



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

December 9, 2025, at 5:00 p.m.

Location: Fallbrook Public Utility District
990 E. Mission Road, Fallbrook CA 92028

The December 9, 2025, Regular Board Meeting will be held in person and via Zoom. The public may attend remotely using:

The Zoom app, [Zoom website (<https://zoom.us/>)] [Meeting ID: 870 1784 6503; Passcode: 631628] at <https://us06web.zoom.us/j/87017846503?pwd=ekFORGt1Mm4vWXgrRFpXbUIPUFlmdz09> or Dial by your location: +1 669 900 6833 US (San Jose); Meeting ID: 870 1784 6503; Passcode: 631628

The public may provide comments in advance or real-time by emailing ncfboardcomments@ncfire.org. E-mailed comments received will be read into the record by Staff. Please note that in the event of technical issues that disrupt the ability of members of the public to view the meeting or provide public comments through the web conference option, the meeting will continue.

Call To Order

Roll Call

Optional Moment of Reflection/Silence

Pledge Of Allegiance

Changes to the Agenda

PUBLIC ACTIVITIES AGENDA

For those joining us for the public activities agenda, please feel free to depart at the close of the agenda.

1. Public Comment – President Shaw (pgs. 5-6)
Standing Item: Members of the public may directly address the Board of Directors on items of interest to the public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Meetings – SOG – § 7.2.).

DISCUSSION/PRESENTATION AGENDA

No action shall be undertaken on any discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

2. Operations Division Presentation – DFC MacMillan (pgs. 7-8)

RATIFICATION OF INFORMATION AGENDA

No action shall be undertaken on information items. The Board may: acknowledge receipt of the information or report and make comments.

3. Warrant Register (pgs. 9-12)
4. Operations Report (pgs.13-32)
5. Written Communication (pgs. 33-38)

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District office 72 hours prior to the meeting at (760) 723-2012 or email mavis@ncfire.org. Closed captioning and translation services are available to the public when the meeting is accessed using the Zoom platform.



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ACTION AGENDA

Consent Items:

All items listed under the consent items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff, or public request specific items be removed from the consent agenda.

6. Regular Board Meeting Minutes, October 28, 2025 (pgs. 39-44)
Standing Item: Review and approve minutes from the October Regular Board Meeting as presented.
7. Policies and Procedures (pgs. 45-60)
 - A. Video/Audio Streaming and Virtual Meetings
 - B. Mandatory Training Policy

Action Items:

All items listed under the action items agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time certain items will commence precisely at or after the time announced in the agenda.

8. **Public Hearing Date/Time Certain December 9, 2025, at 5:00 p.m.:** Resolution 2025-26: Cost Recovery Fee Schedule Increase – DFC MacMillan and Chief McReynolds (pgs. 61-66)
Recommendation: That the Board approve Resolution 2025-26 and the associated cost recovery fee schedule listed as Exhibit “A.”
9. Election of NCFPD Board Officers for 2026 –Chief McReynolds and Counsel Steinke (pgs. 67-68)
Recommendation: That the Board nominate and elect Directors to serve as President and Vice President for the 2026 calendar year.
10. Representatives to the North County Dispatch Joint Powers Authority (NCDJPA) Board of Directors - Chief McReynolds (pgs. 69-70)
Recommendation: That the Board discuss, nominate, and elect a primary representative and an alternate to serve on the NCDJPA Board of Directors.
11. Employee Recognition Program Report – Chief McReynolds (pgs. 71-72)
Recommendation: That the Board select the individual(s) to be recognized for their efforts during the third and fourth quarter of 2025.
12. Call for Ballots: Election to the Local Agency Formation Commission (LAFCO) Special Districts Advisory Committee – Chief McReynolds and Board Clerk Canpinar (pgs. 73-100)
Recommendation: That the Board select their nominees and authorize the Board Clerk to cast a ballot in the 2025 San Diego LAFCO Special Districts Advisory Committee election.
13. Resolution 2025-27: Commending the Outstanding Service, Dedication, Achievements, and Progress of the District and its Team During 2025 – President Shaw and Board Clerk Canpinar (pgs. 101-106)
Recommendation: That the Board adopt Resolution 2025-27, Resolution of Appreciation, acknowledging the efforts of District Staff during 2025.



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December 9, 2025, at 5:00 p.m.

Location: Fallbrook Public Utility District
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STANDING DISCUSSION ITEMS

All items listed under the standing discussion items are presented at every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 107-108)
Government Code §1090: Contracts and conflicts of interest
- **COMMENTS/QUESTIONS** (pgs. 109-110)
- **Staff:**
Chief McReynolds
Other Staff
- **Board**
- **Bargaining Groups**

CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the closed session, the Board shall publicly report any action taken in closed session and the vote or abstention on that action of every member present in accordance with Government Code § 54950.

CS-1. Announcement — President Shaw: (pgs. 111-112)

CS-2. Conference with Labor Negotiator (GC §54957.6):

*Agency Representative:
Employee Organization(s):*

*Chief McReynolds
Safety Group Employees*

CS-3. Announcement — President Shaw:

ADJOURNMENT

Scheduled Meetings:

The next scheduled Regular Board Meeting is Tues. January 20, 2026, at 5:00 p.m.

CERTIFICATION OF AGENDA POSTING

"I certify that this agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] the Fallbrook Public Utility District Administrative Offices, [3] the Roy Noon Meeting Hall, and [4] the District's website at www.ncfireca.gov. The agenda was also available for review at the office of the Board Clerk, located at 330 S. Main Avenue, Fallbrook, CA. Materials related to an item on this agenda submitted to the District after distribution of the agenda packet are available for public inspection in the office of the Board Clerk during normal business hours or may be found on the District website, subject to Staff's ability to post the documents before the meeting. The date of posting was December 4, 2025."

Board Clerk Mavis Canpinar: /s/ Mavis Canpinar

Date: December 4, 2025

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 9, 2025
SUBJECT: PUBLIC COMMENT

PUBLIC COMMENT

- 1. Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Meetings – SOG § 7.2.).*

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NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 9, 2025
SUBJECT: OPERATIONS DIVISION PRESENTATION

PRESENTATION

SUMMARY:

Deputy Chief Brian MacMillan will provide the Board with an overview of the Operations Division, which manages the District's all-hazards response capabilities and key programs including EMS, health and safety, emergency management, staffing, equipment, and policy development. This presentation is informational only and has no fiscal impact.

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NORTH COUNTY FIRE PROTECTION DISTRICT

Warrant Register

October 1, 2025 - October 31, 2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
10/1/2025	Employer Contribution, Classic 777, CalPERS 2025/2026	EFT	4343.84
10/1/2025	Employer Contribution, Classic 778, CalPERS 2025/2026	EFT	73914.11
10/1/2025	Employer Contribution, PEPR New 25782, CalPERS	EFT	32052.79
10/1/2025	Employer Contribution, PEPR New 27328, CalPERS	EFT	12751.86
10/2/2025	BRANDON WILLIS	68931	5,000.00
10/2/2025	AZTEC TECHNOLOGY CORPORATION	68932	392.75
10/2/2025	CITY OF SAN DIEGO	68933	9,000.00
10/2/2025	Fallbrook Overhead Doors	68934	550
10/2/2025	International Code Council	68935	170
10/2/2025	M&M Air Conditioning	68936	563
10/2/2025	PINE TREE LUMBER	68937	311.45
10/2/2025	PROPANE WEST COAST	68938	262.95
10/2/2025	PUBLIC AGENCY RISK MANAGEMENT ASSOCIATION	68939	300
10/2/2025	SoCal PPE	68940	167.75
10/2/2025	SPOT ON STITCHING EMBROIDERY	68941	1,121.14
10/2/2025	TELACU CONSTRUCTION MANAGEMENT	68942	948,404.60
10/3/2025	XEROX CORP. XEROX INVC 2669675	EFT	307.9
10/3/2025	FALLBROOK FIREFIGHTERS' ASSN	66970	3,211.05
10/3/2025	FALLBROOK FIREFIGHTERS' ASSN	66971	480
10/3/2025	LINCOLN NATIONAL	66972	2,948.49
10/3/2025	IRS	EFT	104,193.53
10/3/2025	Nationwide 457 + Roth	EFT	10,477.63
10/3/2025	PERS 457 + Roth	EFT	12,866.61
10/3/2025	State Withholding	EFT	36,936.20
10/3/2025	Trust	EFT	13,297.98
10/3/2025	Direct Deposit Total	EFT	388,871.93
10/6/2025	PITNEY BOWES PAYMENT 800090900066537	EFT	314.99
10/7/2025	NAVIA BENEFIT SO FLEXIBLE B NFP	EFT	2,658.54
10/7/2025	FALLBROOK WASTE FALLBROOK N02574010844183	EFT	428.94
10/7/2025	FALLBROOK WASTE FALLBROOK N02574010844522	EFT	295.68
10/7/2025	FALLBROOK WASTE FALLBROOK N02574010844521	EFT	237.99
10/7/2025	FALLBROOK WASTE FALLBROOK N02574010844183	EFT	88.9
10/7/2025	FALLBROOK WASTE FALLBROOK N02574010844182	EFT	88.9
10/7/2025	FALLBROOK WASTE FALLBROOK N02574010844182	EFT	17
10/8/2025	ATT PAYMENT XXXXX2003EPAYB	EFT	2,567.86
10/8/2025	FPUD FPUD 80163667	EFT	769.28
10/8/2025	FPUD FPUD 80164023	EFT	52.48
10/9/2025	RAINBOW WATER WD WEBPAYMENT	EFT	15.08
10/9/2025	CAL PACIFIC TRUCK CENTER LLC	68943	119.56
10/9/2025	D.F. Cleaning Service	68944	470
10/9/2025	FALLBROOK OIL COMPANY	68945	4,839.06
10/9/2025	FIRE ETC.	68946	5,779.66
10/9/2025	GLOBAL POWER GROUP INC.	68947	4,351.50
10/9/2025	L.N. CURTIS & SONS	68948	10,763.80
10/9/2025	LIFE-ASSIST INC	68949	10,156.51
10/9/2025	RINCON TRUCK CENTER INC	68950	13,086.38

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
10/9/2025	THE COUNSELING TEAM	68951	115.5
10/10/2025	STAN BOYETT & SO PAYMENT 35229	EFT	6,410.81
10/10/2025	NAVIA BENEFIT SO FLEXIBLE B NFP	EFT	209.1
10/14/2025	NAVIA BENEFIT SO FLEXIBLE B NFP	EFT	1,453.86
10/14/2025	SD GAS & ELEC PAID SDGER 002882398390	EFT	1,449.40
10/14/2025	SD GAS & ELEC PAID SDGER 004056447980	EFT	1,003.39
10/14/2025	SD GAS & ELEC PAID SDGER 001812786183	EFT	202.35
10/14/2025	COX COMM SAN PURCHASE gHOOCPW6U75PCeo	EFT	196.16
10/14/2025	SD GAS & ELEC PAID SDGER 007434521657	EFT	31.87
10/14/2025	SD GAS & ELEC PAID SDGER 007823386122	EFT	25.54
10/14/2025	SD GAS & ELEC PAID SDGER 001812761533	EFT	21.61
10/14/2025	CHASE CREDIT CRD EPAY 8798569278	EFT	6.32
10/14/2025	COUNTY OF SAN DIEGO	68952	741
10/15/2025	SD GAS & ELEC PAID SDGER 007434513575	EFT	3,576.93
10/15/2025	SD GAS & ELEC PAID SDGER 001812786781	EFT	1,154.01
10/15/2025	SD GAS & ELEC PAID SDGER 006312726986	EFT	728.54
10/15/2025	SD GAS & ELEC PAID SDGER 007437759322	EFT	416.67
10/15/2025	SD GAS & ELEC PAID SDGER 003344678550	EFT	393.4
10/15/2025	SD GAS & ELEC PAID SDGER 006312757856	EFT	223.85
10/15/2025	SD GAS & ELEC PAID SDGER 005187724782	EFT	218.85
10/15/2025	SD GAS & ELEC PAID SDGER 004059519812	EFT	138.98
10/15/2025	SD GAS & ELEC PAID SDGER 008559515658	EFT	75.94
10/15/2025	SD GAS & ELEC PAID SDGER 007437752716	EFT	41.9
10/15/2025	SD GAS & ELEC PAID SDGER 001812763733	EFT	2.07
10/16/2025	RAINBOW WATER WD WEBPAYMENT	EFT	779.58
10/16/2025	2 Hot Uniforms INC.	68953	3,299.75
10/16/2025	ACE UNIFORMS LLC	68954	849.62
10/16/2025	AKESO OCCUPATIONAL HEALTH	68955	561
10/16/2025	CONCEPTS IN LANDSCAPING	68956	35,000.00
10/16/2025	COUNTY OF SAN DIEGO - RCS	68957	6,649.45
10/16/2025	CROSS CONNECTIONS	68958	2,273.74
10/16/2025	Day Wireless Systems	68959	1,366.88
10/16/2025	INTERSTATE BATTERY OF SD	68960	3,631.11
10/16/2025	KEN GRODY FORD CARLSBAD	68961	443.78
10/16/2025	NAPA AUTO PARTS	68962	207.2
10/16/2025	RENEWELL FLEET SERVICES	68963	500.63
10/16/2025	RUSTY WALLIS INC	68964	145
10/16/2025	SDCFCA-ADMIN SECTION	68965	70
10/16/2025	SUNSHINE WATER SOFTENERS & MORE	68966	225
10/16/2025	THE COUNSELING TEAM	68967	231
10/16/2025	ULINE	68968	246.7
10/16/2025	VILLAGE NEWS INC	68969	89.95
10/17/2025	FALLBROOK FIREFIGHTERS' ASSN	66973	3,208.71
10/17/2025	FALLBROOK FIREFIGHTERS' ASSN	66974	480
10/17/2025	LINCOLN NATIONAL	66975	2,698.10
10/17/2025	IRS	EFT	78,436.57
10/17/2025	Nationwide 457 + Roth	EFT	7,034.49
10/17/2025	PERS 457 + Roth	EFT	11,613.25
10/17/2025	State Withholding	EFT	27,840.64
10/17/2025	Trust	EFT	12,609.37
10/17/2025	Direct Deposit Total	EFT	339,066.46
10/20/2025	SPECTRUM SPECTRUM 4307604	EFT	1,424.04
10/20/2025	SPECTRUM SPECTRUM 4307024	EFT	325.04

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Amount</u>
10/20/2025	FPUD FPUD 80346139	EFT	304.18
10/20/2025	FPUD FPUD 80346201	EFT	232.1
10/20/2025	STARLINK INTERNE STARLINK I ST-B0Q3A5U4I8L7	EFT	165
10/20/2025	SPECTRUM SPECTRUM 4307916	EFT	110
10/21/2025	NAVIA BENEFIT SO FLEXIBLE B NFP	EFT	1,790.96
10/22/2025	Outgoing Wire 74773 Department of Health Care Services	EFT	146,814.59
10/23/2025	U.S. BANK PAYMENT 424604455564643	EFT	44,122.55
10/23/2025	RAINBOW WATER WD WEBPAYMENT	EFT	306.37
10/23/2025	ACE UNIFORMS LLC	68970	154.77
10/23/2025	Ahrend Studio	68971	91.59
10/23/2025	AUTO ZONE	68972	534.31
10/23/2025	Burke Williams & Sorensen LLP	68973	15,055.62
10/23/2025	CASELLE INC.	68974	2,485.00
10/23/2025	City of San Marcos	68975	92,405.00
10/23/2025	CO OF SD -AIR POLLUTION CONTROL	68976	718
10/23/2025	CONCEPTS IN LANDSCAPING	68977	1,025.00
10/23/2025	COUNTY OF SAN DIEGO - DEH	68978	624
10/23/2025	FALLBROOK OIL COMPANY	68979	5,377.81
10/23/2025	Fowler Pest Control	68980	480
10/23/2025	KOSMONT REALTY	68981	2,366.00
10/23/2025	LEGAL SHIELD	68982	789.6
10/23/2025	NORTH COUNTY DISPATCH JPA	68983	116,538.25
10/23/2025	PALOMAR COLLEGE CASHIER'S OFFICE	68984	1,562.00
10/23/2025	SEPTIC SOLUTIONS	68985	2,175.00
10/23/2025	STRYKER MEDICAL	68986	41,758.24
10/24/2025	CA DEPT TAX FEE CDTFA EPMT 22531527	EFT	1,375.00
10/24/2025	LINDE GAS & EQUI 73786452 953E3C857E62487	EFT	94.07
10/27/2025	STAN BOYETT & SO PAYMENT 35229	EFT	6,166.41
10/27/2025	ReadyRefresh ECHECKPAY 0030618029	EFT	121.09
10/28/2025	NAVIA BENEFIT SO FLEXIBLE B NFP	EFT	892.98
10/30/2025	Employer Contribution, Classic 777, CalPERS 2025/2026	EFT	4359.54
10/30/2025	Employer Contribution, Classic 778, CalPERS 2025/2026	EFT	73604.1
10/30/2025	Employer Contribution, PEPR New 25782, CalPERS	EFT	32243.94
10/30/2025	Employer Contribution, PEPR New 27328, CalPERS	EFT	12835.09
10/30/2025	Employer Contributions, Unfunded Accrued Liability	EFT	40943.67
10/30/2025	Employer Contributions, Unfunded Accrued Liability	EFT	77797.33
10/30/2025	Employer Contributions, Unfunded Accrued Liability	EFT	2084.92
10/30/2025	Employer Contributions, Unfunded Accrued Liability	EFT	747.42
10/30/2025	Health PA Billing, Health - Medical	EFT	136653.7
10/31/2025	Outgoing Wire 75222 SUMMIT EXPEDITION TRUCKS LTD.	EFT	3,988.00
10/31/2025	FALLBROOK FIREFIGHTERS' ASSN	66976	3,209.88
10/31/2025	FALLBROOK FIREFIGHTERS' ASSN	66977	480
10/31/2025	LINCOLN NATIONAL	66978	2,380.79
10/31/2025	IRS	EFT	84,784.70
10/31/2025	Nationwide 457 + Roth	EFT	6,097.98
10/31/2025	PERS 457 + Roth	EFT	10,923.76
10/31/2025	State Withholding	EFT	30,155.63
10/31/2025	Trust	EFT	12,609.37
10/31/2025	Direct Deposit Total	EFT	353,125.24
			\$ 3,655,805.33

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North County Fire



MONTHLY OPERATIONS ACTIVITY REPORT:

