUNICATION:** (pgs. 163-170)
- **BOARD RECOGNITION PROGRAM**



- **NEWS ARTICLES:** *As attached.* (pgs. 171-202)
- **COMMENTS/QUESTIONS:** (pgs. 203-204)
- **STAFF:**
  - Chief Abbott
  - Other Staff
- **BOARD**
- **BARGAINING GROUPS**
- **PUBLIC COMMENT**

**CLOSED SESSION**

*The Board will enter closed session to discuss Events as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.*

- CS-1. **ANNOUNCEMENT — PRESIDENT VAN DOORN:** (pgs. 205-206)  
 ➤ An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF ABBOTT:**  
 ➤ NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS:  
CHIEF ABBOTT AND SPECIAL COUNSEL BERLINER
- CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**  
 ➤ FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:  
CHIEF ABBOTT AND SPECIAL COUNSEL BERLINER
- CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**  
 ➤ FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:  
CHIEF ABBOTT AND SPECIAL COUNSEL BERLINER
- CS-5. **REPORT FROM CLOSED SESSION — PRESIDENT VAN DOORN**

**ADJOURNMENT**

**SCHEDULED MEETINGS**

The next Regular Board meeting is: Tuesday, March 23, 2021, 4:00 p.m. - Telephonic.

**CERTIFICATION OF AGENDA POSTING**

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, located at 330 S. Main Avenue, Fallbrook (760) 723-2012, during normal business hours or may be found on the District website at <http://www.ncfire.org>, subject to the Staff's ability to post the documents before the meeting. The date of posting was February 19, 2021."

Board Secretary Loren Stephen-Porter:

Loren A. Stephen-Porter Date: February 19, 2021