

1 **March 26, 2024**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 **LOCATION: 990 E. MISSION ROAD, FALLBROOK CA 92028**

5 President Pike called the meeting to order at 5:00 p.m.

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Acosta, Egkan, Munson, Pike, and Shaw

9 **Absent:** None

10 **Staff Present:** Chief McReynolds, General Counsel Steinke, DFC MacMillan, DC August, FM Fieri,
11 F/M Juul, B/C DeCamp, B/C Bradshaw, IT Specialist Swanger, Board Clerk Canpinar, and members of
12 the public.

13 **CHANGES TO THE AGENDA:**

14 Chief McReynolds announced item #8 (Change of April 23, 2024, Regular Board Meeting Date) should
15 reference Board attendance at the Fire Districts Association of California (FDAC) conference April 23,
16 2024 - April 26, 2024, and not the California Special Districts Association (CSDA) conference.

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18 **PUBLIC ACTIVITIES AGENDA**

19 1. **PUBLIC COMMENT:** President Pike inquired if there were any public comments regarding items
20 not on the agenda. There being no public comment, the public comment section was closed.

21
22 **DISCUSSION AGENDA**

23 2. There were no discussion items for the March 26, 2024, Board meeting.

24 **ACTION AGENDA**

25 **CONSENT ITEMS:**

26 3. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR FEBRUARY 27, 2024.**

27 4. **REVIEW AND ACCEPT FINANCIAL REPORTS FOR FEBRUARY 2024.**

28 5. **REVIEW AND ACCEPT POLICIES & PROCEDURES:**

29 A. Administration, Business Management, Purchases & Sales – Purchasing and Contracting
30 Policy

31 6. **REVIEW AND ACCEPT THE MONTHLY OPERATIONS ACTIVITY REPORT.**

32 President Pike inquired whether there were any questions on Consent Items 3-6. There being
33 no discussion, President Pike asked for a motion to approve the Consent Agenda. On a motion by
34 Director Egkan seconded by Director Acosta, the motion to approve the Consent Agenda passed
35 unanimously.

36 **ACTION ITEMS:**

37 8. **CHANGE OF APRIL 23, 2024, REGULAR BOARD MEETING DATE:** Item #8 was moved to precede Item
38 #7, as Item #7 was a public hearing that could not officially start until 5:05 p.m. Chief McReynolds
39 advised the Board that the month of April has several scheduling conflicts that will interfere with the
40 April 23, 2024, Regular Board Meeting date. Two Directors will be out of town attending the Fire
41 Districts Association of California (FDAC) annual conference in Monterey, California, and the
42 Guaranteed Maximum Price (GMP) for the Fire Station #3 renovation may be ready for Board approval
43 the last week of April. On a motion by Director Munson seconded by Director Acosta, the motion to
44 move the April 23, 2024, Regular Board Meeting to April 30, 2024, at 5 p.m. at the Fallbrook Public
45 Utility District passed unanimously.

46 7. **PUBLIC HEARING DATE/TIME CERTAIN MARCH 26, 2024 (5:05 P.M.) – FOR ESTABLISHMENT OF MUTLI-**
47 **YEAR FACILITIES AND EQUIPMENT PLAN FOR THE FIRE MITIGATION FEE (FMF) PROGRAM WITH ADOPTION OF**

48 **RESOLUTION 2024-02:** Chief McReynolds presented Resolution 2024-02 to the Board, noting it is a
49 requirement of the FMF Program. Chief McReynolds informed the Board the County recently
50 combined the participation and capital improvement plan resolution into one document. The allocation
51 of funding for Resolution 2024-02 details the breakdown of funding for the Fire Station #4 project.
52 President Pike inquired whether there was any public comment on agenda Item #7. There being no
53 public comment, the public hearing was closed. On a motion by Director Egkan seconded by Vice
54 President Shaw, Resolution 2024-02 passed with the following roll call vote: **Ayes:** Acosta, Egkan,
55 Munson, Pike, and Shaw; **Noes:** None.

56 **STANDING DISCUSSION ITEMS:**

57 ● **LEGAL COUNSEL REPORT:** General Counsel Steinke reviewed the included report: Assembly

58 Bill 2449 and Remote Attendance at Board Meetings. General Counsel Steinke instructed the Board
59 that under AB 2449, Directors may attend the meeting remotely for emergency reasons up to two
60 times per year. Regular teleconference options under the Brown Act require agencies to post the
61 Directors' teleconference location on the agenda 72-hours before a meeting when attending
62 remotely due to business. The agenda must be displayed at the teleconference location and the
63 location must be accessible to the public.

64 ● **WRITTEN COMMUNICATIONS:** Information only; no action required.

65 ● **BOARD RECOGNITION PROGRAM:** Information only; no action required.

66 ● **STAFF REPORTS/UPDATES:**

67 ● **KEITH McREYNOLDS, FIRE CHIEF:** Chief McReynolds informed the Board of the following
68 items:

- 69 ○ The Fallbrook Firefighters Association raised over \$7800 for the Burn Institute, and
70 also raised over \$12000 for this year's San Diego County Fair Demolition Derby car.
- 71 ○ April 8 the new ambulance will be in service. A ceremony to commemorate the event
72 will take place April 10 at 10 a.m. at Station #1.
- 73 ○ BLS 116 will be back from Vista on Saturday March 30.
- 74 ○ The employee recognition event will take place on April 20 from 5 – 9 p.m. at the
75 Monserate Winery.
- 76 ○ The fire administrative office will be open during the Avocado Festival on April 21.