Oct 2025

Assigned Incidents

Assigned Incidents for NORTH COUNTY FPD
October 2025

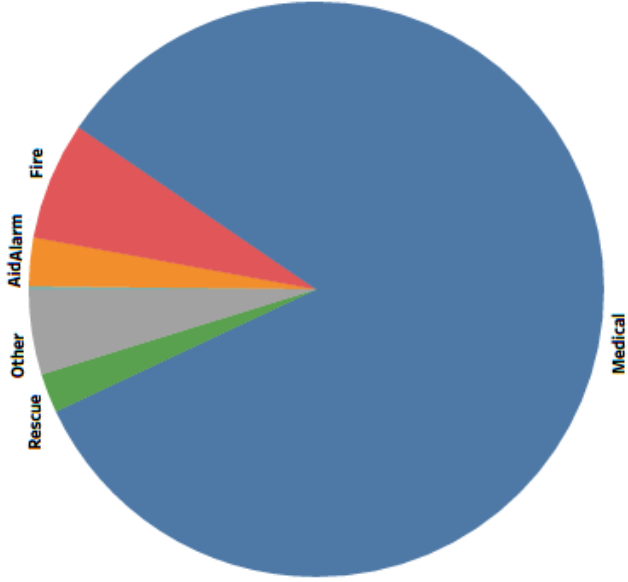
Agency
NORTH COUNTY FPD

Month
October 2025 to October 2025



Assigned Incidents (Last Month)

Aid	1 incidents / 0.17%
Alarm	16 incidents / 2.72%
Fire	39 incidents / 6.63%
Medical	491 incidents / 83.50%
Rescue	13 incidents / 2.21%
Other	28 incidents / 4.76%
Grand Total	588 incidents / 100.00%



Assigned Incidents (Year-over-Year)

	October 2024	October 2025
Aid	8	1
Alarm	24	16
Fire	65	39
Medical	499	491
Rescue	4	13
Other	10	28
Grand Total	610	588

Assigned Incidents (Year-to-Date)

	2024	2025
Aid	60	34
Alarm	271	210
Fire	612	607
Medical	5,128	4,891
Rescue	60	76
Other	112	199
Grand Total	6,243	6,017

Data Source: AgencyDashboard_v3_Extract_v4
Data Last Updated: 11/6/2025 11:12:54 PM

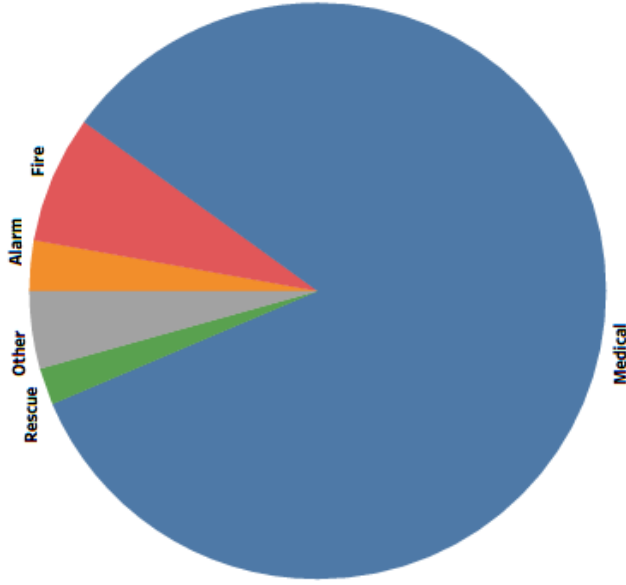


Incidents in Jurisdiction

Incidents in NORTH COUNTY FPD
October 2025

Agency
NORTH COUNTY FPD

Month
October 2025 to October 2025



Incidents in NCF (Last Month)

Problem Category	Count	Percentage
Alarm	15	2.82%
Fire	38	7.16%
Medical	444	83.62%
Rescue	11	2.07%
Other	23	4.33%
Grand Total	531	100.00%

Incidents in NCF (Year-over-Year)

Problem Category	October 2024	October 2025
Alarm	24	15
Fire	58	38
Medical	430	444
Rescue	3	11
Other	5	23
Grand Total	520	531

Incidents in NCF (Year-to-Date)

Problem Category	2024	2025
Aid	2	4
Alarm	263	206
Fire	553	569
Medical	4,394	4,376
Rescue	48	55
Other	81	149
Grand Total	5,341	5,359

Data Source: AgencyDashboard_v3_Extract_v4
Data Last Updated: 11/6/2025 11:12:54 PM



Turnout Time

(Time of station notification to responding)

90th Percentile – Emergency Calls Only

Shift	Unit Name	October	Shift	Unit Name	October	Shift	Unit Name	October
A-SHIFT	B111	00:00:18 (2)	B-SHIFT	B111	00:01:27 (9)	C-SHIFT	B111	00:01:20 (7)
	E111	00:01:32 (49)		E111	00:01:36 (57)		E111	00:01:31 (67)
	E112	00:01:10 (18)		E112	00:01:40 (21)		E112	00:01:45 (22)
	E113	00:01:34 (20)		E113	00:01:21 (28)		E113	00:01:10 (35)
	E114	00:01:46 (26)		E114	00:01:33 (23)		E114	00:02:07 (24)
	E115	00:01:28 (21)		E115	00:01:52 (25)		E115	00:01:33 (33)
	M110	00:00:55 (31)		M110	00:01:45 (13)		M110	00:01:33 (39)
	M111	00:01:32 (19)		M111	00:01:28 (36)		M111	00:01:16 (22)
	M114	00:01:46 (26)		M114	00:01:46 (28)		M114	00:01:48 (38)
	M115	00:01:19 (24)		M115	00:01:31 (39)		M115	00:01:42 (28)
	RA110	00:00:36 (2)		RA110	00:01:25 (21)		RA110	00:00:04 (1)
	RA111	00:01:06 (17)		RA114	00:01:24 (6)		RA111	00:00:41 (15)
	RA115	00:01:11 (3)		RA115	00:01:50 (1)		RA114	00:00:12 (1)



Aid Given/Received

Aid Given by NORTH COUNTY FPD
October 2025: Incident Count

CAL FIRE	14
CAMP PENDLETON	1
OCEANSIDE FD	14
PALA FD	6
VALLEY CENTER FPD	2
VISTA FD	22
Grand Total	59

Incidents outside of jurisdiction to which units were assigned sorted by jurisdiction.

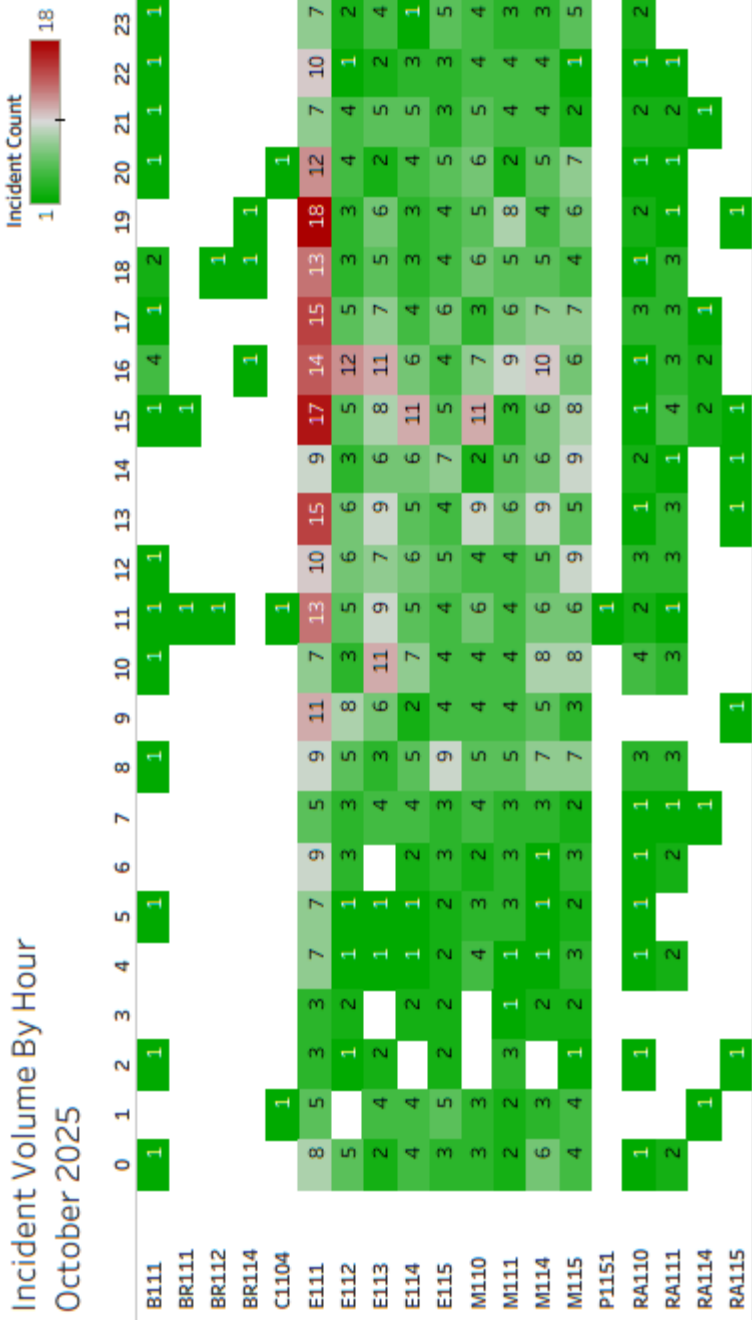
Data Source: AgencyDashboard_v3_Extract_v4
Data Last Updated: 11/6/2025 11:12:54 PM

Aid Received by NORTH COUNTY FPD
October 2025: Incident Count

CAL FIRE	33
CAMP PENDLETON	6
OCEANSIDE FD	16
PALA FD	10
SAN MARCOS FD	1
VISTA FD	7
Grand Total	73



Incident Volume by Hour



Incidents by Unit

Incidents by Unit for NORTH COUNTY FPD October 2025

Ambulance	M110	106
	M111	94
	M114	111
	M115	114
	RA110	35
	RA111	39
	RA114	8
	RA115	6
	Total	513
Brush	BR111	2
	BR112	2
	BR114	3
	Total	7
Engine / Truck	E111	236
	E112	91
	E113	116
	E114	96
	E115	99
	Total	638
Other units	B111	19
	C1104	3
	P1151	1
	Total	23
Grand Total		1,181



Ambulance Unit Hour Utilization



Transports

Transport Counts	Transport Destinations
M110	PALOMAR MEDICAL CENTER ESCONDIDO 127
M111	TEMECULA VALLEY HOSPITAL 122
M114	KAISER SAN MARCOS MEDICAL CENTER 19
M115	TRI CITY MEDICAL CENTER (TCMC) 15
RA110	CHILDRENS HOSPITAL (RADYS) 10
RA111	SCRIPPS ENCINTAS HOSPITAL 5
RA114	CHILDRENS HOSPITAL (RADYS) 3
RA115	AIR AMBLZ 1
Grand Total	308
	KAISER SAN DIEGO MEDICAL CENTER 1
	MCP NAVAL HOSPITAL 1
	RANCHO SPRINGS HOSP. 1
	SCRIPPS HOSPITAL LA JOLLA 1
	SHARP MEMORIAL HOSPITAL 1
	UCSD THORNTON 1
	Grand Total 308

*Only transports which arrive at a destination are counted.



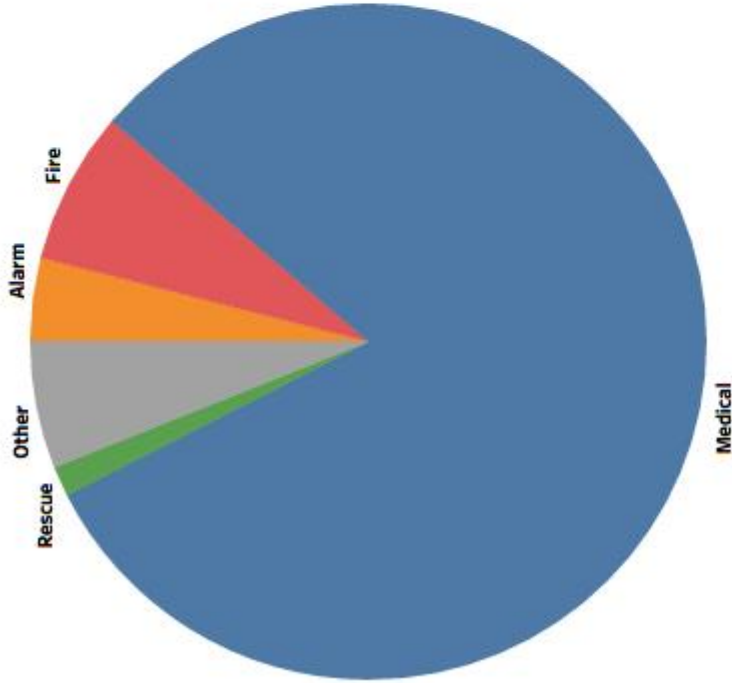
North County Fire



MONTHLY OPERATIONS ACTIVITY REPORT:

Nov 2025

Assigned Incidents



Assigned Incidents (Year-over-Year)

	November 2024	November 2025
Aid	5	25
Alarm	30	46
Fire	58	510
Medical	476	9
Rescue	7	38
Other	13	628
Grand Total	589	628

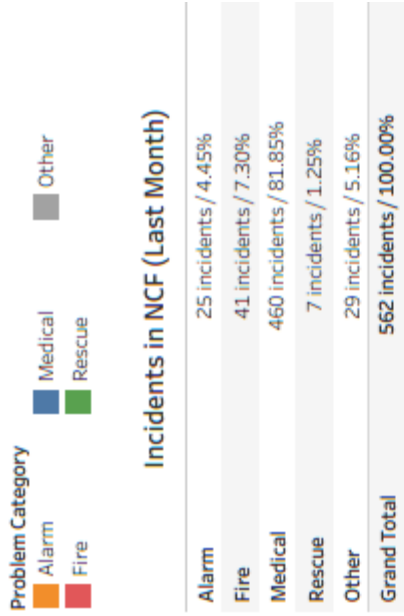
Assigned Incidents (Year-to-Date)

	2024	2025
Aid	65	34
Alarm	301	235
Fire	670	653
Medical	5,604	5,401
Rescue	67	85
Other	125	237
Grand Total	6,832	6,645

Data Source: AgencyDashboard_v3_Extract_v4
 Data Last Updated: 12/1/2025 7:46:35 PM



Incidents in Jurisdiction



	November 2024	November 2025
Alarm	29	25
Fire	57	41
Medical	414	460
Rescue	5	7
Other	9	29
Grand Total	514	562

	2024	2025
Aid	2	4
Alarm	292	231
Fire	610	610
Medical	4,808	4,836
Rescue	53	62
Other	90	178
Grand Total	5,855	5,921

Data Source: AgencyDashboard_v3_Extract_v4
 Data Last Updated: 12/1/2025 7:46:35 PM



Turnout Time

(Time of station notification to responding)

90th Percentile – Emergency Calls Only

Shift	Unit Name	November	Shift	Unit Name	November	Shift	Unit Name	November
A-SHIFT	B111	00:00:59 (6)	B-SHIFT	B111	00:01:14 (3)	C-SHIFT	B111	00:01:52 (5)
	E111	00:01:41 (68)		E111	00:01:32 (65)		E111	00:01:25 (69)
	E112	00:01:06 (27)		E112	00:01:45 (31)		E112	00:01:39 (20)
	E113	00:01:08 (20)		E113	00:00:52 (14)		E113	00:02:02 (19)
	E114	00:01:30 (37)		E114	00:02:02 (20)		E114	00:02:02 (29)
	E115	00:01:43 (34)		E115	00:01:36 (30)		E115	00:01:31 (32)
	E117	00:00:08 (3)		M110	00:01:20 (38)		M110	00:01:25 (49)
	M110	00:01:24 (33)		M111	00:01:07 (38)		M111	00:01:16 (37)
	M111	00:01:14 (24)		M114	00:02:05 (28)		M114	00:01:55 (36)
	M114	00:01:27 (38)		M115	00:01:41 (37)		M115	00:01:04 (27)
	M115	00:01:45 (33)		RA111	00:01:44 (2)			
	RA110	00:01:13 (5)		RA114	00:01:01 (2)			
	RA111	00:01:39 (15)		RA115	00:00:42 (1)			
	RA115	00:00:28 (3)						



Aid Given/Received

Aid Given by NORTH COUNTY FPD
November 2025: Incident Count

CAL FIRE	21
ESCONDIDO FD	1
OCEANSIDE FD	16
PALA FD	9
VALLEY CENTER FPD	1
VISTA FD	21
Grand Total	69

Incidents outside of jurisdiction to which units were assigned sorted by jurisdiction.

