



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

JANUARY 22, 2019 - 4:00 P.M.

LOCATION:

**FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA**

PUBLIC ACTIVITIES AGENDA

We invite you to stay for the remainder of the business meeting, however, please feel free to depart at the close of the Public Activities Agenda.

1. **PUBLIC COMMENT — PRESIDENT LUEVANO** (pgs. 1-2)
➤ **STANDING ITEM:** Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations Policy § 4.7.2.1.2.).
2. **EMPLOYEE BADGE PINNING - CHIEF ABBOTT** (pgs. 3-4)
➤ **RECURRING ITEM:** Badge Pinning and Oath of Office for promoting employee.
3. **AWARDS FOR EXPLORERS FROM VETERANS OF FOREIGN WARS — CHIEF ABBOTT** (pgs. 5-6)
➤ **NEW ITEM:** Present awards to Explorers who participated in the 2018 Veterans Day Parade.
4. **THIRD AND FOURTH QUARTER 2018 AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF ABBOTT AND B/S STEPHEN-PORTER** (pgs. 7-16)
➤ **QUARTERLY ITEM:** Select employees to be acknowledged for their efforts in the Third and Fourth Quarter 2018.

ACTION AGENDA

CONSENT ITEMS:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

5. **APPROVE REGULAR BOARD MEETING MINUTES, DECEMBER 11, 2018** (pgs. 17-24)
➤ **STANDING ITEM:** Review and approve minutes from December meeting as presented.
6. **APPROVE REGULAR BOARD MEETING MINUTES, JANUARY 14, 2019** (pgs. 25-26)
➤ **STANDING ITEM:** Review and approve minutes from January meeting as presented.
7. **REVIEW AND ACCEPT FINANCIAL REPORT FOR DECEMBER 2018** (pgs. 27-36)
➤ **STANDING ITEM:** Review and Accept Financial Report for December as presented.
8. **REVIEW AND ACCEPT POLICIES & PROCEDURES** (pgs. 37-92)
➤ **RECURRING ITEM:** Review and approve housekeeping and modification to format of Board Operations policy, with additions to meet changes in the law. Original policy included for review.
 - Board Policy
 - Board Education
 - Board Expenses
 - Board Organization
 - Board Elections
 - Board Committees
 - Board Meetings

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



9. **REVIEW AND ACCEPT 2ND QUARTER OVERTIME TRACKING REPORT** (pgs. 93-96)
QUARTERLY REPORT: Review and accept report that indicates a slight decrease in annual and sick leave, with a higher rate of industrial injury.
➤ Current overtime expenditures are 40.56% expended with reimbursement of mutual aid at \$ 94,906, which reduces the overtime expenses to 29.64% of the budget.
10. **REVIEW AND ACCEPT FOURTH QUARTER 2018 CUSTOMER SATISFACTION SURVEY** (pgs. 97-106)
➤ **QUARTERLY REPORT:** Review and accept report for the Fourth Quarter 2018 as presented. This quarterly report continues to reflect customer satisfaction is in the excellent range (95%) with 76 of 300 surveys returned and 331 Service and Sympathy Card sent in the Fourth Quarter of 2018.
11. **REVIEW AND ACCEPT ANNUAL FIRE PREVENTION REPORT** (pgs. 107-112)
➤ **ANNUAL REPORT:** Report shows 543 Plan Reviews with revenue increase of 65% and 617 Weed Abatement inspections conducted.

ACTION ITEMS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Members of the public may comment on items at the time they are presented. Time Certain Items will commence precisely at the time announced in the Agenda.

12. **REVIEW AND APPROVE 2019-03 AUTHORIZING PARTICIPATION IN A JOINT FACILITIES AGREEMENT WITH THE COUNTY OF SAN DIEGO FOR MEADOWOOD DEVELOPMENT — CHIEF ABBOTT** (pgs. 113-160)
➤ **NEW ITEM:** Review and Approve Resolution 2019-03 and authorize Fire Chief/CEO to execute necessary documents for JFA.
13. **REVIEW AND TAKE ACTION ON RESULTS OF SRI SURVEY — CHIEF ABBOTT** (pgs. 161-162)
➤ **NEW ITEM:** Consider action based on evaluation of Community Outreach Survey.
14. **TRANSITION TO DISTRICT BASED ELECTION SYSTEM —CHIEF ABBOTT** (pgs. 163-168)
➤ **NEW ITEM:** Review and approve Resolution 2019-01, initiating the transition to a "By-District" election system.
15. **REVIEW AND APPROVE CONTRACT FOR MEDICAL STANDBYS WITHIN DISTRICT EOA AND APPROVE RESOLUTION 2019-02 — D/C MAHR AND CHIEF ABBOTT** (pgs. 169-186)
➤ **RECURRING ITEM:** Review and contract and Resolution 2019-02, authorizing Chief Abbott to sign agreement, which permits Mercy Medical Transport to continue to provide limited medical standby for San Luis Rey Down Training Center, located within the District's Exclusive Operating Area. Agreement has been reviewed by District Counsel.
16. **REVIEW AND APPROVE EMERGENCY RESPONSE TIME STANDARDS — D/C MAHR AND CHIEF ABBOTT** (pgs. 187-190)
➤ **RECURRING ITEM:** Approve emergency response time standard based upon updated Urban, Suburban and Outlying population densities.
17. **REVIEW AND APPROVE PROPOSAL TO ENACT FRESH START UNFUNDED LIABILITY OVER TEN YEARS — DEPUTY CHIEF MAROVICH AND CHIEF ABBOTT** (pgs. 191-194)
➤ **NEW ITEM:** Review and approve proposal to enact a 10-year Fresh Start of Unfunded Liability for the Miscellaneous Plan.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

18. There are no Discussion Agenda Items for the January 22, 2019 meeting. (pgs. 195-196)

STANDING DISCUSSION ITEMS: *All items listed under the Standing Discussion Items are presented every Regular meeting.*



- **LEGAL COUNSEL REPORT:** (pgs. 197-198)
 - "Strategies to Manage Increasing Pension Costs"
- **WRITTEN COMMUNICATION:** (pgs. 199-200)
 - BOARD RECOGNITION PROGRAM – NONE
- **NEWS ARTICLES:** As attached. (pgs. 201-218)
- **COMMENTS/QUESTIONS:** (pgs. 219-220)
- **STAFF:**
 - Chief Abbott
 - Other Staff
- **BOARD**
- **BARGAINING GROUPS**
- **PUBLIC COMMENT**

CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

- CS-1. **ANNOUNCEMENT — PRESIDENT LUEVANO:** (pgs. 221-222)
 - An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — CHIEF ABBOTT:**
 - PROPERTY LOCATION: 4157 Olive Hill Road – Station 3, Fallbrook, CA 92028;
 - PARTIES: North County Fire Protection District (Seller);
 - UNDER NEGOTIATION: Terms of Sale;
 - DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James
- CS-3. **REPORT FROM CLOSED SESSION — PRESIDENT LUEVANO:**

ADJOURNMENT

SCHEDULED MEETINGS

The next regularly scheduled Board meeting is: Tuesday, February 26, 2019, 4:00 p.m. at FPUD.

CERTIFICATION OF AGENDA POSTING

I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, located at 330 S. Main Avenue, Fallbrook (760) 723-2012, during normal business hours or may be found on the District website at <http://www.ncfireprotectiondistrict.org>, subject to the Staff's ability to post the documents before the meeting. The date of posting was January 18, 2019."

Board Secretary Loren Stephen-Porter:

Date: January 18, 2019