77 ● **CHIEF OFFICERS AND OTHER STAFF: BC BRADSHAW:** BC Bradshaw provided updates on Station
78 #1, Medic 110, and the Personal Protective Equipment program (PPE). **BC DECAMP:** BC DeCamp
79 provided probationary staffing updates, On-Duty Health assessments, the County Wildland
80 Preparedness exercise, and progress of vehicle procurement. **DC AUGUST:** DC August provided an
81 update on facility projects, noting the administrative building renovations will be completed before
82 the April 21, 2024, Avocado Festival. The Station 3 Guaranteed Maximum Price (GMP) may be an
83 action item for the April 2024 Regular Board Meeting, with Station 3 crews scheduled for a tentative
84 Red Mountain move-in date of May 6. Internal firefighter recruitments will be held on April 4, and
85 April 8 kicks off a 'No Drunk Driving Campaign' in conjunction with Fallbrook High School. **F/M JUUL.**
86 F/M Juul advised the preliminary budget will be completed in April and brought back to the Board

87 for discussion in May. The ad-hoc finance committee will likely meet sometime in the next two
88 months. . **FM FIERI**: FM Fieri provided an update on community risk reduction concerns, including 6
89 red tags. There was a monthly total of 30 plan reviews, and \$32k worth of fire mitigation fees were
90 collected. **DFC MACMILLAN**: DFC MacMillan provided operations updates, including current
91 internships with 2 paramedics and 2 EMTs. The human resources department is developing a 360
92 review for employee development, which will be sent to peers to gather feedback on individual
93 performance. The District will be leading the 2024 training for the upcoming PROS workshop.

94 ● **BOARD**: Director Egkan: The advocacy trip to Washington D.C. meeting with several different
95 members of congress was both productive and successful. President Pike: The Washington D.C.
96 advocacy trip with Howells Government Relations was an extremely valuable and beneficial
97 opportunity for the Distict. A D.E.I. meeting will be held next week, and kudos were given to both
98 Chief McReynolds for his participation speaking at the Palomar Community College workshop and
99 to DC August for his presentation at the last Fallbrook Planning Group meeting.

100 ● **BARGAINING GROUPS**: There was no comment from the Bargaining Groups.

101 ● **PUBLIC COMMENT**: There was no additional public comment.

102 103 **CLOSED SESSION**

104 At 5:32 p.m., President Pike inquired whether there was a motion to adjourn to closed session.
105 There being no objection, President Pike read the items to be discussed in closed session and
106 open session was closed. A short break ensued after the reading of the closed session items. At
107 6:28 p.m. the Board entered closed session to hear:

108 **CS-1. ANNOUNCEMENT – PRESIDENT PIKE:**

109 **CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (GOVERNMENT CODE §54956.8) PROPERTY:**

110 **2805 OVERLAND TRAIL, FALLBROOK, CA 92028:**

111 **AGENCY REPRESENTATIVE: CHIEF McREYNOLDS AND WIL SOHOLT**

112 **EMPLOYEE ORGANIZATIONS: FALLBROOK FIREFIGHTERS' ASSOCIATION (SAFETY GROUP EMPLOYEES).**

113 **CS-3. CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE §54957.6):**

114 **AGENCY REPRESENTATIVE: CHIEF McREYNOLDS**

115 **EMPLOYEE ORGANIZATIONS: FALLBROOK FIREFIGHTERS ASSOCIATION (SAFETY GROUP EMPLOYEES)**
116 **AND MISCELLANEOUS.**

117 **CS-4. REPORT FROM CLOSED SESSION – PRESIDENT PIKE:**

118 **● REOPENING OPEN SESSION:**

119 On a motion by Director Acosta seconded by Director Egkan which passed unanimously, the Board
120 returned to open session at 7:13 p.m. and the following items were reported out to the public:

121 **CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR (GOVERNMENT CODE §54956.8) PROPERTY:**

122 **2805 OVERLAND TRAIL, FALLBROOK, CA 92028:** There was no reportable action.

123 **CS-3. CONFERENCE WITH LABOR NEGOTIATORS (GOVERNMENT CODE §54957.6):** On a motion by


124 President Pike seconded by Director Acosta, the motion was made to adopt the proposed Single-
125 Role EMT and Paramedic salary increase and step program, and Preceptor pay incentive for
126 single role Paramedics effective March 2024 , with annual salary reviews due during preliminary
127 budget creation. The motion passed unanimously.

128 **ADJOURNMENT**

129 A motion was made at 7:14 p.m. by Director Acosta seconded by Vice President Shaw to adjourn
130 the meeting and reconvene on April 30, 2024, at 5:00 p.m., which motion carried unanimously.

131

132 Respectfully submitted,

133 
134 _____

135 Mavis Canpinar

136 Board Clerk

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138 Minutes approved at the Board of Director's Meeting on:

139

4/30/24