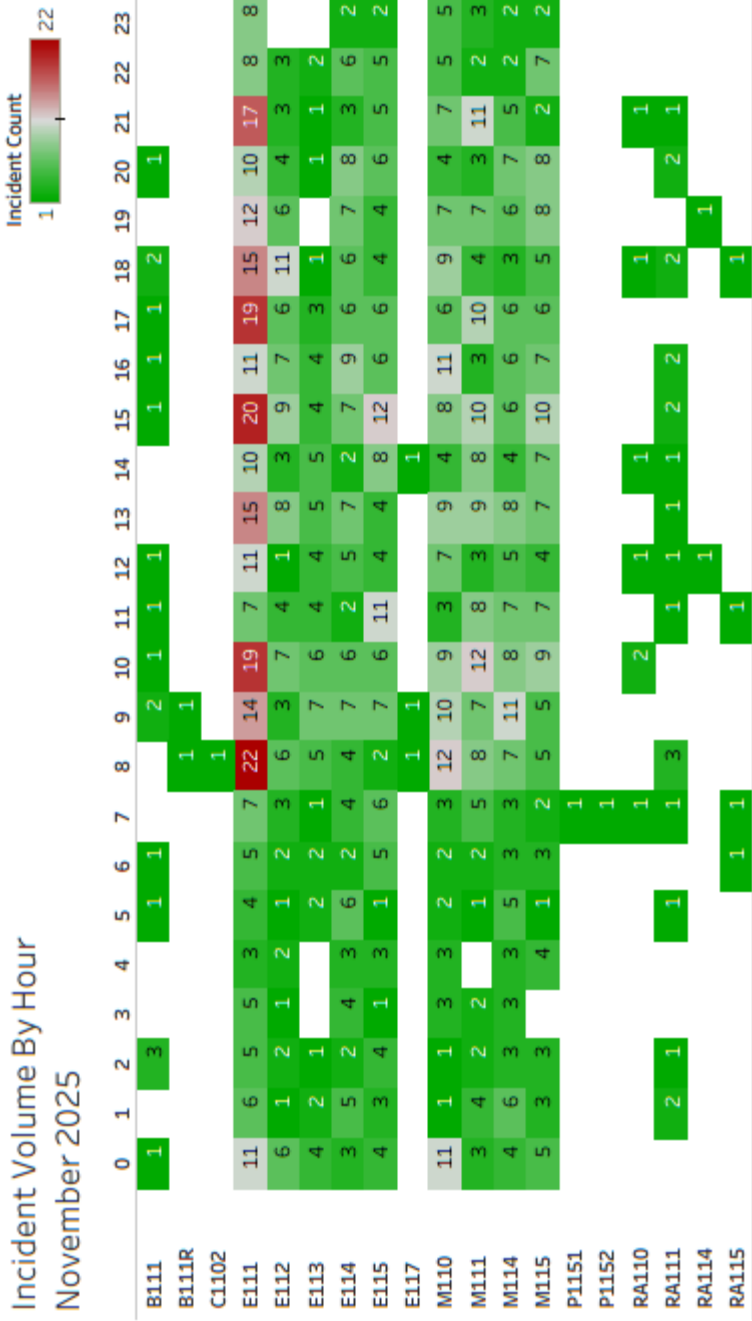
Data Source: AgencyDashboard_v3_Extract_v4
Data Last Updated: 12/1/2025 7:46:35 PM

Aid Received by NORTH COUNTY FPD
November 2025: Incident Count

CAL FIRE	50
CAMP PENDLETON	3
ESCONDIDO FD	1
OCEANSIDE FD	7
PALA FD	5
RANCHO SANTA FE FPD	1
VISTA FD	10
Grand Total	77



Incident Volume by Hour



Incidents by Unit

Incidents by Unit for NORTH COUNTY FPD November 2025

Ambulance	M110	143
	M111	127
	M114	123
	M115	120
	RA110	7
	RA111	21
	RA114	2
RA115	4	
Total	547	
Engine / Truck	E111	265
	E112	99
	E113	64
	E114	116
	E115	119
	E117	3
	Total	666
Other units	B111	17
	B111R	2
	C1102	1
	P1151	1
	P1152	1
Total	22	
Grand Total	1,235	



Ambulance Unit Hour Utilization



Transports

Transport Counts	Transport Destinations
M110	79 TEMECULA VALLEY HOSPITAL 156
M111	87 PALOMAR MEDICAL CENTER ESCONDIDO 114
M114	57 TRI CITY MEDICAL CENTER (TCMC) 22
M115	73 KAISER SAN MARCOS MEDICAL CENTER 16
RA110	3 CHILDRENS HOSPITAL (RADYS) 3
RA111	18 SCRIPPS ENCINTAS HOSPITAL 3
RA114	2 CHILDRENS HOSPITAL (RADYS) 2
RA115	2 MCP NAVAL HOSPITAL 2
Grand Total	321
	1 INLAND VALLEY HOSPITAL
	1 LOMA LINDA MEDICAL CENTER - MURRIETA
	1 UCSD HILLCREST
	Grand Total 321

*Only transports which arrive at a destination are counted.



Social Media Metrics

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov
Instagram Followers	4962	4988	5024	5060	5094	5228	5271	5361	5568	5636	5636
X (formally known as Twitter) Followers		19.9k	19.8k	19.7k	19.8k	19.8k	19.8k	19.9k	19.9k	19.8k	19.8k
Facebook Followers	9849	9833	9821	9846	9859	9943	9957	9975	10187	10166	10194
Post Reach Instagram	454.00%	-76.90%	-27.00%	58.30%	-15.40%	531.30%	-69.80%	74.90%	310.00%	-53.50%	-47.90%
Post Reach Facebook	165.00%	-55.50%	-70.80%	26.80%	82.60%	158.30%	-62.40%	51.90%	702.10%	-89.30%	-37.10%
Audience Growth Instagram	9.50%	0.50%	-1.40%	0.71%	0.66%	2.30%	0.82%	1.70%	3.86%	1.22%	0.00%
Audience Growth X (formally known as Twitter)		0	0	0	0	0	0	0	0	0	0
Audience Growth Facebook	3.50%	-0.16%	10.50%	0.25%	0.13%	0.84%	0.14%	0.18%	2.12%	-0.21%	-0.28%
Engagement rate Instagram	331.00%	-68.60%	-75.10%	53.70%	4.70%	91.70%	-24.70%	-29.20%	402.90%	-66.70%	-48.70%
Interaction rate Facebook	434.40%	-78.50%	-79.00%	48.10%	147.70%	-15.40%	11.90%	-21.00%	1.2k%	-88.50%	-43.90%
Engagement rate X (formally known as Twitter)		19.00%	37.00%	-50.00%	158.00%	69.00%	6.50%	-60.00%	130.00%	6.90%	-38.00%

Highlights:

- X
 - October: Sandia Creek vegetation fire 14 likes, 4 reposts, 1 share
 - November: Reche Road residential fire 3 likes, 1 reply
- Instagram
 - October: Rob Hager service 818 reactions, 16 comments, 41 saves, 164 shares
 - November: Station 3 opening 325 reactions, 9 comments, 51 shares, 4 saves
- Facebook
 - October: Rob Hager service 185 reactions, 10 comments, 6 saves, 26 shares
 - November: Station 3 opening 222 reactions, 32 comments, 12 shares



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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 9, 2025
SUBJECT: WRITTEN CORRESPONDENCE

WRITTEN COMMUNICATION:

- CSDA Southern Chapter Newsletter – Station 3 – Nov. 2025
- CSDA Chapter Newsletter – Station 4 - Dec. 2025
- Supervisor Desmond, 5th District – County of San Diego – Dec. 2025

BOARD RECOGNITION PROGRAM:

- HR Manager Goss – 11/12/25

San Diego Chapter News

California Special Districts Association



NORTH COUNTY FIRE PROTECTION DISTRICT OPENS FULLY RENOVATED FIRE STATION #3 IN RAINBOW

The North County Fire Protection District (NCFPD) is excited to announce the reopening of Fire Station #3 on Rainbow Valley Boulevard!

Originally built in 1982 as a volunteer station, the building has been completely renovated and expanded to support full-time, around-the-clock staffing. The upgraded station now includes new dorms, restrooms, a kitchen, fitness area, and modern spaces designed to keep firefighters healthy and ready to respond.

"This renovation represents an investment in both our firefighters and the community," said Fire Chief Keith McReynolds. "Station #3 will serve Rainbow residents for decades to come."



CSDA

Quarterly Dinner Meeting

Thursday November 20, 2025

5:45 pm - 9:00 pm

Dinner served at 6:45 pm

[The Butcher Shop](#)
[5255 Kearny Villa Rd.](#)
[San Diego, CA 92123](#)

[Click here for the Registration Form](#)

2026 Executive Board Meeting Schedule

- January 26, 2026
- April 27, 2026
- July 27, 2026
- October 26, 2026

2026 Quarterly Dinner Meeting Schedule

- February 19, 2026
- May 21, 2026
- August 20, 2026
- November 19, 2026

2026 Quarterly Water Utility Lunch Schedule

- January 20, 2026
- April 21, 2026
- July 21, 2026
- October 20, 2026



North County Fire Protection District Secures \$7 Million Grant for Fire Station 4 Construction - December 2025



The North County Fire Protection District (NCFPD) has received a \$7 million federal grant through the Office of Local Defense Community Cooperation’s (OLDCC) Defense Community Infrastructure Program (DCIP). The DCIP provides funding for community infrastructure projects that directly support military installations while enhancing the safety and resilience of surrounding communities.

The funding will support the construction of a new 8,694-square-foot Fire Station #4, located at 4375 Pala Mesa Drive. The new station will replace the District’s nearly 50-year-old modular facility, which has long exceeded its service life.

Strategically located, Fire Station #4 plays a vital role in protecting both the community and key national defense assets.



RECEIVED
DEC 02 2025

JIM DESMOND
SUPERVISOR, FIFTH DISTRICT
SAN DIEGO COUNTY BOARD OF SUPERVISORS

December 1, 2025

Keith McReynolds
North County Fire Protection District
330 Main Street
Fallbrook, CA 92028

Dear Keith,

As the year comes to an end, I would like to thank you for your leadership and assistance throughout the year! We could not have accomplished the work on behalf of our constituents in North County without your help.

My staff mentioned you as being supportive and someone who helped make 2025 such a wonderful and successful year. Again, thank you for your diligence, professionalism, and commitment to making North County a great place to work and live.

The District 5 family and I wish you and your family a wonderful holiday season and a Happy New Year.

Sincerely,

JIM DESMOND
Supervisor, 5th District
County of San Diego



NORTH COUNTY FIRE PROTECTION DISTRICT

BOARD RECOGNITION

Date: November 12, 2025

Employee: HR Manager Nancy Goss

Reason for Recognition:

I would like to recognize HR Manager Goss for stepping in so quickly to assist with booking last minute travel for Chief McReynolds and Directors Shaw and Egkan on their trip to Washington D.C. when I was pressed for time and preparing to leave on holiday. Her willingness to jump in without hesitation, handle the details efficiently, and ensure everything was handled in a timely manner made a tremendous difference. Ms. Goss' initiative and teamwork provided peace of mind knowing our leadership team was taken care of.

Thank you, Nancy, for your reliability, professionalism, and support. We are so grateful to have you!

Submitted by: Board Clerk Canpinar

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1 **October 28, 2025**

2 **REGULAR MEETING MINUTES OF THE**
3 **BOARD OF DIRECTORS OF THE**
4 **NORTH COUNTY FIRE PROTECTION DISTRICT**

5
6 **LOCATION: 990 E. MISSION ROAD, FALLBROOK CA 92028**

7 President Shaw called the meeting to order at 5:00 p.m.

8 **ROLL CALL:**

9 **Present:** Egkan, Munson, Pike, Reardon, and Shaw

10 **Absent:** None

11 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

12 **MOMENT OF SILENCE:** President Shaw requested a moment of silence in honor of North County Fire
13 retiree Eddie Harrison who passed away earlier this month.

14 **STAFF PRESENT:** Chief McReynolds, Counsel Steinke, Finance Manager Rocha, FM Fieri, BC
15 Bradshaw, HR Manager Goss, Board Clerk Canpinar, and members of the public.

16 **CHANGES TO THE AGENDA:** Closed session item CS.2.: Conference with Labor Negotiator (GC
17 §54957.6)) will be removed from the October 28, 2025, agenda and brought back to a future meeting.

18 **PUBLIC ACTIVITIES AGENDA**

19 1. **PUBLIC COMMENT:** President Shaw inquired if there were any public comments regarding items
20 not on the agenda. There being no public comment, the public activities portion of the agenda was
21 closed.

22 **DISCUSSION/PRESENTATION AGENDA**

23 2. There were no discussion/presentation items for this meeting.

24 **RATIFICATION OF INFORMATION AGENDA**

- 25 3. Financial Reports: Information only; no action required.
26 4. Operations Report: Information only; no action required.
27 5. Written Communication: Information only; no action required.
28 6. Third Quarter Customer Satisfaction Survey; no action required.

29 **ACTION AGENDA**

30 **CONSENT ITEMS:**

- 31 7. **REVIEW AND ACCEPT SPECIAL BOARD MEETING MINUTES FOR SEPTEMBER 30, 2025**
- 32 8. **RESOLUTION 2025-25: GRANTING AUTHORITY TO THE FIRE CHIEF TO SIGN ALL DOCUMENTS**
- 33 **NECESSARY TO COMPLETE THE SALE OF A PORTION OF LAND OF 315 E. IVY ST., FALLBROOK.**
- 34 9. **POLICIES AND PROCEDURES**
- 35 • There were no policy revision for this meeting.
- 36 10. **WAIVE THE FULL TEXT READING OF ALL ORDINANCES**

37 President Shaw inquired whether there were any questions or comments on consent items 7-10. There
38 being no comments or questions, President Shaw then asked for a motion to approve the consent
39 agenda. On a motion by Director Reardon seconded by Director Egkan, the motion to approve the
40 consent agenda passed unanimously.

41 **ACTION ITEMS:**

- 42 11. **PUBLIC HEARING DATE/TIME CERTAIN OCTOBER 28, 2025, AT 5:00 PM - SECOND READING OF**
- 43 **ORDINANCE 2025-02, THE 2026 SAN DIEGO COUNTY CONSOLIDATED FIRE CODE:** President Shaw opened
44 the hearing at 5:04 p.m. Chief McReynolds introduced Ordinance 2025-02 to the Board, advising this
45 is the second reading. Counsel Steinke clarified the Ordinance would be effective January 1, 2026. As
46 mentioned during the first reading, the Code was a collaboration of the San Diego County Fire Districts
47 Association and County Fire Marshals to ensure consistency among jurisdictions while meeting local
48 fire protection needs. The introduction and first reading of Ordinance 2025-02 took place at the
49 September 30, 2025, board meeting and passed unanimously. Discussion ensued. President Shaw
50 asked if there was any additional public comments or questions regarding the matter; there being
51 none, the public hearing was closed at 5:09 p.m. On a motion by Director Munson seconded by
52 President Shaw, the motion to adopt Ordinance 2025-02, the 2026 San Diego County Consolidated
53 Fire Code and hold the second reading passed with the following vote: Egkan, aye; Munson, aye; Pike,
54 aye; Reardon, aye; Shaw, aye.
- 55 12. **PUBLIC HEARING DATE/TIME CERTAIN OCTOBER 28, 2025, AT 5:00 PM - SECOND READING OF**
- 56 **ORDINANCE 2025-03, THE 2026 COUNTY OF SAN DIEGO CONSOLIDATED WILDLAND-URBAN INTERFACE**
- 57 **(WUI) FIRE CODE:** President Shaw opened the hearing at 5:11 p.m. Chief McReynolds introduced
58 Ordinance 2025-03 to the Board. The WUI Fire Code will strengthen community wildfire protections

59 by requiring ignition-resistant construction materials, enhanced defensible space requirements, and
60 improved fire-safe access standards. The San Diego amendments are specifically designed to address
61 regional wildfire behavior, vegetation, and historical fire patterns, providing an added layer of safety
62 beyond the baseline California WUI standards. Adoption of Ordinance 2025-03 will maintain the
63 District's enforcement authority and provide stronger safeguards for residents and structures located
64 within designated Wildland-Urban Interface Zones. The introduction and first reading of Ordinance 2025-
65 03 took place at the September 30, 2025, board meeting and passed unanimously. President Shaw
66 asked if there was any additional public comments or questions regarding the matter; there being
67 none, the public hearing was closed at 5:15 p.m. Director Reardon stated that zone zero standards
68 currently only apply to new construction and businesses, but future potential changes may require
69 existing structures to be compliant, which would be a financial burden to the public, and result in fire
70 agencies having to enforce the standards. Director Reardon stated that while burdensome, adopting
71 the Code will reduce severity of wildfire and mitigate risk. Director Egkan asked if the San Diego County
72 Fire Chiefs have weighed in on this law. Chief McReynolds confirmed zone zero standards are broadly
73 supported by the California Fire Service and when implemented properly, will protect property and
74 potentially save lives. Discussion ensued. On a motion by Director Pike seconded by Director Reardon,
75 the motion to adopt Ordinance 2025-03, the 2026 County of San Diego Consolidated Wildland-Urban
76 Interface (WUI) Fire Code and hold the second reading passed with the following vote: Egkan, aye;
77 Munson, aye; Pike, aye; Reardon, aye; Shaw, aye.

78 13. **PUBLIC HEARING DATE/TIME CERTAIN OCTOBER 28, 2025, AT 5:00 PM - SECOND READING OF**
79 **ORDINANCE 2025-04 ADOPTION OF PROCEDURES OF THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION**

80 **COST ACCOUNTING ACT (CUPCCAA):** President Shaw opened the hearing at 5:24 p.m. Chief
81 McReynolds presented Ordinance 2025-04, which allows the District to expedite its contracting
82 procedures for projects under \$220,000 and simplifying its bidding procedures for projects that are
83 estimated to cost \$220,000 or less. Public Contract Code (PCC) section 22000 provides an alternative
84 method for local agencies to (1) raise the ceiling on the value of public works projects that the District
85 can perform with its own forces or contract for with a purchase order of up to \$75,000; and (2) simplify
86 the procedures for bidding public works contracts of \$220,000 or less in value by using an informal
87 bidding process. In order to be able to use this alternative method, the District must file a copy of the

88 approved Ordinance with the State Controller's Office (PCC 22030). Once the procedure is adopted,
89 the District would establish its own list of qualified contractors and contractor clearinghouses that
90 would receive notices of informal bid solicitations. For all major public projects valued at more than
91 \$220,000, there would be no change to existing contracting requirements as set forth in the Public
92 Contract Code (formal bidding). CUPCCAA provides for alternative bidding procedures when an
93 agency performs public project work by contract:

- 94
- 95 a) Public projects of \$75,000 or less may be performed by negotiated contract or by purchase
96 order (PCC 22032(a)).
- 97 b) Public projects of \$220,000 or less may be let to contract by the informal procedures set forth
98 in the Act (PCC 22032(b)).
- 99 c) Public projects of more than \$220,000 shall be let to contract by formal bidding procedures
100 (PCC 22032(c)).

101 Adoption of the Uniform Construction Cost Accounting procedures will give the District more options
102 relative to performing, bidding, or negotiating public works projects that will ultimately lead to more
103 cost-effective use of public funds and staff time. President Shaw asked if there was any additional
104 public comments or questions regarding the matter; there being none, the public hearing was closed
105 at 5:27 p.m. On a motion by Director Reardon seconded by Director Pike, the Board conducted the
106 second reading of Ordinance 2025-04, the Procedures of the California Uniform Public Construction
107 Cost Accounting Act (CUPCCAA), and Ordinance 2025-04 passed with the following vote: Egkan, aye;
108 Munson, aye; Pike, aye; Reardon, aye; Shaw, aye.

109 **14. SOLE SOURCE PURCHASE: STERTIL-KONI SKY780SM SURFACE MOUNT VEHICLE LIFT:** The current
110 existing stationary vehicle lift, located at the Fire Station #1 Fleet Maintenance Facility, has been in
111 service since 1995 and is used daily by Fleet Maintenance Personnel. The equipment exhibits signs of
112 wear and tear and mechanical failure, resulting in downtime and delayed vehicle maintenance
113 operations, and no longer meets industry safety standards and is beyond its practical repair life. Based
114 on District policy and County Purchasing Policy A-87, a sole source purchase must be approved by
115 the Board of Directors. The replacement cost is \$217,557.54. On a motion by Director Egkan seconded
116 by Director Pike, the Board unanimous approved the sole source purchase of the Stertil-Koni
117 Sky780SM surface mount vehicle lift for \$217,557.54.

118 15. **MEETING SCHEDULE AND PLACE FOR NORTH COUNTY FIRE PROTECTION DISTRICT BOARD MEETINGS**
119 **FOR CALENDAR YEAR 2026:** Chief McReynolds presented the 2026 Regular Board Meeting schedule,
120 noting the current meeting location at the Fallbrook Public Utility District continues to be effective, as
121 the time, location, and accessibility allow for public input both in-person and digitally. Chief
122 McReynolds pointed out the proposed January 20, 2026, meeting date, a week before the fourth
123 Tuesday of month, was due to the GMP timeline for the Station #4 project. Director Pike made a request
124 to the Board to consider changing the meeting start time to 5:30 p.m. Discussion ensued. On a motion
125 by Director Pike seconded by Director Reardon, the motion to approve the 2026 Regular Board
126 Meeting schedule, holding meetings at the Fallbrook Public Utility District at 5:30 p.m. on the fourth
127 Tuesday of the month except for the January 20 meeting, no November meeting, and a December 8,
128 2026, meeting, passed unanimously.

129 16. **ADOPTION OF RESOLUTIONS RECOGNIZING FEDERAL AND MILITARY PARTNERS FOR SUPPORT OF THE**
130 **DEFENSE COMMUNITY INFRASTRUCTURE PROGRAM (DCIP) AWARD:** Chief McReynolds presented
131 Resolutions 2025-17 – 2025-22 to the Board, indicating they were drafted to recognize and express
132 appreciation to the following persons for their support of NCFPD’s successful DCIP grant application
133 and subsequent \$7M award: Brigadier General N.I. Brown, Captain J.J. O’Brien, U.S. Representative
134 Darrell Issa, U.S. Representative Mike Levin, U.S. Senator Alex Padilla, and U.S. Senator Adam Schiff.
135 Discussion ensued. On a motion by Director Pike seconded by Director Reardon, the motion to adopt
136 Resolutions 2025-17 – 2025-22 passed unanimously.

137 17. **ADOPTION OF RESOLUTIONS RECOGNIZING GRANT FUNDING SUPPORT FOR THE FIRE STATION #3**
138 **RENOVATION:** Chief McReynolds presented Resolutions 2025-23 and 2025-24, recognizing and
139 expressing appreciation for grant funding support for the Fire Station #3 renovation from Former
140 California Assemblymember Marie Waldron, who helped secure \$900,000, and San Diego County
141 Supervisor Jim Desmond, who helped secure \$494,000. Discussion ensued. On a motion by Director
142 Reardon seconded by Vice President Shaw, the motion to adopt Resolutions 2025-23 – 2025-24
143 passed unanimously.

144 **LEGAL COUNSEL REPORT:** Counsel Steinke reviewed the report on recent changes to Brown Act
145 legislation, noting in the event a virtual meeting platform fails during a meeting, you must take a break,
146 and then have one hour to try to regain connectivity. If connectivity cannot be restored, the meeting

147 can be reconvened and completed, however, a resolution needs to be adopted the following meeting
148 stating the efforts that were made to restore connectivity. This legislation takes effect July 2026.

149 **COMMENTS AND REPORTS SECTION - STAFF:**

150 **CHIEF McREYNOLDS:** Chief McReynolds expressed appreciation to staff for their participation in recent
151 fall events. The GMP for Station #4 could be brought to the Board for consideration at the January
152 meeting. Crews will be moving into Station #3 on Monday; many thanks to Cal Fire and support from
153 Chief Mecham for their generosity housing our station 3 personnel at the Red Mountain Cal Fire Station
154 10 during construction . **BC BRADSHAW:** BC Bradshaw provided end-of-year updates and updated
155 the Board on testing updates. **FM FIERI:** FM Fieri provided community risk reduction updates and
156 upcoming building developments. **HR MANAGER GOSS:** HR Manager Goss provided staffing and policy
157 updates, and noted open enrollment has been finalized for the year. **FINANCE MANAGER ROCHA:**
158 Finance Manager Rocha advised materials for the audit were being finalized and provided an update
159 on the recent finance conference attended by the department.

160 **COMMENTS AND REPORTS SECTION – DIRECTORS AND OTHERS:**

161 **DIRECTOR REARDON:** No comment. **DIRECTOR PIKE:** Director Pike provided a review of this tour of a fire-
162 resistant community that he visited recently. **PRESIDENT SHAW:** No comment. **VICE PRESIDENT EGKAN:**
163 No comment. **DIRECTOR MUNSON:** No comment.

164 **CLOSED SESSION**

165 The closed session item was removed from this agenda.

166 **ADJOURNMENT**

167 A motion was made at 6:14 p.m. by Director Pike seconded by Vice President Shaw to adjourn the
168 meeting and reconvene on December 9, 2025, at 5:00 p.m., which motion carried unanimously.

169
170 Respectfully submitted,

171 _____
172 Mavis Canpinar

173 Board Clerk

174
175 Minutes approved at the Board of Director’s Meeting on: _____
176



**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 9, 2025
SUBJECT: APPROVAL OF POLICIES AND PROCEDURES

The following Policies and Procedures are presented for review and approval:

- Video/Audio Streaming and Virtual Meetings
- Mandatory Training



NORTH COUNTY FIRE PROTECTION DISTRICT

POLICY AND PROCEDURE MANUAL

GOVERNANCE
BOARD OF DIRECTORS

SECTION 110.018

~~DECEMBER 9, 2025~~ ~~DECEMBER 13,~~
2022

STANDARD OPERATING GUIDELINES

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VIDEO/AUDIO STREAMING AND VIRTUAL MEETINGS

1.0. **VIDEO/AUDIO STREAMING OF MEETINGS:**

1.1. Board meetings will be streamed online using an online platform whenever possible.

1.2. The streaming of meetings will include an option for viewers to voice comments from their remote location into the meeting.

1.3. Viewers may voice comments by submission of comments via the directions in § 2.0.

1.4. Service Disruption §54953.4 (b) (1): In the event a power or connectivity disruption occurs where telephonic or internet disruptions take place, the Board must:

1.4.1. Recess and make a good faith attempt to restore service. Open session resumes upon the sooner of service restoration or expiration of one hour.

1.4.2. The Board may go into closed session during recess, provided the item has been previously agendaized and noticed.

~~1.3.~~1.4.3. If service is not restored after one hour, the Board (by roll call), must find that good faith restoration efforts were made and the need to proceed without remote access outweighs the interest in such access.

2.0. **VIRTUAL BOARD MEETINGS:**

2.1. It is an expectation of the District that all Board members will attend each meeting in person.

2.2. Fully virtual Board meetings will only be held when face-to-face meetings are not possible and as permitted by law. ~~(until December 31, 2023).~~

2.2.1. A local agency may use teleconferencing without complying with the requirements of paragraph (3) of subdivision (b) of Government Code § 54953,



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if the legislative body complies with the requirements of paragraph (2) of this subdivision in any of the following circumstances:

- 2.2.1.1. The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.
 - 2.2.1.2. The legislative body holds a meeting during a proclaimed state of emergency for the purpose of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
 - 2.2.1.3. The legislative body holds a meeting during a proclaimed state of emergency and has determined, by majority vote, pursuant to subparagraph (B), that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.
- 2.2.2. If a state of emergency remains active or state or local officials have imposed or recommended measures to promote social distancing, in order to continue to teleconference without compliance with paragraph (3) of subdivision (b) of Government Code § 54953, the Board shall, not later than 30 days after teleconferencing for the first time pursuant to subparagraph (A), (B), or (C) of paragraph (1), and every 30 days thereafter, make the following findings by majority vote:
- 2.2.2.1. The Board has reconsidered the circumstances of the state of emergency.
 - 2.2.2.2. Any of the following circumstances exist:
 - 2.2.2.2.1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - 2.2.2.2.2. State or local officials continue to impose or recommend measures to promote social distancing.
- 2.3. Due to the Coronavirus (COVID-19) or other proclaimed public health emergency, the District may have virtual meetings to protect the public's health and prevent the disease from spreading.



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- 2.4. Some meetings may be held in a hybrid format to accommodate both in-person and remote participation for the Board and the public. Beginning January 1, 2023 and ending December 31, 2025, the Board may hold a “hybrid” (partial teleconference, partial in-person) meeting without having to comply with certain procedural requirements (post agendas at teleconference locations, identify teleconference locations in the agenda, make all teleconference locations open to the public) in the following limited circumstances:
- 2.4.1. One or more members of the legislative body (but less than a quorum) have “just cause” for not attending the meeting in person (childcare or family caregiving need, contagious illness, physical or mental disability need, or travel while on official public business). May not be used for more than two (2) meetings per calendar year; or
 - 2.4.2. One or more members of the legislative body (but less than a quorum) experience an emergency circumstance (a physical or family medical emergency that prevents in-person attendance). Board member may not claim emergency circumstances more than three consecutive months or 20% of the regular meetings with a calendar year.
- 3.0. **PUBLIC COMMENT:**
- 3.1. North County Fire Protection District values the opinion of the public. Comments may be submitted remotely for meetings in the following manner:
 - 3.1.1. **During or Before the Meeting, Submit an Email via the Public Comment Form:** Individuals may email PublicComment@ncfire.org before or during the meeting. These comments will be read into the record. Comments may be subject to a three-minute limit. If the comment is longer it should be submitted via email the Monday prior to the meeting by no later than 4pm.
 - 3.1.2. **Addressing the Board During the Meeting:** Individuals who attend the meeting virtually and wish to provide a comment may address the Board during the meeting. When the comment period is open or an item of interest is being



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discussed and an individual wants to speak, they may "raise their hand." The host will then allow the individual the ability to talk. (See § 3.2 herein.)

3.1.3. Ejection/Removal for Disruption (Live and online):

3.1.3.1. The Presiding Officer must warn participants before removing them for disruption (unless danger is imminent); always documenting the reasons for removal in the meeting minutes. (§54957.95; 54957.96.)

~~3.1.2.~~ 3.1.3.2. The authorization for removal for online disruption is added by SB 707.

3.2. REMOTELY ATTEND THE MEETING:

- Option A (video): Click the link below to join the meeting:
 - [Link](#)
- Option B (video): Join the meeting from the Zoom app or (<https://zoom.us/>)
 - Meeting/Webinar ID:
 - Passcode:
- Option C (audio only): Call in by Telephone:
 - Meeting/Webinar ID:
 - Passcode:
 - Use *6 to Toggle mute/unmute and *9 to Raise hand if you want to speak.

4.0. MEETINGS VIA THE VIRTUAL PLATFORM:

4.1. AGENDA:

4.1.1. Posting of the Agenda is the same as in-person.

4.1.2. Meeting links will be created and noted on the Agenda, Meeting Packet and Website.

4.1.3. Open session meeting link shall be distributed to the following:

4.1.3.1. Deputy Chief

4.1.3.2. Division Chief



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- 4.1.3.3. Finance Manager
- 4.1.3.4. Fire Marshal
- 4.1.3.5. Battalion Chiefs
- 4.1.3.6. NCFPD/public

4.1.4. Meetings with a closed session agenda will need a second meeting link.

4.1.5. Closed session meeting link shall be distributed to the following:

- 4.1.5.1. Fire Chief/appropriate Senior Staff
- 4.1.5.2. Board of Directors
- 4.1.5.3. Board Clerk
- 4.1.5.4. Legal Council
- 4.1.5.5. Other agenda related participants as appropriate

4.2. ROLE OF BOARD DURING VIRTUAL MEETINGS:

- 4.2.1. Attend entire meeting.
- 4.2.2. Attend with webcam/video on.
- 4.2.3. Focus on business of meeting in same manner as if meeting in person.
- 4.2.4. Remain on mute unless they are speaking.
- 4.2.5. Wait to speak until acknowledged by the President.
- 4.2.6. Say their name before beginning speaking.
- 4.2.7. Ask questions via conferencing format or wait until the President invites questions.
- 4.2.8. Prevent unauthorized individuals from hearing conversations (Closed Session).



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4.3. QUORUM:

- 4.3.1. All Directors attending virtually count towards the quorum.
- 4.3.2. If the Director loses connection, they will no longer count towards the quorum.
- 4.3.3. If after all reasonable efforts, it does not prove possible for a Director to participate by telephone or video conferencing, the meeting may still continue its business provided a quorum still remains.
- 4.3.4. If the meeting becomes inquorate, no further discussion or voting may occur.
- 4.3.5. If the meeting becomes inquorate, the Clerk will adjourn the meeting and reschedule.

4.4. VOTING:

- 4.4.1. Directors may vote on any agenda item for which they have been fully present.
- 4.4.2. Any votes taken during the virtual meeting **must be taken by roll call.**

4.5. CONFLICT OF INTEREST:

- 4.5.1. When a Director declares a conflict of interest, they will withdraw from the meeting by leaving the meeting.
- 4.5.2. Once the Board is ready for the Director to rejoin the meeting, the Clerk will notify the Director by that s/he may rejoin the meeting.

5.0. ROLE OF IT SPECIALIST:

- 5.1. The IT Specialist at all meetings is responsible for arranging the connections for streaming and virtual meetings.
- 5.2. The IT Specialist will assist Board members with their IT connections and help them

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resolve their IT-related problems.

- 5.3. The IT Specialist will attend each meeting and ensure the connections and security of each meeting and its platform, acting as the Host.
 - 5.3.1. The IT Specialist will monitor the designated comment locations throughout the meeting. The IT Specialist will read the comments to the Board as they are received during the meeting. The Board Clerk will memorialize the comments in the official documents.
 - 5.3.2. In the event of a disruption which prevents the public agency from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the local agency's control which prevents members of the public from offering public comments using the call-in option or internet-based service option, the body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored.



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MANDATORY TRAINING

- 1.0. **PURPOSE:** The purpose of the Mandatory Training Policy is:
 - 1.1. To provide a guide to the Training Officer that enhances a continuous and progressive ~~Training Program~~ Training Program; which will enable District personnel to provide the highest possible level of service to the community.
 - 1.2. To aid the District in compliance with state and federal laws and regulations. The goals of these mandates are:
 - 1.2.1. Worker Safety;
 - 1.2.2. Performance based on recognized standards; and
 - 1.2.3. Reduced liability exposure.
 - 1.3. Cal OSHA regulations ~~is~~ requires that fire districts ~~must~~ train all employees to:
 - 1.3.1. Perform safely in hazardous job activities, and
 - 1.3.2. Understand sState-mandated or nationally recognized standards.
- 2.0. **POLICY:**
 - ~~2.1~~ 2.1.1. The District shall provide a regular, continuous and standardized Training Program to its members.
 - ~~2.2~~ 2.2.1.2. The District shall provide standardized training references and materials made available for the use of its members in conjunction with the Training Program.
 - ~~2.3~~ 2.3.1.3. All members shall participate in the Training Program relative to their position and classification within the District.
 - ~~2.4~~ 2.4.1.4. All Safety employees are required to maintain an average of twenty (20) hours of scheduled training per month.
 - ~~2.5~~ 2.5.1.5. The District shall maintain a 240-hour approved curriculum in order to receive reimbursement for mandated training.



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MANDATORY TRAINING

3.0. RESPONSIBILITIES:

3.1. TRAINING OFFICER:

3.1.1. The Training Officer, in collaboration with the assigned Battalion Chiefs, shall be responsible for:

3.1.1.1. Evaluation of training program content.

3.1.1.1.

3.1.1.2. Evaluation on ofe continuity of training between shifts.

3.1.1.2.

3.1.1.3. Development of yearly training schedule.

3.1.1.3.

3.1.1.4. Evaluation of

3.1.1.4. cContinuity of training Fire Department and other agencies.

3.1.1.4.

3.1.2. Working in close conjunction with the Company Officers in matters relating to training.

3.1.1.5.

3.1.3. Scheduling recruit training probationary testing.

3.1.1.6.

3.1.4. Providing all necessary support and assistance to the Company Officers relative to training matters.

3.1.1.7.

3.1.5. Arranging for and scheduling special training sessions.

3.1.1.8.

~~3.1.6.~~ 3.1.1.9. Submitting annual 240 Hour Curriculum to Palomar College for annual reimbursement of state and federal mandated training.

3.2. COMPANY OFFICERS:

3.2.1. Company Officers are responsible for the following:

3.2.1.1. Monitoring training needs of their respective personnel and other personnel who may be assigned to their company.



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- 3.2.1.2. Coordinating drills/events with their fellow shift officers in matters relating to training.
- 3.2.1.3. Scheduling routine monthly training sessions and drills for their respective company.
- 3.2.1.4. Conducting and/or assigning routine training sessions and drills for their respective company.



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3.3. MEMBERS:

3.3.1. All members are ~~required to responsible for~~ participating in Mandatory Training activities and for maintaining personal and professional competence relative to the skill and knowledge levels required of their respective classification and position within the District.

4.0. TRAINING AND REQUIREMENTS:

4.1.4.1.1. The following section identifies the minimum required amounts of training time for the various general training program areas:

4.2. <u>ORIENTATION — REQUIRED FOR ALL EMPLOYEES:</u>	
TRAINING	CODE/REGULATION/POLICY
District Policies & Procedures	NCFPD 223.01; § 3.11.
Driver Licensing	CVC §15250; NCFPD Policy §223.07
Emergency Action Plan (Evacuation Plan)	8 CCR §3220
Ergonomics	8 CCR §5110
Fire Prevention Plan	8 CCR §3221
Fire Extinguishers	8 CCR §6151; NCFPD Policy §431.13
Harassment and Discrimination; Reporting Procedures	CA GC §12950.1; NCFPD Policy §222.02
Hazard Communication (P&P) 432.03	8 CCR §5194; NCFPD Policy §432.03
Hazardous Substances in the Workplace	NCFPD Policy §432.03
Heat Illness Prevention	8 CCR §3395; EOM §614.00
Identity Theft Protection Program	18 U.S.C. §1029(e); 16 C.F.R. §681.2.
Illness and Injury Prevention Program (IIPP)	8 CCR §3203; NCFPD Policy §432.10
Industrial Injury Reporting	8 CCR §3203; NCFPD Policy §432.04
Infectious Disease Training	8 CCR §5193; NCFPD Policy §432.01
Mandatory Recall	NCFPD Policy §226.16
NIMS (National Incident Management System – 100, 200, 700, 800)	DHS/FEMA Requirement
Off-Duty Employment	NCFPD Policy §223.08
Protected Health Information – Workforce Training	NCFPD Policy §223.16

†: Safety Personnel Only
‡: Arson Investigators Only
¥: Officer and Above
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Smoking & Tobacco Use	NCFPD Policy §225.05
Substance Abuse	NCFPD Policy §225.06
Workplace Violence	Labor Code §6401.7 ; NCFPD Policy §222.11
Vehicle Accidents	NCFPD Policy §431.24

4.3. INITIAL OR ENTRY LEVEL TRAINING FOR EMERGENCY RESPONDERS AND OTHER EMPLOYEES (BY FUNCTION):

TRAINING	CODE/REGULATION/POLICY
Confined Space Awareness†	EOM §521.00
EMT-1A (Includes CPR, AED) †	22 CCR §100056-10013522 CCR 100065.01-100070.02
EMT-P†	22 CCR §100135-100179100090.01-1000997.02
Harassment for Supervisors and Officers (Including Board)*	CA GC §12950.1 ; NCFPD Policy §222.02
Hazardous Materials First Responder-Operations†	8 CCR §5192(q)(6)
Haz-Mat Technician, Haz-Mat Specialist, †	8 CCR §5192(q)(6)
Haz-Mat Incident Commander†*	8 CCR §5192(q)(6)
Hearing Protection	8 CCR §5096-5099
ICS Incident Command System (ICS) (Rank Specific)	19 CCR §2400-2446
ICS Incident Command System (ICS) Position Training	CICCS
Lock Out/Tag Out Electrical Safety†	8 CCR §2320.1
Personal Protective Devices <u>Equipment</u> (PPE), generally <u>for other employees</u>	8 CCR §3380-3385 ; NCFPD Policy §432.08
Physical Abilities Examination†	NCFPD Policy §223.14
Personal Protective Equipment PPE For <u>Firefighters</u> †	8 CCR §3401-3411
Respiratory Protection†	8 CCR §5144(k) ; NCFPD Policy §432.02
SCBA <u>(Self-Contained Breathing Apparatus)</u> †	NCFPD Policy §431.28
SEMS <u>Standardized Emergency Management System (SEMS)</u>	19 CCR §2428 and 19 CCR §2446
Two In/Two Out†	8 CCR §5144(g)
Wildland Shelters†	NCFPD Policy §431.14

4.4. INITIAL OR ENTRY LEVEL CERTIFICATIONS AND LICENSURE:

(Required for Personnel Performing Specific Functions)

†: Safety Personnel Only
‡: Arson Investigators Only
*: Officer and Above
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TRAINING	CODE/REGULATION
Incident Command System (ICS) ICS Position Training	CICCS
Aircraft Rescue and Fire Fighting (ARFF)†	14 CFR §91
Confined Space Operations†	8 CCR §5156-5159
Trench Rescue Operations†	8 CCR §1540-1547
Arrest Procedures (and firearms) for Peace Officers‡	PC §832
Fork-Lift Operations	8 CCR §3668
Crane Operations	8 CCR §4884-5049
Power Tool Operations	8 CCR §4184-4647

4.5. REFRESHER TRAINING (ANNUAL OR SEMI-ANNUAL):

TRAINING	TIMING REQUIREMENT	CODE/REGULATION
Automated External Defibrillator (AED)	(Requires Regular Competency Exams)	22 CCR § 100027.06 §100020
Automated External Defibrillator (AED)	(Retrain every 3 2 years)	22 CCR § 100027.06 22 CCR §100020
Advanced Cardiovascular Life Support (ACLS)	(Must keep current card, every 2 years)	SD EMS Policy P-305
Auto-Defibrillators	(Quarterly)	H&S §1797.196
Bloodborne Pathogens	(Annual)	8 CCR §5193(g)(1)(G)
Confined Space Operations	(Annual Drill)	8 CCR §5157
Cardiopulmonary Resuscitation (CPR)	(Every 2 years)	H&S §1797.215
EMS Protocol Update	(Annually)	SD EMS Policy P-305
EMT Continuing Education	(24 hrs./2 yrs -Skills test only)	22 CCR § 100069.01 §100080
EMT-P Continuing Education	(48 hrs. / 2 yrs.)	22 CCR §10016722 CCR §100095
Firearms (qualified individuals only)	(Annual Qualifications)	PC §832
Harassment for Supervisors Training	(Every 2 years)	CA GC §12950.1
Haz Mat FRO, Tech, Specialist, I.C.	(Annual Drill)	8 CCR §5192(g)(8)

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4.5. <u>REFRESHER TRAINING (ANNUAL OR SEMI-ANNUAL):</u>		
TRAINING	TIMING REQUIREMENT	CODE/REGULATION
Hearing	(Annual Testing)	8 CCR §5096-5099
Local EMS Skills Testing	(Optional) Per SD County Requirements	H&S §1797.214
NWCG – Annual Fireline Safety Refresher Training (RT 130/310.1)	(Annual)	NWCG 310.1RT-130
Respiratory Protection	(Annual Fit and Performance Evolutions)	8 CCR §5144(k)
Trench Rescue	(Competency)	

4.6. <u>REFRESHER TRAINING (Activated Upon Event):</u>		
TRAINING	TRIGGERING CONDITION	CODE/REGULATION
Ergonomics	(Based on new repetitive motion injuries)	8 CCR §5110
Fork-Lift Training	(Based on witnessed near miss or accidents operating in unsafe manner, accidents or near-misses, new truck assignments, or changes in the workplace)	8 CCR §3668
Hazard Communication	(When new hazardous substances are introduced)	8 CCR §5194
Hearing Protection	(New equipment is issued or employee suffers a hearing shift)	8 CCR §5096-5099
Injury Illness Prevention Program (IIPP)	(When new hazard is identified, or new procedures begin job assignments)	8 CCR §3203



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4.7. INSURANCE SERVICES OFFICE (ISO) RATING SCHEDULE FOR TRAINING:

RECOMMENDED TRAINING PER MEMBER	ISO RATING SCHEDULE SECTION	HOURS/YEAR PER MEMBER
Eight 3-hour drills per year	580-A-2	24
Four 3-hour multi-company drills per year (manipulative/wet)	580-A-2	12
Two 3-hour night drills per year	580-A-2	6
20 hours of company drill per member per month	580-B	240
Two days Officer Training per year	580-C	16
Four half-day Driver/Operator training per year	580-D	12
40-hour training for new driver/operators (Fulfilled by Driver/Operator 1A & 1B)	580-E	40
Radiological training: half-day	580-F	3
Recruit Training: 240 hours per recruit	580-G	240
Pre-Plans (All commercial occupancies twice a year)	580-H	Varies

†: Safety Personnel Only
‡: Arson Investigators Only
¥: Officer and Above



NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: DEPUTY FIRE CHIEF MACMILLAN AND CHIEF McREYNOLDS
DATE: DECEMBER 9, 2025
SUBJECT: COST RECOVERY FEE SCHEDULE INCREASE

ACTION AGENDA

RECOMMENDATION:

That the Board approve NCFPD Resolution 2025-26, and the associated Cost Recovery Fee Schedule (Exhibit "A").

BACKGROUND:

Under the authority of the Health and Safety Code § 13916, a District Board may charge a fee to cover the cost of any service which the District provides. Furthermore, the California Vehicle Code (CVC §§17300-17303) allows fire agencies to recover costs related to response for incidents that occur on a public roadway. As a result, in April of 2009, NCFPD instituted a Cost Recovery Program from which the District has been only seeking cost recovery from vehicle accidents.

DISCUSSION:

In September of 2016 the Board approved automatic rate increases equal to that of the CPI-Urban index for San Diego (CPI-U, San Diego). Resolution 2025-26 authorizes staff to implement the Board-approved annual automatic rate increase to the Districts cost recovery schedule.

FISCAL ANALYSIS:

Per the annual Cost Recovery report provided by the District's Finance Manager the District received \$125,767.82 from July 2024 through June 2025, a 65.2% increase in net revenue from the previous year. The District anticipates comparable revenue from cost recovery for FY 25/26.

SUMMARY:

The adoption of resolution 2025-26 will finalize the Cost Recovery rate adjustment approved with an implementation date of January 1, 2026.

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2025-26



A RESOLUTION MODIFYING THE ESTABLISHED PROGRAM TO RECOVER COSTS FOR RESPONSE BY THE NORTH COUNTY FIRE PROTECTION DISTRICT TO CERTAIN INCIDENTS

WHEREAS, the North County Fire Protection District's emergency response activity to incidents continues to increase each year; Environmental Protection requirements involving equipment and training and Homeland Security regulations involving equipment and training, create additional demands on all operational aspects of the North County Fire Protection District; and

WHEREAS, the North County Fire Protection District has investigated different methods to maintain a high level of quality of emergency service capability throughout times of constantly increasing service demands and decreasing revenue while maintaining an effective response by the North County Fire Protection District; and

WHEREAS, cost effective, specific response costs to users decreases the costs of incidents to insurance carriers through timely and effective management of emergency situations, saving lives and reducing property damage; and

WHEREAS, under the authority of the Health and Safety Code Section 13916, a District may charge a fee to cover the cost of any service which the District provides or the cost of enforcing any regulation for which the fee is charged; and

WHEREAS, the California Vehicle Code (CVC 17300-17303) allows fire departments to recover costs incurred responding to motor vehicle accidents; including response equipment and manpower to secure, cleanup and/or dispose of any hazardous waste; and

WHEREAS, the Board of Directors of the North County Fire Protection District desires to implement a fair and equitable procedure by which to recover said costs and shall establish a billing system in accordance with applicable laws, regulations and guidelines.

NOW, THEREFORE, LET IT BE RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT:

SECTION 1: The North County Fire Protection District has initiated a Cost Recovery Program for the delivery of Fire and Rescue Services, personnel, supplies and equipment to the scene of emergency incidents occurring within the District. The rate of user fees shall be that which is usual, customary and reasonable (UCR) as shown in "EXHIBIT A," which may include any services, personnel, supplies and equipment and with baselines established by addendum to this document.

SECTION 2: For motor vehicle accidents the cost recovery fee shall be filed with the responsible party's motor vehicle insurance carrier, representing the cost of the claim to damages of the vehicles, property and/or injuries. In the event services are required relating

NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2025-26

A RESOLUTION MODIFYING THE ESTABLISHED PROGRAM TO RECOVER COSTS FOR RESPONSE BY THE NORTH COUNTY FIRE PROTECTION DISTRICT TO CERTAIN INCIDENTS



to utilities causing safety problems and if the area is deemed unsafe by emergency responders, the same billing process shall apply to said utility, whose equipment related problems cause an emergency services response. The claim costs shall be filed with the insurance carrier of the owner of a vehicle, owner of property or responsible party/parties.

SECTION 3: The North County Fire Protection District Board of Directors authorizes the Fire Chief/CEO to take the necessary steps to continue this Cost Recovery Program, including development and amendment of the necessary policies and procedures and continuing/entering into a contract(s) with billing services to perform the actual cost recovery activity.

SECTION 4: The modification of this Cost Recovery Program shall take effect immediately and Resolution 2025-26 supersedes Resolution 2024-13.

PASSED, ADOPTED AND SIGNED by the Board of Directors, North County Fire Protection District, County of San Diego, State of California, on this **9th day of December 2025**, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chris Shaw, Board President

ATTEST:

I HEREBY CERTIFY that the foregoing is a true and correct copy of the resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on the **9th day of December 2025**, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this **9th day of December 2025**.

Mavis Canpinar, Board Clerk

NORTH COUNTY FIRE PROTECTION DISTRICT



RESOLUTION 2025-26

A RESOLUTION MODIFYING THE ESTABLISHED PROGRAM TO RECOVER COSTS FOR RESPONSE BY THE NORTH COUNTY FIRE PROTECTION DISTRICT TO CERTAIN INCIDENTS

“EXHIBIT A”

MOTOR VEHICLE INCIDENTS

1. **SCENE ASSESSMENT AND STABILIZATION: \$620.00**
2. **HAZARDOUS MATERIALS CLEANUP: \$700.00**
3. **VEHICLE FIRE: \$850.00**
4. **EXTRICATION: \$1,830.00**
5. **LANDING ZONE CREATION: \$560.00**
6. **MISCELLANEOUS/ADDITIONAL TIME ON SCENE (for all levels of service):**
 - 1.1. Engine billed at \$560.00 per hour.
 - 1.2. Truck billed at \$710.00 per hour.
 - 1.3. Miscellaneous equipment billed at \$430.00.
2. **EMERGENCY DEBRIS CLEAN-UP: \$620.00**
3. **ASSISTANCE WITH PATIENT INJURIES: \$600.00**

False Alarm Cost Recovery

1. **ITEMIZED RESPONSE:** The False Alarm cost recovery fee assesses individuals whose alarm systems generate an excessive number of False Alarms responded to by the District. There is a graduating scale for continued False Alarms. In determining the number of false alarms that have occurred, the District shall only consider False Alarms that have occurred within on an annual basis, in the previous twelve (12) calendar months.

FALSE ALARM RESPONSE	RESPONSE FEE
1 st Response	No Charge
2 nd Response	\$100
3 rd Response	\$200
4 th Response	\$300
5 th Response and greater	\$500

ANNUAL CHARGE ADJUSTMENTS

NORTH COUNTY FIRE PROTECTION DISTRICT



RESOLUTION 2025-26

A RESOLUTION MODIFYING THE ESTABLISHED PROGRAM TO RECOVER COSTS FOR RESPONSE BY THE NORTH COUNTY FIRE PROTECTION DISTRICT TO CERTAIN INCIDENTS

“EXHIBIT A”

1. ANNUAL ADJUSTMENT OF CHARGES:

- 1.1. The charges identified in this Resolution may be increased annually October 1st in an amount equal to the CPI-Urban index for San Diego (CPI-U, San Diego) as published the preceding January by the Bureau of Labor Statistics; and then rounded up to the nearest ten-dollar (\$10) increment. This adjustment is not to exceed the regional average of increase.

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NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS AND COUNSEL STEINKE
DATE: DECEMBER 9, 2025
SUBJECT: ELECTION OF NCFPD BOARD OFFICERS FOR 2026

ACTION AGENDA

RECOMMENDATION:

That the Board of Directors (BOD) elect Directors to serve as President and Vice President for the 2026 calendar year.

BACKGROUND:

Annually in December, the North County Fire Protection District BOD elects a President and Vice President to serve until the end of the calendar year. Once elected, Directors shall serve in their nominated position for a one-year term.

DISCUSSION:

Per District policy Section 110.015, *Elections, Officers, and Terms*, assumption of the Board Officer positions is effective at the conclusion of the meeting of the Board of Directors at which the election occurred.

FISCAL ANALYSIS:

None.

SUMMARY:

To assist with the election of Board Officers, the meeting will be turned over to Counsel Steinke for the purposes of accomplishing the election of President and Vice President of the Board. After the elections, Board President Shaw will resume meeting control, conducting the remainder of the meeting.

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 9, 2025
SUBJECT: REPRESENTATIVES TO THE NCDJPA BOARD OF DIRECTORS

ACTION AGENDA

RECOMMENDATION:

That the Board discuss, nominate, and elect a primary representative and an alternate to serve on the North County Dispatch Joint Powers Authority (NCDJPA) Board of Directors (BOD).

BACKGROUND:

The North County Fire Protection District (NCFPD) is a member agency of the NCDJPA, which provides regional fire and emergency dispatch services to participating agencies. Each member agency holds one voting seat on the NCDJPA BOD. The Board meets quarterly to provide policy direction, fiscal oversight, and governance for the JPA.

Annually, the NCFPD Board nominates and elects one Director to serve as the primary representative and one Director to serve as the alternate on the NCDJPA Board.

DISCUSSION:

The NCFPD Board's elected primary and alternate representatives to the NCDJPA BOD will serve through the next calendar year, at which time the Board will revisit and conduct the annual election process. This occurs in December.

Serving on the NCDJPA Board provides an opportunity for direct participation in regional communications planning, interagency coordination, and the strategic oversight of shared dispatch services that support all member fire agencies.

FISCAL ANALYSIS:

NCDJPA compensates the primary representative for the quarterly meetings. The NCFPD primary representative would be compensated for the agenda review at the approved upon Director rate.

SUMMARY:

Upon the Board's election of a primary and alternate representative to the NCDJPA Board of Directors, staff will notify the NCDJPA Board Secretary of the appointments.

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**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 9, 2025
SUBJECT: EMPLOYEE RECOGNITION PROGRAM REPORT – SELECTION OF INDIVIDUALS

ACTION AGENDA

RECOMMENDATION:

Staff recommends the Board select individual(s) to be recognized for their efforts during the third and fourth quarter of 2025.

BACKGROUND:

At the May 2024 Regular Board Meeting, Board directed Staff to create an official District recognition form that could be accessed via intranet and on the District website by any employee or member of the public, allowing those who wish to acknowledge an individual or team for their outstanding performance to do so. The form(s) would be submitted monthly to the Board as an information-only item, with the collection of individuals recognized being brought back to the Board for consideration quarterly.

INFORMATION RECEIVED ON INDIVIDUALS:

For the third and fourth quarter of 2025 combined, the Board received information on the following individuals/crews for their outstanding efforts:

- **BOARD RECOGNITION PROGRAM:**

- **JULY 2025**

- Division Chief Peter August

FISCAL ANALYSIS:

The District has funding budgeted to cover the cost of a \$50 gift for each employee(s) the Board feels deserves recognition.

SUMMARY:

Staff joins the Board in acknowledging the extraordinary efforts of these members and requests the Board select individuals/groups/crews for recognition, staying within budgetary standards.



NORTH COUNTY FIRE PROTECTION DISTRICT

BOARD RECOGNITION

Date: July 28, 2025

Employee: Chief August

Reason for Recognition:

Over the past year and a half, Chief August has played a pivotal role in overseeing all station maintenance projects for the department, demonstrating exceptional leadership and attention to detail.

Watching a career firefighter seamlessly transition his efforts from firefighting into helping manage not only the construction of the Station 3, but also the planning and design phase of Station 4 paired with extensive station site improvements, is nothing short of impressive. His ability to coordinate with the construction management crew, contractors, and internal team members ensures these projects stay on track, on budget, and aligned with the needs of the crews who will serve from the facilities. This work, guided by Chief McReynolds, has improved the safety and functionality of our infrastructure, and reflects his ongoing commitment to the future of NCF and its members.

Please join me in acknowledging Chief August, who continues to strengthen the foundation of the department - both literally and figuratively. Keep up the great work!

Submitted by: Board Clerk Canpinar



**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF MCREYNOLDS & BOARD CLERK CANPINAR
DATE: DECEMBER 9, 2025
SUBJECT: CALL FOR BALLOTS – ELECTION TO THE LOCAL AGENCY FORMATION COMMISSION (LAFCO) SPECIAL DISTRICTS ADVISORY COMMITTEE

ACTION AGENDA

RECOMMENDATION:

That the Board of Directors select their nominees and authorize the Board Clerk to cast a ballot in the 2025 San Diego LAFCO Special Districts Advisory Committee Election as described in the attached communication from LAFCO (Attachment 1).

BACKGROUND:

On a routine basis, the Board of Directors has the opportunity to cast a ballot in San Diego Local Agency Formation Commission (LAFCO) elections. On September 29, 2025, LAFCO solicited nominations to fill seven open seats on the 15-member Special Districts Advisory Committee. The NCFPD Board of Directors must cast a ballot no later than **5:00 p.m. on Monday, December 22, 2025.**

DISCUSSION:

A total of ten nominations were received following a 30-day filing period. Write-in candidates, if applicable, are also permitted. All terms on the Committee are for four years. The nominees (incumbents listed with an asterisk) are as follows (names listed are in random selection determined by LAFCO):

- Mike Sims (Bonita-Sunnyside Fire Protection District) *
- James Gordon (Deer Springs Fire Protection District) *
- Erica Wolski (Ramona Municipal Water District)
- Jack Bebee (Fallbrook Public Utility District) *
- Kurt Worden (Lower Sweetwater Fire Protection District)
- Lindsay Leahy (Valley Center Municipal Water District)
- Albert C. Lau (Santa Fe Irrigation District) *
- Kimberly Thorner (Olivenhain Municipal Water District)*
- Dave McQuead (Rancho Santa Fe Fire Protection District) *
- Mark Robak (Otay Water District)*

Full nomination materials and letters of support are available in the attached LAFCO package.

***LAFCO 2025 Special Districts Advisory Committee Election
December 9, 2025
Page 2 of 2***

FISCAL ANALYSIS:

No fiscal impact.

SUMMARY:

The Board should determine which nominee(s) it wishes to support and authorize the Board Clerk to cast a ballot for the 2025 LAFCO Special Districts Advisory Committee election.

Attachment 1



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

CALL FOR BALLOTS

November 12, 2025

TO: Independent Special Districts in San Diego County

FROM: Erica Sellen, Commission Clerk

SUBJECT: Call for Ballots |
 Election to Special Districts Advisory Committee

On September 29, 2025, the San Diego Local Agency Formation Commission (LAFCO) solicited nominations pursuant to Government Code Section 56332 to fill seven open seats on the 15-member Special Districts Advisory Committee. A total of ten nominations were received following a 30-day filing period. All terms on the Special Districts Advisory Committee are four-years.

San Diego LAFCO is now issuing ballots to all 58 independent special districts in San Diego County and inviting each district to cast a ballot selecting up to seven eligible nominees. Write-in candidates are permitted, and spaces have been provided for that purpose. **Only cast one vote for each nominee on the ballot and vote certification form; a ballot that is cast for more than the indicated number of positions will be disregarded.** The ballot and vote certification form along with nominee resumes provided by the candidates are attached.

State Law specifies a district’s vote is to be cast by its presiding officer, or an alternate member designated by the board and a valid signature is required on the ballot. **A ballot received without a signature will be voided.** A minimum of 30 ballots must be received to certify that a legal election was conducted. A candidate for a special districts advisory committee member must receive at least a majority of the votes cast to be elected. The ballots will be kept on file in this office and will be made available upon request.

Ballots may be submitted by mail, courier, hand delivered, or via email to Erica.Sellen@sdcounty.ca.gov. The deadline for receipts of the ballots by LAFCO is **5:00 p.m. on Monday, December 22, 2025**, any ballots received after the deadline will be voided. All election materials are available on the website: www.sdlafco.org. Should you have any questions, please contact me by email or at (619) 321-3380.

Erica Sellen
 Commission Clerk

Attachments:

- A) Ballot and Vote Certification form
- B) Nominee Resumes

Administration Keene Simonds, Executive Officer 2550 Fifth Avenue, Suite 725 San Diego, California 92103 T 619.321.3380 Elafco@sdcounty.ca.gov www.sdlafco.org	Paloma Aguirre County of San Diego	Kristi Becker City of Solana Beach	Chair Stephen Whitburn City of San Diego	Vice Chair Barry Willis Alpine Fire Protection	Brigitte Browning General Public
	Joel Anderson County of San Diego	Dane White City of Escondido	Marni von Wilpert, Alt. City of San Diego	Jo MacKenzie Vista Irrigation	Eileen Delaney, Alt General Public
	Monica M. Steppe, Alt. County of San Diego	John McCann Alt. City of Chula Vista		David Drake, Alt Rincon del Diablo	

**SPECIAL DISTRICTS ADVISORY COMMITTEE MEMBER
ELECTION BALLOT and VOTE CERTIFICATION**

VOTE FOR ONLY SEVEN NOMINEES

- * **Mike Sims** (Bonita-Sunnyside Fire Protection District) []
- * **James Gordon** (Deer Springs Fire Protection District) []
- Erica Wolski** (Ramona Municipal Water District) []
- * **Jack Bebee** (Fallbrook Public Utility District) []
- Kurt Worden** (Lower Sweetwater Fire Protection District) []
- Lindsay Leahy** (Valley Center Municipal Water District) []
- * **Albert C. Lau** (Santa Fe Irrigation District) []
- * **Kimberly Thorner** (Olivenhain Municipal Water District) []
- * **Dave McQuead** (Rancho Santa Fe Fire Protection District) []
- * **Mark Robak** (Otay Water District) []

Write-Ins

_____ []

_____ []

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that I cast the votes of the _____ for the Special Districts Advisory Committee election.
(Name of Independent Special District)

(Signature)

(Print Name)

(Print Title)

(Date)

Please note: The order in which the candidates' names are listed was determined by random selection.

Return this Election Ballot and Vote Certification form to:
San Diego LAFCO
Erica Sellen
2550 Fifth Avenue, Suite 725
San Diego, CA 92103
Email: Erica.Sellen@sdcounty.ca.gov

* Incumbent member

Bio for Chief Mike Sims

I have been with Bonita FD for 30 years and in the Fire Service for 35 years

Promoted to Fire Chief at the Bonita Fire Protection District in 2018

Secretary for the San Diego County Fire Chiefs Association and Fire Districts Association

Chair of the Heartland Communications Facility Authority (our 911 dispatch center)

Chair of the Heartland Training Facility Authority (the training facility for all Central Zone FDs)

Advisory Committee member for San Diego LAFCO

Married for 30 years with 2 adult children

Hobbies include mountain biking, metal fabrication and working on classic cars

James E. Gordon
Director, Deer Springs Fire Protection District
415.852.1086
Jegordon888@gmail.com

Professional History

- Director, Berkeley Research Group; October 2012 to 2014
- Managing Director, Navigant Consulting Asia; March 2005 to October 2012.
- Vice President of Pinkerton Consulting & Investigations; March 2001 to March 2005.
- Executive Vice President and CEO of Online Security; March 2000 to March 2001.
- Managing Director of Kroll Associates; March 1999 to March 2000.
- Managing Director of The Investigative Group, Inc.; June 1990 to March 1999.
- Partner, Philips & Gordon, Litigation Consulting Firm: May 1980 to June 1990.

Former Professional Associations

- American Bar Association (Associate Member)
- Inter-Pacific Bar Association
- High Technology Crime Investigator Association (HTCIA)

James Gordon retired in 2014 after a successful international consulting career and is serving his third term as a Director of the Deer Springs Fire Protection District. Mr. Gordon's professional career includes more than 25 years of experience and expertise advising clients faced with complex high stakes business disputes, litigation and investigations, especially in cross-border matters. Mr. Gordon has served as a consulting and testifying expert as well as a third-party neutral in a diverse range of business and discovery disputes.

Mr. Gordon was based in Hong Kong from 2009 to 2012 as Managing Partner for a global expert services and consulting firm. Mr. Gordon was the consulting expert and project lead on a diverse range of complex matters, including: special committee forensic investigations for Boards of U.S. listed Chinese companies; cross-border discovery; allegations of business fraud; undisclosed related third party asset transfers; Foreign Corrupt Practices Act (FCPA) investigations; deep-dive M&A and FCPA due diligence; international arbitration; royalty disputes; intellectual property rights (IPR); and dumping/trade issues.

Mr. Gordon worked on many of the highest-profile regulatory and enforcement investigations in US history, including: the Wall Street IPO Securities Litigation; Tyco; WorldCom; Parmalat; HealthSouth; and Enron. His work involved matters throughout Asia, China, Canada, UK and the United States

advising clients and their counsel in responding to investigations by: U.S. Department of Justice (DOJ); Securities and Exchange Commission (SEC); Federal Energy Regulatory Commission (FERC); the New York Stock Exchange (NYSE); NASDAQ; Federal Trade Commission (FTC); United States International Trade Counsel (USITC) and Congressional and Senate Investigations.

Mr. Gordon was a frequent presenter at In-House Corporate Counsel events, American Bar Association conferences and at the International Pacific Bar Association on topics critical to managing business risks

and resolving cross-border disputes including: *"Anti-Corruption and Fraud Investigations in Asia," "Managing Counterparty Business Risk with Business Intelligence and Analytics," "Developing Cost Effective Strategies for Managing Cross-Border Discovery," "Electronic Discovery in Asia-U.S. Cross-Border Disputes,"* and *"Evidentiary Issues in CIETAC Arbitrations."*

Representative Client Assignments

Special Committee Investigation for Chinese Board of US Listed Company

- For a US listed Chinese company, Mr. Gordon was retained by the Board of Directors to conduct an internal investigation in response to whistle blower allegations. Mr. Gordon led an extensive investigation throughout China to drill down on allegations of accounting irregularities; numerous dealings with related undisclosed third parties; and the sale of one of the company's manufacturing facilities that was not an arm's length transaction. Based on Mr. Gordon's investigation, the company restated its financial statements, changed auditors and Mr. Gordon presented his team's findings to US based regulatory agencies.

Audit Committee Internal Bank Investigation

- Mr. Gordon worked the bank's general counsel and the auditors pertaining to a wide-ranging internal investigation which included: investigating whistle blower allegations; an in-depth information technology review; investigation of an external data breach; and investigation of internal misconduct. The summary of Mr. Gordon's findings was provided to numerous regulatory and law enforcement agencies as well as the AMEX and NASDAQ stock exchanges resulting in no adverse impact to the client.

Major US Financial Institution – Breach of Contract Dispute

- Mr. Gordon was retained as the Court appointed Third-party Neutral Expert in a matter pertaining to allegations of a breach of an Insurance Recovery Agreement for thousands of real estate properties owned by the bank. Mr. Gordon led a team in analyzing hundreds of millions of fields of data from disparate sources including bank loan foreclosure and real estate owned ("REO") property records, asset manager records, hazard insurance recovery provider data, and insurance claims. The case successfully resolved within a week of Mr. Gordon's testimony.



Deer Springs Fire Protection District

8709 Circle R Drive • Escondido, CA 92026 • tel 760-749-8001 • fax 760-749-6572

November 15, 2025

Re: LAFCO Special Districts Advisory Committee Election Support for Mr. James Gordon

Dear Chairs and Board of Directors of the 58 San Diego County Independent Special Districts:

At its November 15, 2025 regular board meeting, the Deer Springs Fire Protection District (DSFPD) unanimously nominated DSFPD board member James Gordon for the San Diego County LAFCO Special Districts Advisory Committee position.

I am writing on behalf DSFPD board members to request your support and vote for James Gordon.

Prior to retiring in 2014, Mr. Gordon had a successful career as an executive in global intelligence, corporate investigations, and corporate governance. His career accomplishments are contained in the 11/12/2025 LAFCO Call for Ballots package.

Beginning in 2015, Mr. Gordon has served with distinction as a DSFPD Director. Throughout his terms Mr. Gordon has been instrumental in solving cross-agency issues with the County of San Diego and the several Water and Fire Districts on which DSFPD depends on and provides bilateral mutual aid for the North San Diego County region. Most recently Mr. Gordon performed a lead role that encompassed CEQA determinations, inter agency permits, and project management for DSFPD's new Permanent Fire Station 2. Permanent Fire Station 2 is on track to complete on budget and open on schedule in March, 2026.

Since 2020, Mr. Gordon has served on the LAFCO Special District Committee. His current term is completing, and Mr. Gordon has offered to serve another term.

Mr. Gordon is approachable and has a demonstrated track record of using teamwork to provide interagency solutions to the mutual benefit of all parties.

Our Board asks that you join us in electing Mr. James Gordon for another term on the LAFCO Special District Advisory Committee.

Your support of Mr. James Gordon is greatly appreciated.

Sincerely,

A handwritten signature in blue ink that reads "Mark Jackson".

Mark Jackson
President

ERICA WOLSKI

105 Earlham St | Ramona, CA 92065 | 760.877.9247 | ewolski@rmwd.org

EDUCATION

California State Polytechnic University Pomona, Pomona, CA B.S. Civil Engineering, Environmental Option, December 2001

EXPERIENCE

General Manager

Ramona Municipal Water District | Ramona, CA

June 2022 – Present

Responsible for administrative activities of an agency that provides water, wastewater and parks and recreation services. Duties include budget development, contract negotiations, and oversight of day-to-day service delivery including of the above services. Implements vision and direction of the elected board of directors. Informs board of issues and opportunities. Interfaces with community organizations, government entities, and individuals on behalf of the organization. Items worked while at Ramona MWD that are related to LAFCO:

- Implementation of 2021 Municipal Service Review recommendations
- Fire/EMS Transfer from Ramona MWD to County Fire Protection District
- Out of Agency Service agreement to provide potable and recycled water to the Barona Reservation

Regional Manager

Woodard & Curran, San Diego, CA

September 2018 – June 2022

Managed a team of 23 people that included water resources/stormwater planners, engineers and hydrologists; environmental planners, and the software development team. Led or advised on technical completion for complex and challenging projects and performed technical tasks of significant difficulty or complexity in recycled water and regulatory work, primarily for potable reuse projects.

Associate Sanitary Engineer -

State Water Resources Control Board – Division of Drinking Water, Multiple, CA

2002–2005 & 2010–2018

Worked in multiple field offices inspecting and permitting drinking water and recycled water systems throughout the state of California. Provided oversight of County Local Primacy Agency program for San Diego and Imperial County small water system programs.

MEMBERSHIPS/ACTIVITIES

- American Water Works Association – member since 2002
- American Water Works Association – Water Utility Council 2017-present
- California Special Districts Association, member
- WaterReuse California, member
- Ramona Leadership Council – monthly gathering of local heads of governments and non-profits to discuss community needs

SUMMARY: Over twenty years experience in all aspects of management and operation of public water and wastewater utilities. Oversee District operation with a staff of 68 FTE's with water treatment and distribution, wastewater treatment, reclamation and collection services.

EXPERIENCE: **Fallbrook Public Utilities District** **9/2017-Present**
General Manager

Oversee all District functions including Finance, Customer Service, Public Relations, Human Resources, Operations, and Engineering. Responsible for establishing a productive and positive work environment. Facilitates development and implementation of the Board of Directors overall vision for the District. Communicates and Coordinates District operational needs with the Board of Directors.

EXPERIENCE: **Fallbrook Public Utilities District** **2009-2017**
Assistant General Manager/District Engineer

Oversee all operations, engineering and planning functions of the District including maintenance/construction, meter services, purchasing, water system operations and wastewater treatment/water reclamation. Responsible for Planning and setting goals for each department and monitoring performance. Responsible for developing and implementing all capital projects.

EXPERIENCE: **Palomar College** **2010-Present**
Instructor – Advanced Water Treatment and Water Reclamation

Instructor of the advanced water treatment and water reclamation course at Palomar College. Course is designed for operators seeking their Grade III or IV water treatment operator or advanced water treatment certifications and additional training in advanced water treatment concepts including ozonation, UV, membranes and water recycling. Course reviews advanced water treatment and water recycling concepts and calculations.

EXPERIENCE: **Malcolm Pirnie, Inc.** **2000-2009**
Environmental Engineering Consulting
Sr. Project Engineer/Project Manager

Served as project Manager and/or Design Manager on 5-10 projects at any time. Managed overall project budget and resources for projects. Coordinated design and start-up with operations staff. Responsible for technical quality on numerous design projects valued at \$6 to \$50 million dollars in construction. Developed planning studies for facilities or agencies to guide future improvements, detailed design drawings for civil and mechanical and instrumentation and control disciplines and oversee construction of facilities.

EDUCATION:

California State University – San Marcos	2005-2007
Masters of Business Administration	
University of Illinois at Urbana-Champaign	1998-2000
M.S. Environmental Engineering	
Washington and Lee University	1994-1998
B.S. Physics-Engineering	

LISCENCES:

- Professional Civil Engineer, State of California.
- Grade 5 Water Distribution Operator California
- Grade 4 Water Treatment Operator California
- Grade 5 Wastewater Treatment Operator California
- Grade 4 Advanced Water Treatment Operator Certification
- Certified Special District Manager, California Special Districts

PROFESSIONAL ORGANIZATIONS/COMMITTEES:

San Diego California Special District Association Past Chair
San Diego LAFCO – Special District Advisory Group Vice Chair
American Water Works Association – Chair of Management and Leadership Technical Advisory Workgroup. Member Technical Advisory Group (TAG) to help establish legislative and policy priorities.
American Water Works Association CA/NV Section Trustee
ACWA, CSDA, WateReuse, California Water Environment Association - Member
Member of Fallbrook Village Rotary

Past Assignments

Chair of AWWA Management and Leadership Division. Chair and Vice chair of various CA-NV AWWA committees. Member of AWWA Technical and Education Council. Chair of San Diego Chapter of Water Reuse. Board member San Diego County Water Authority.

KURT WORDEN

(619) 245-4550
kworden0@gmail.com

2734 Wilma St
Lincoln Acres CA
91950-7748
United States

PROFILE

Special district board president with two decades of governance leadership, fiscal discipline, and intergovernmental collaboration. Experienced in advancing community safety, ensuring transparent operations, and representing small district interests in countywide planning and service delivery.

EXPERIENCE

Lower Sweetwater Fire Protection District (LSFPD) — Board President (2004 - Term Expiring December 6, 2028)

Led board oversight of fire protection and emergency medical services for Lincoln Acres through contract with National City Fire Department.

Chaired monthly public meetings, ensuring transparency, accountability, and meaningful community participation.

Maintained structurally balanced budgets, formal reserve policies, and timely audits; resolved historical compliance issues to strengthen fiscal accountability.

Coordinated with San Diego County Supervisors and departments to align fire protection priorities and support community risk reduction initiatives.

Represented Lincoln Acres residents in county-level forums and LAFCO processes, advocating for small district needs in regional service delivery and boundary planning.

Collaborated with regional agencies and service providers to ensure operational continuity, effective emergency response, and long-term service sustainability.

FISCAL ACCOMPLISHMENTS

Maintained structurally balanced budgets and formal reserve policies.

Ensured transparency through public posting of budgets and audits.

Resolved historical compliance issues, strengthening accountability.

INTERGOVERNMENTAL & COMMUNITY ENGAGEMENT

Partnered with San Diego County Supervisors and departments to secure funding, align fire protection priorities, and strengthen community risk reduction initiatives.

Represented Lincoln Acres residents in county-level discussions, ensuring small district needs were considered in broader service delivery planning.

Chaired open public meetings and maintained transparent communications, reinforcing trust and accountability between the district and the community.

Collaborated with regional agencies and service providers to maintain operational continuity and improve emergency response coordination.

PROFESSIONAL BACKGROUND

President, NDIA San Diego Chapter – Led board governance and industry-government collaboration initiatives.

Business Development Manager, Nova Power Solutions, Inc. (2006-Present)

Retired Master Chief Petty Officer, U.S. Navy (1981-2006)

EDUCATION

University of Redlands – Business Studies (coursework completed toward B.S., 2012)

AB1234 Ethics & Brown Act training (current)

SKILLS

Executive Advising & Policy Guidance – Principal advisor to senior leadership on workforce readiness, organizational policy, and community well-being.

Governance & Regulatory Oversight – Experienced in special district governance, compliance, and service delivery review.

Community & Stakeholder Engagement – Skilled in representing diverse groups, bridging leadership decisions with community impact.

Cross-Functional Collaboration – Adept at building consensus across agencies, partners, and stakeholders.

AWARDS

Meritorious Service Medal – Recognized for executive-level leadership as Senior Enlisted Advisor to a U.S. Navy Carrier Strike Group and Senior Cryptologic Manager for Naval Surface Forces.

Navy and Marine Corps Commendation Medal (5 awards) – Sustained excellence in leadership, policy advising, and workforce development.

NDIA Certificate of Recognition – Honored for fostering government-industry collaboration as Chair of the Navy Gold Coast Conference.

Lindsay Leahy, PE
General Manager – Valley Center Municipal Water District

SUMMARY

Accomplished water industry professional with over sixteen years of experience in the planning, design, construction, and operation of complex water, wastewater, and recycled water systems. Oversees comprehensive utility operations, including water distribution, wastewater collection and treatment, and water recycling programs serving 30,000 residents. Recognized for fostering collaboration, advancing innovation, and championing sustainable resource management within the public utilities sector.

EXPERIENCE

General Manager – Valley Center Municipal Water District

November 2025 – Present

Oversee all functions of the District, including Finance, Customer Service, Human Resources, Operations, and Engineering. Responsible for implementing Board directives, coordinating District operations, and maintaining an efficient, professional, and collaborative work environment.

Deputy General Manager – Santa Margarita Water District

February 2025 – October 2025

Oversaw all operations, engineering, and planning functions of the District, including maintenance and construction, water and recycled water treatment and distribution, and wastewater collection, treatment, and disposal serving over 200,000 residents and 74,000 customers. Directed capital project development and implementation while modernizing District policies and procedures.

Water Utilities Director / Principal Water Engineer – City of Oceanside

October 2018 – February 2025

Oversaw all water, wastewater, solid waste, and recycling services for the City, serving 180,000 residents and over 44,000 customers. Managed water, wastewater, recycled water, and advanced water treatment operations, including distribution, indirect potable reuse, and waste collection and disposal. Directed and managed a five-year, \$500 million Capital Improvements Program. Responsible for utility rate setting and for fostering a productive and positive work environment for more than 170 employees across the three utilities.

Senior / Associate / Assistant Engineer – City of Carlsbad

November 2015 – October 2018

Served as Project Manager overseeing up to five concurrent projects, managing budgets, contracts, and project delivery. Coordinated design, construction, and startup activities with consultants and Operations staff. Ensured technical quality for design projects valued up to \$15 million and mentored staff to enhance technical expertise and project execution efficiency.

Engineering Manager – Everest Solar System

November 2012 – November 2015

Established and managed the Engineering, Research & Development, and Project Management departments. Led the development of a commercial rooftop product line that reduced component costs and installation time.

Project Engineer – J.R. Filanc Construction Company, Inc.

June 2009 – November 2012

Managed construction of \$40-\$160M water and wastewater treatment plant projects, overseeing field operations including job cost control, scheduling, and safety compliance.

EDUCATION & CERTIFICATIONS

- Master of Public Administration, San Diego State University – 2019
- Bachelor of Science, Mechanical Engineering, California State University, Chico – 2009
- Water Management & Leadership Certificate, California State University, San Marcos – 2018
- Professional Engineer, CA – License No. M36974

LEADERSHIP & BOARD SERVICE

- San Diego County Water Authority Board - Director
 - Audit Committee
 - Engineering and Operations Committee
 - Administration and Finance Committee
 - Water Planning and Environmental Committee
 - Legislative and Public Outreach Committee
 - Board Governance Workgroup
- South Orange County Wastewater Authority Engineering Committee - Member
- LAFCO San Diego County Water Authority Municipal Service Review Working Group - Member



VALLEY CENTER MUNICIPAL WATER DISTRICT

A Public Agency Organized July 12, 1954

BOARD OF DIRECTORS

Enrico P. Ferro
President
Daniel E. Holtz
Vice President
Cooper T. Ness
Director
Alysha M. Stehly
Director
Patrick L. Baker
Director

November 24, 2025

To: The Independent Special Districts of San Diego County

Greetings;

As Board President of the Valley Center Municipal Water District (VCMWD), I am encouraging you to support Ms. Lindsay Leahy for the San Diego LAFCO Special District's Advisory Committee (SD LAFCO SDAC).

While VCMWD was very fortunate to secure Lindsay as our new General Manager, she is by no means new to San Diego County. She brings a long public service career here in North San Diego County with the cities of Carlsbad and Oceanside. Lindsay also brings a deep understanding of independent special districts, as her most recent position prior to VCMWD, was serving as Deputy General Manager for the Santa Margarita Water District in southern Orange County.

With her wide range of experience in public service with multiple municipal and special district agencies, Lindsay will contribute valuable insight and perspective to the SDAC, as it deals with the important jurisdictional and service provision issues associated with independent special district governance in San Diego County.

A review of her attached resume will confirm that she is well suited to be a contributing member of the San Diego Local Agency Formation Commission SD LAFCO SDAC.

Sincerely:

Enrico Ferro, President
Valley Center Municipal Water District

Albert C. Lau, P.E., MBA

Qualification Summary

Over 30 years of progressively responsible and successful utility management, engineering and planning experiences and including 25 years in leadership and senior management capacity overseeing in-house staff, consultants, and contractors. In my current position as the General Manager with Santa Fe Irrigation District, I am responsible for interfacing with elected officials, regulatory agencies, and other public agencies. I am also responsible for, under directions of the Board of Directors, plans, organizes, directs and reviews the overall activities and operations of the District. Receives policy direction from the Board of Directors and advises and assists the Board of Directors. Represents the District's interests at local, regional, State and Federal levels, and coordinates activities with outside agencies and the community.

Education

- ◆ M.B.A. (2004), San Diego State University, San Diego, CA
- ◆ M.S. Civil Engineering (1994), University of Colorado, Boulder, CO
- ◆ B.S., Civil Engineering (1992), California Polytechnic State University, Pomona, CA

Professional Experience

Position/Employer/Dates	Dates	Responsibilities
General Manager Santa Fe Irrigation District Rancho Santa Fe, CA	March 19' to present	Under policy direction from Board of Directors, directly responsible for plans, organizes, hires staff, directs and reviews the daily operations of the District to ensure District's mission is fulfilled.
Director of Engineering and Planning Padre Dam Municipal Water District Santee, CA	July 09' to March 19'	Member of the executive team for PDMWD. Successful re-organized the department to improved efficiency and effectiveness that has received numerous project awards.
Engineering Manager Padre Dam Municipal Water District Santee, CA	Sep '00 to July 09'	Directly responsible for capital project implementation and increased the quality, timeliness, responsiveness, efficiency, and overall production of my working group.
Senior Engineer Dudek & Associates Encinitas, CA	Apr '98 to Sep '00	Project manager/engineer consistently completed assignments/ projects on time and within budget. Maintained strong working relationships with public agencies and clients.
Project Manager/Engineer Tetra Tech, Inc. San Diego, CA	July '94 to Apr '98	Project engineer in charge of civil works for various projects.

Key Accomplishments

- Provide leadership, under policy directions from the Board of Directors, to develop a fair and equitable rate structure that would fit the unique and diverse consumption profile of Santa Fe Irrigation District.
- Key member of the senior executive team that developed a new strategic plan that focused on self-reliance and increased independence from imported water supply, more local control of wastewater treatment services, and strengthen financial position.
- Provided strategic leadership in updating the organization's strategy plan and champion for key initiatives of creating asset management plan and developing local water supply and resources.
- Act as the general manager in the absence of the general manager as required.
- Direct the implementation of the East County Advanced Water Purification Program, a partnership between Padre Dam, County of San Diego, Helix Water District and City of El Cajon. This is a \$500M surface water augmentation program, one of the first in the State of California. This regional water supply program will produce up to 30% of East San Diego County drinking water supply locally and provide long term price certainty and enhance local control for the program partners. To date, this program has received approximately \$40M in grants and over \$101M in State Revolving Fund and received regulatory approvals. Served as media spokesperson for interviews and conducted key elected official briefings.
- Served on the statewide advisory panel for the State Water Resources Control Board and Division of Drinking Water to investigate and report to the Legislature on the feasibility of developing uniform water recycling criteria for direct potable reuse and reservoir augmentation.
- Member of Regional Advisory Committee for the San Diego Integrated Regional Water Management Program. Work closely with Regional Water Management Group to develop criteria for prioritizing projects for IRWM grant programs for the region.
- Successfully negotiated multiple agreements with County of San Diego, City of El Cajon and Helix Water District to financially participate in determining the feasibility of the East County Advanced Water Purification Program.
- Directed and successfully negotiated Water Service Agreement in conjunction with the San Diego County Water Authority and Metropolitan Water District of Southern California with the Sycuan Band of Kumeyaay, first water service agreement to the tribal government in San Diego.
- Served as the co-chair for the Technical Advisory Committee for the Metropolitan Wastewater Joint Power Authority. Review budgets and monitor progress to ensure the regional wastewater treatment and transportation facilities are operated in an efficient and cost effective manner.
- Successfully negotiated with the Regional Water Quality Control Board for the renewal of the NPDES permit(s) for the Stoyer Wastewater Treatment Facility (three cycles). This is the only remaining inland live stream discharge permit in San Diego County.
- Successfully negotiated \$16M of refund from the City of San Diego, Metropolitan Wastewater Department for overbilling of wastewater treatment.
- Directed the implementation of the Advanced Water Purification Demonstration Project. Received \$3M in Department of Water Resources grant (Prop. 50) in constructing an advanced water treatment demonstration facility. Project received state-wide recognitions and regulatory approvals for final implementation from the Division of Drinking Water.

Professional Memberships, Registration, and Certifications

- ◆ Registered Professional Engineer - Civil (CA 59053)
- ◆ Committee member, San Diego Local Agency Formation Commission (LAFCO), Special District Advisory Committee
- ◆ Past President, California Special District Association (CSDA), San Diego Section
- ◆ Member, American Water Works Association (AWWA)
- ◆ Committee member, CA-NV AWWA, Advanced Water Operator Certification Committee
- ◆ Member, American Society of Civil Engineers (ASCE)
- ◆ Committee member, Water and Environment Committee, ASCE region 9
- ◆ Member, Water Reuse Association
- ◆ Member, Water Environment Federation & California Water Environmental Association

Recent Professional Recognitions, Publications, and Presentations

- 2016 Leadership Award, Water Environmental Federation, White House Water Summit.
- Lau, A., Huston, P. & Pecson, B., 2016. Padre Dam's Advanced Water Purification Program: Building a Better Future Inspired by Creativity from the Past. J. - Am. Water Works Assoc., 108:11:68.
- WaterReuse California (2015) "Breaking IPR Boundaries at Padre Dam's Advanced Water Purification Demonstration Project" by Brian Pecson, Los Angeles, CA, in March, 2015.
- AWWA Annual Conference and Exhibition (2015) "Pushing the Boundaries of IPR at Padre Dam's Advanced Water Purification Demonstration Project", Anaheim, CA, in June, 2015.
- IWA International Symposium: Potable Reuse (2016) "Reducing the Need for the Environmental Buffer: Results from Padre Dam's Advanced Water Purification Testing", Long Beach, CA, in January, 2016.
- WaterReuse California (2016) "Dual Pursuit of Surface Water Augmentation and Groundwater Recharge at Padre Dam", Santa Rosa, CA, in March, 2016.
- WaterReuse Symposium (2016) "Maximizing Product Water through Brine Minimization", Tampa, FL in September, 2016.
- AWWA California-Nevada Annual Fall Conference (2016) "Maximizing Product Water through Brine Minimization", San Diego, CA in October, 2016.
- WaterReuse California (2017) "Maximizing Disinfection Infrastructure for Both Potable and Non-Potable Reuse", San Diego, CA, in March, 2017.
- IWA International Conference on Water Reclamation and Reuse (2017) "Modifying Existing Infrastructure to Maximize Pathogen Control for Potable and Non-Potable Reuse", Long Beach, CA in July, 2017.
- WaterReuse Symposium (2017) "Potable Reuse Case Study for Full-scale Predesign of RO with 95% Recovery", Phoenix, AZ in September, 2017.

Mr. Lau has served as the General Manager for Santa Fe Irrigation District since January, 2019. Mr. Lau holds a bachelor's degree in civil engineering from Cal Poly Pomona, a master's in civil engineering from the University of Colorado (Boulder), and an MBA from San Diego State University. Mr. Lau has over 30 years of experience in the water/wastewater industry. Previously, Mr. Lau served as Director of Engineering and Planning at Padre Dam MWD, where he was responsible for planning, engineering, capital improvements, and contract negotiations. Mr. Lau also oversaw the East County Advanced Water Purification Program, a new local and reliable water supply project for East San Diego County. Prior to Padre Dam, Mr. Lau worked at various private engineering consulting firms focusing on water and wastewater projects.

Mr. Lau currently serve on San Diego Local Agency Formation Commission (LAFCO), Special District Advisory Committee. Mr. Lau also serves on the American Society of Civil Engineers, region 9, Water and Environment Committee, member of the San Diego Integrated Regional Water Management Regional Advisory Committee. He was a member of the Advisory Group on Feasibility of Developing Criteria for Direct Potable Reuse and served as the vice-chair for the Technical Advisory Committee for the Metro Wastewater JPA. Mr. Lau also received leadership award in 2016 from Water Environmental Federation. He is also past president for San Diego chapter of California Special District Association.

Kimberly A. Thorner, Esq.
kthorner@olivenhain.com

PUBLIC AGENCY WORK EXPERIENCE

Olivenhain Municipal Water District, Encinitas, CA 2006- Current
General Manager - Under my tenure, OMWD became a AAA rated agency, with rates in the lower half in the county, a customer satisfaction survey rating of 92% in 2022, a Platinum Accreditation from Special Districts Leadership Foundation, and the employees have voted OMWD Best Place to Work several times.

Olivenhain Municipal Water District, Encinitas, CA 2002 - 2006
Assistant General Manager

Olivenhain Municipal Water District, Encinitas, CA 1996 - 2002
Project Manager - Constructed World's Largest Immersed Membrane Treatment Plant at that time; Served on Project Team for the Olivenhain Dam

EDUCATION

Thomas Jefferson School of Law, San Diego, CA - Juris Doctorate, May 1995

- Editor for "The Restater" Law School Newspaper - 1993-1995
- Teaching Assistant, Legal Analysis - 1993-1994
- President-Student Bar Association - 1994-1995
- Academic Chairperson-Student Bar Association - 1993-1994
- American Jurisprudence Award - Fall 1992
- American Jurisprudence Award - Spring 1993
- West Publishing "Corpus Juris Secundum Award" - 1992-1993

University of Colorado, Boulder, CO - Bachelor of Arts in Political Science, May 1992

- Secondary Emphasis - German
- Active member of CU Law Club; CU Election Poll Manager - 1991
- Interned with Former State Legislator and then County Commissioner, Sandy Hume - 1991

ACHIEVEMENTS & PROFESSIONAL BOARDS (Last 10 years)

- Certified Special District Administrator from the Special District Leadership Foundation (2007 – present)
- 2019 Special District Leadership Academy (Governance Foundations)
- Licensed Attorney
- WaterReuse California Board of Directors (2018–2024)
- 2015 California WaterReuse Advocate of the Year
- Founding member and lead for the North San Diego County WaterReuse Coalition (2010 to present)
- Association of California Water Agencies Federal Affairs Committee (2006 – 2021)
- San Diego Local Agency Formation Commission Special Districts Advisory Committee (2008 to present) & Chair (2014 to present)
- Board of Directors of the San Diego North Economic Development Council (2007 -2020)
- Integrated Regional Water Management Regional Advisory Committee (2008 to present)
- Kenneth Miller Founders Award Recipient – Water for People (2025)
- Countless presentations in the community, at Senate and Assembly hearings, & regulatory meetings
-

COMMUNITY INVOLVEMENT

- Water for People (San Diego Core Committee) & Emcee at Annual Lunch (2013 to present)
- Lead Planner and Host for the North County Water Summit with the SDNEDC (2015)
- Board of Management – Magdalena Ecke YMCA (2007 - 2017)
- Board of Directors (President) – Arroyo Vista Homeowner's Association (2009 – 2023)
- Classroom Volunteer – Olivenhain Pioneer Elementary – 2012 to 2018
- Hands On San Diego Volunteer



Kimberly A. Thorner, Esq.
General Manager
Olivenhain Municipal Water District

October 30, 2025

It is with great interest that I submit the attached nomination for the Special District Representative for the San Diego Local Agency Formation Commission Special District Advisory Committee. I am the General Manager of Olivenhain Municipal Water District (OMWD) where I have served for the last 29 years. OMWD provides water, wastewater services, recycled water, hydroelectricity, and park/recreation facilities on behalf of approximately 87,000 customers over 48 square miles in northern San Diego County.

I currently serve as Chair of the San Diego Local Agency Formation Commission's Special Districts Advisory Committee (SDAC) and have served on the SDAC for the last 17 years where I have participated and provided input and guidance on dozens of important LAFCO issues during my tenure and have spoken at many LAFCO hearings on behalf of the SDAC.

I have served on WaterReuse California's Board of Trustees for several past terms along with six terms as a member of the Association of California Water Agencies' Federal Affairs Committee. Previously, I was OMWD's representative to San Diego County Water Authority, serving on the Audit, Administrative and Finance, and Engineering and Operations committees. I also served as Project Manager for the David C. McCollom Water Treatment Plant and the Olivenhain Water Storage Project.

Throughout my tenure in the water industry, I have proven to be thoughtful, forthright, solution-oriented, and collaborative when tackling complex issues that affect multiple stakeholders. It would be my honor to continue serving on LAFCO's SDAC and I respectfully ask for your support and vote.

Sincerely,

A handwritten signature in cursive script that reads "Kimberly A. Thorner".

Kimberly A. Thorner, Esq.
General Manager
Olivenhain Municipal Water District

Kimberly A. Thorner, Esq.
kthorner@olivenhain.com

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- Hands On San Diego Volunteer

Board of Directors
Matthew R. Hahn, President
Neal Meyers, Vice President
Christy Guerin, Secretary
Scott Maloni, Treasurer
Ebin Lanfried, Director



General Manager
Kimberly A. Thorner, Esq.
General Counsel
Alfred Smith, Esq.

November 20, 2025

RE: LAFCO Special Districts Advisory Committee Elections – Requesting Your Vote

Dear Board President:

At its October 15th regular meeting, the Olivenhain Municipal Water District (OMWD) board of directors unanimously nominated General Manager, Kimberly Thorner for the Special Districts Advisory Committee position. We are writing to respectfully request your vote and support.

Ms. Thorner's desire to continue serving on the Special Districts Advisory Committee (SDAC) is also well-supported by her outstanding background and experience. She has served on the SDAC for the last 17 years and presently serves as the SDAC Chair. She has participated and provided input and guidance on dozens of important LAFCO issues during her tenure and has spoken at many LAFCO hearings on behalf of the SDAC.

In her role as General Manager for OMWD, which she has held since January 1, 2007, Ms. Thorner provides water, wastewater services, recycled water, hydro-electricity, and park/recreation facilities services on behalf of approximately 87,000 customers over 48 square miles in northern San Diego County. She earned a bachelor's degree in political science from the University of Colorado (Boulder) and her Juris Doctorate from Thomas Jefferson School of Law in San Diego. Ms. Thorner is a member of the San Diego Integrated Regional Water Management Advisory Committee and has served on the WaterReuse California's Board of Trustees for several terms along with six terms as a member of the Association of California Water Agencies' Federal Affairs Committee. Previously, she was OMWD's representative to San Diego County Water Authority, serving on the Audit, Administrative and Finance, and Engineering and Operations committees. She also served as Project Manager for the David C. McCollom Water Treatment Plant. She has held her Special Districts Administrator certification from the Special District Leadership Foundation since 2008 and has completed California Special Districts Association's Special District Leadership Academy.

Your support for Ms. Thorner is encouraged and greatly appreciated.

Respectfully,

A handwritten signature in black ink that reads "Matthew R. Hahn".

Matthew R. Hahn
OMWD Board President





David C. McQuead

2375 Rock View Glen, Escondido, Ca. 92026
Office (858) 756-6001 Cell (858) 775-7602
mcquead@rsf-fire.org

Dave McQuead, serving as the Fire Chief for the Rancho Santa Fe Fire Protection District with currently 22 years of experience in the fire service and 10 years of experience as a self-employed licensed landscape contractor and designer for commercial and residential projects.

Education:

- Columbia Southern University - Bachelor's degree, Fire Administration. 2018
- Rio Hondo College - Associate's degree, Fire Science. 2009
- Palomar College - Fire Academy and Paramedic School. 2001

Professional Fire Experience:

- Fire Chief, Rancho Santa Fe FPD 2022 - Present
- Deputy Chief – Operations, Rancho Santa Fe FPD 2018 – 2021
- Battalion Chief, Rancho Santa Fe FPD 2015 – 2018
- Fire Captain, Rancho Santa Fe FPD 2010 – 2015
- Fire Engineer, Rancho Santa Fe FPD 2006 – 2009
- Firefighter/Paramedic, Rancho Santa Fe FPD 2003 – 2005

Professional Experience:

- Contractor, McQuead Landscaping (C-27 License # 750923) 1998 – 2003
- Contractor, McQuead and Gunn Landscaping 1995 – 1997

Professional Involvement:

- SANDAG – Public Safety Committee 2022 – Present
- LAFCO – Special Districts Advisory Committee 2022 – Present
- San Diego County Fire Chiefs Association -Vice President 2022 – 2023
- North Zone Coordinator – XSD Op Area 2023 – Present
- North Zone Chiefs Officers – Co-Chair 2023 – Present
- San Diego County Fire Chiefs Association – President 2024 – Present

WATER INDUSTRY

Council of Water Utilities – Former President

- Brought speakers on regional water issues to regular lunch meetings
- Combined it with local Chapter of the CSDA in 2024

Water Conservation Garden

- Led formation and recruitment of Board Members that led to creation of *Friends of the Garden* foundation to assist in fundraising for the operation of the facility. This entity became the management structure for the Garden effective January 2011, which was disbanded in 2024. Our goal when we formed it was to achieve at least half of our funding from outside the industry, which the Garden did achieve.
- Obtained signage on Jamacha Road through my political connection with former Senator Dennis Hollingsworth. The Garden had previously been rebuffed by Caltrans who has jurisdiction on road.
- Started and maintained their Facebook site, which I turned over to them, as well helping start other social media sites.

Water-Wise AA Degree program/Cuyamaca College

- During my tenure (4 years) as President of the Water Conservation Garden, I was the chief advocate getting a new Water-Wise AA Degree program implemented in conjunction with Horticulture Department at Cuyamaca College. Worked with the College and SDCWA staff to achieve it.
- The program is a model for junior colleges throughout the state.

YesToTap on Twitter

- Developed and maintain the leading Tap Water advocacy site in San Diego County.
- Averages 3,000+ impressions per month. Followers throughout U.S. and world.
- Developed a tapwater pledge for organizations.
- Goal is to develop website and other advocacy methods.

Otay Mark

- Have the leading water Twitter site (non SDCWA) in San Diego averaging approximately 30,000 views per month with a high of approximately 100,000+. Followed by opinion leaders throughout the state.
- Leading advocate of SDCWA's member agencies on their specific accomplishments.
- Also have a website, with Facebook, Instagram, YouTube and Flickr.

Television & Media

- Have appeared in interview format on local news on water and wastewater issues
- Have relationships with local print, online and television reporters
- Was guest curator for a week on Voice of San Diego's Instagram page for water issues

Political

- Have advised locally elected officials on water issues, including current Supervisor Joel Anderson, when first elected to Padre Dam, prior to higher office.
- Have extensive connections with locally elected officials throughout San Diego County.
- Have helped develop social media strategy for locally elected officials.

Social Media Instruction

- Taught social media with a focus on Twitter to agencies at the San Diego Chapter of the California Special Districts Association. Analyzed all water agencies for their social media effectiveness.
- Started the Chapter's Facebook and Twitter sites.
- Advised agencies on areas of improvement including SDCWA.

Water & Wastewater Technology Program

- Completed Water Distribution Systems – WWTR 130 – Grade A
- Completed Wastewater Collection Systems – WWTR 132 – Grade A



NORTH COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

TO: BOARD OF DIRECTORS
FROM: BOARD PRESIDENT CHRIS SHAW AND BOARD CLERK CANPINAR
DATE: DECEMBER 9, 2025
SUBJECT: RESOLUTION OF APPRECIATION – COMMENDING THE
OUTSTANDING SERVICE, DEDICATION, ACHIEVEMENTS, AND
PROGRESS OF THE DISTRICT AND ITS TEAM DURING 2025

ACTION AGENDA

RECOMMENDATION:

That the Board of Directors adopt NCFPD Resolution 2025-27 *Resolution of Appreciation* commending the outstanding service, dedication, achievements, and progress of the North County Fire Protection District and its team during 2025.

BACKGROUND:

Each year, the North County Fire Protection District (District) continues to strengthen its operational readiness, community partnerships, and service delivery through the collective efforts of its personnel. In 2025, the District achieved a series of significant milestones and accomplishments that reflect its mission to protect life, property, and the environment across Fallbrook, Bonsall, Rainbow, and surrounding areas.

Recognizing the contributions of the District's firefighters, support and administrative staff, and leadership team reinforces the Board's ongoing appreciation for their professionalism, commitment, and excellence in public service.

DISCUSSION:

Resolution 2025-27 highlights the District's major accomplishments and organizational progress throughout 2025. Collectively, these achievements demonstrate the District's commitment to continuous improvement, innovation, and excellence in emergency services. The Resolution serves as a formal recognition of these accomplishments and an expression of the Board's gratitude to the entire organization.

FISCAL ANALYSIS:

Adoption of the Resolution carries no fiscal impact to the District.

RESOLUTION 2025-27: RESOLUTION OF APPRECIATION
DECEMBER 9, 2025
PAGE 2 OF 2

SUMMARY:

Adoption of the Resolution of Appreciation will formally recognize the exceptional dedication, professionalism, and accomplishments of all District personnel in 2025. The Resolution will be recorded in the District's official records and shared with the community as a testament to the Board's ongoing appreciation and support of the men and women who serve the North County Fire Protection District.



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2025-27

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, COMMENDING THE OUTSTANDING SERVICE, DEDICATION, ACHIEVEMENTS, AND PROGRESS OF THE DISTRICT AND ITS TEAM DURING 2025

WHEREAS, the men and women of the North County Fire Protection District—firefighters, rescue personnel, administrative staff, and senior officers and managers under the leadership of Fire Chief and Chief Executive Officer Keith McReynolds—serve with unwavering commitment to protect life, property, and the environment throughout the communities of Fallbrook, Bonsall, Rainbow, and surrounding areas; and

WHEREAS, in January 2025, during a significant fire siege, District personnel executed successful initial attack operations, which prevented the loss of homes within the District's service area, demonstrating exceptional courage, skill, and coordination under extreme conditions; and

WHEREAS, the District strengthened its operational capacity through the strategic hiring of five new firefighters, enhancing emergency response capability and community safety; and

WHEREAS, the arrival of new fire engines and a state-of-the-art ambulance significantly upgraded the District's emergency response fleet, ensuring faster, more effective service to residents and communities; and

WHEREAS, the District hosted its second biennial Wildfire Preparedness Symposium, fostering vital community education, interagency collaboration, and proactive risk mitigation in one of California's highest wildfire threat zones; and

WHEREAS, throughout October—National Fire Prevention Month—District personnel led comprehensive public awareness campaigns, school programs, and community outreach initiatives to promote fire safety and prevention, reinforcing public trust and engagement; and

WHEREAS, the successful completion of the renovation and reopening of Fire Station #3 marked a major milestone in infrastructure improvement, expanding operational efficiency and service coverage for the western region of the District; and

WHEREAS, the District secured a transformative \$7-million grant award through the Defense Community Infrastructure Program—a federal program administered by the Department of War to fund critical infrastructure projects supporting military installations and surrounding communities—to fund the construction of the new Fire Station #4. This will add emergency response capabilities, which will support Marine Corps Base Camp Pendleton its more than 70,000 personnel and families, as well as the Naval Weapons



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2025-27

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, COMMENDING THE OUTSTANDING SERVICE, DEDICATION, ACHIEVEMENTS, AND PROGRESS OF THE DISTRICT AND ITS TEAM DURING 2025

Station Seal Beach Detachment Fallbrook, under the terms of the District's Automatic Aid Agreement with these vital military facilities; and

WHEREAS, these accomplishments reflect not only operational excellence but also the collective dedication, resilience, and professionalism of every member of the District team;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the North County Fire Protection District that it hereby:

1. Extends its deepest gratitude and highest commendation to all firefighters, rescue personnel, administrative employees, senior officers and managers, and Fire Chief and Chief Executive Officer Keith McReynolds for their extraordinary service, contributions, achievements, and progress throughout 2025.
2. Recognizes that the safety, well-being, and resilience of our community are directly attributable to the professional skill, service, and steadfast commitment of District personnel.
3. Proudly acknowledges the significant 2025 achievements outlined herein as evidence of the District's ongoing pursuit of excellence in public safety and emergency services.
4. A copy of this Resolution shall be presented to the Fire Chief and Chief Executive Officer Keith McReynolds and shared with the District team, permanently recorded in the official records of the District, and distributed to local media and the community as a testament to the Board's appreciation and support.

PASSED AND ADOPTED by the Board of Directors of the North County Fire Protection District at a regular meeting held on the 9th day of December 2025, by the following vote:

ADOPTED, SIGNED AND APPROVED by the Board of Directors of the North County Fire Protection District, County of San Diego, State of California, on this 9th day of December 2025, by the following vote:



NORTH COUNTY FIRE PROTECTION DISTRICT

RESOLUTION 2025-27

RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORTH COUNTY FIRE PROTECTION DISTRICT, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, COMMENDING THE OUTSTANDING SERVICE, DEDICATION, ACHIEVEMENTS, AND PROGRESS OF THE DISTRICT AND ITS TEAM DURING 2025

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

Chris Shaw, Board President

ATTEST:

I **HEREBY CERTIFY** that the foregoing is a true and correct copy of the Resolution duly and regularly adopted by the Board of Directors of the North County Fire Protection District thereof held on this 9th day of December 2025, and that the same now appears on record in my office.

IN WITNESS THEREOF, I hereunto set my hand and affixed by official seal this 9th day of December 2025.

Mavis Canpinar, Board Clerk

Official Seal

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MEMORANDUM

TO: Board of Directors
North County Fire Protection District

FROM: Kristen S. Steinke, General Counsel

DATE: December 9, 2025

RE: General Counsel Report for Monthly Board Meeting

Determining whether conflicts of interest exist can be complicated and there are several different categories from which conflicts stem, one of which is a conflict stemming from a financial interest in a contract. When a conflict of interest exists on an item for consideration before the governing body, the elected official or officer, including certain employees, must state their conflict for the record and recuse themselves from the discussion by physically leaving the room during the discussion. The consequences of participating in an item when there is a conflict could result in serious consequences for the agency and the individual. This memo is a refresher on identifying conflicts of interest stemming from the creation of contracts. Below is an excerpt from the League of California Cities Conflicts of Interest Guide regarding conflicts that stem from the making of contracts under Government Code section 1090:

Government Code section 1090 restricts local agency officers and employees from making a contract in which they are financially interested. The purpose of this “prohibition is to prevent a situation where a public servant would stand to gain or lose something with respect to the making of a contract over which in his or her official capacity he could exercise some influence.”

Common 1090 Issues

Public Servants Involved With Nonprofits

Where a public servant has a financial interest in a contract with a nonprofit organization, disclosure and abstention will not avoid a violation of Government Code §1090 unless the official’s financial interest qualifies as a “remote interest” or “noninterest.” Service as an officer or employee of a tax exempt nonprofit entity generally qualifies as a “remote interest” under the Government Code. Such interest must be disclosed and the governing body shall take action on the contract without counting the vote of the official with the remote interest. Note that service as a non-compensated officer of certain nonprofits that “support the functions” of the governing body qualify as a

“noninterest” under the Government Code and does not require recusal. (Cal Cities, Conflicts of Interest, pg. 48-49, section 5.5.)

Contracts with Vendors

Except in instances of actual necessity, Government Code section 1090 prohibits a local agency from purchasing products or ordering services from a vendor in which a public servant has an ownership interest, even if the public servant (e.g. board member) disqualifies himself or herself from any influence or participation in the purchasing or ordering decision. This applies to board members even if local agency staff makes purchasing decisions without consultation or direction from the local agency board. The fact that the board member would abstain from participating in purchasing decisions does not remove these contracts from the ambit of Section 1090. Where an officer is a member of a board that has the power to execute a contract, the member is conclusively presumed as a matter of law to be involved in the making of the board’s contracts — regardless of whether the member actually participates in making the contract. As for staff members, however, there is a conflict only if that staff member actually participates in making the contract. An exception exists, based on duration of a business relationship, which provides that an official has only a remote interest in a contract where the official has been a supplier of goods or services to the contracting party for at least five years before his or her most recent election to office. “Contracting party” refers not to the government agency, but to the party doing business with the government agency. Note also that if an official owns less than three percent of a business, and if five percent or less of the official’s income derives from that business, the official is considered not to have an interest in a contract made with that business. (*Id.*)

Remote Interests

Statutorily defined “remote” interests in a contract do not create a conflict if an officer publicly discloses his or her financial interest, abstains from influencing or attempting to influence any member of the body in the making of the contract, the interest is noted in the body’s official records, and the legislative body authorizes the contract in good faith by a sufficient vote without counting the vote of the party with the remote interest. The remote interest exceptions apply only to members of multimember bodies, not to individual decision makers or employees. (*Id.*)



**NORTH COUNTY FIRE
PROTECTION DISTRICT
STAFF REPORT**

TO: BOARD OF DIRECTORS
FROM: CHIEF McREYNOLDS
DATE: DECEMBER 9, 2025
SUBJECT: COMMENTS, REPORTS, AND UPDATES

STAFF COMMENTS/REPORTS/UPDATES:

- Chief McReynolds
- Chief Officers & Staff
- Board
- Bargaining Groups

