

1 **June 25, 2019**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Luevano called the meeting to order at 4:07 p.m.

5 **THE INVOCATION GIVEN BY DFC MAROVICH.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Harris, Hoffman, Munson.

9 **Absent:** Directors Luevano and Van Doorn.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: DFC Marovich, D/C McReynolds and members of the public
12 and Association.

13
14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** Vice President Harris addressed the audience and inquired
16 whether there were any public comments regarding items not on the Agenda. There being
17 no comments, the Public Comment Section was closed.

18 2. **RECOGNITION OF RETIRING EMPLOYEE — CHIEF ABBOTT:** Chief Abbott presented
19 Engineer/Paramedic Stormy McInerny for recognition for thirty-two years of service to the
20 District, giving an overview of his time with the District. Family and friends were present
21 while Engineer/Paramedic McInerny received his bell. He recounted some of his time with
22 the District and imparted his advice to the newer staff.

23 **EMPLOYEE BADGE PINNING — CHIEF ABBOTT:** Chief Abbott presented the newly
24 promoted/hired individuals to the Board for employee oath of office and badge pinning,
25 including: Chad Spencer, Engineer/Paramedic; Nahi Gomez, Single Role Paramedic;
26 Gabriel Saldana, Single Role Paramedic; Shane Rees, Single Role EMT; Brock Rutledge,
27 Single Role EMT. A brief background was presented for each individual. Family members
28 were present and introduced and members were pinned. All were congratulated by the
29 Board.

ACTION AGENDA

CONSENT ITEMS:

4. REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR MAY 2019
5. REVIEW AND ACCEPT FINANCIAL REPORT FOR MAY 2019
6. REVIEW AND ACCEPT POLICIES & PROCEDURES
7. REVIEW AND ACCEPT WEED INSPECTION MONTHLY REPORT

Vice President Harris inquired whether there were any questions on Consent Items 4-7. There being no discussion, Vice President Harris asked for a motion to approve the Consent Agenda. On a motion by Director Munson, seconded by Director Hoffman, the motion to approve the Consent Agenda as presented passed unanimously.

ACTION ITEMS:

8. REVIEW AND APPROVE RESOLUTION 2019-07 ESTABLISHING THE LIMIT OF APPROPRIATIONS OF PROCEEDS OF TAX SUBJECT TO LIMITATION FOR FISCAL YEAR 2019/2020 IN COMPLIANCE WITH ARTICLE XIII-B OF THE CONSTITUTION OF THE STATE OF CALIFORNIA — DFC MAROVICH AND

CHIEF ABBOTT: DFC Marovich presented the required action to the Board, noting it is necessary for the District to complete each year. As is routinely the case, the District is under the maximum amount allowed by quite a bit. Brief discussion ensued regarding how this amount is determined with the formula noted on page 33. On a motion by Director Hoffman, seconded by Director Munson, the motion to approve Resolution 2019-07 as presented passed unanimously.

9. REVIEW AND APPROVE RESOLUTION 2019-08 — REQUESTING A TEMPORARY TRANSFER OF FUNDS FROM THE COUNTY TREASURER TO NORTH COUNTY FIRE PROTECTION DISTRICT — DFC

MAROVICH AND CHIEF ABBOTT: DFC Marovich presented a request to approve Resolution 2019-08 to the Board, noting this is an annual action that is required in order to obtain advances on the tax monies due the District from the County. The Resolution permits the District to be advanced a maximum of 85% of the anticipated taxes due in a given year, which the District uses until taxes are collected and released to it. On a motion by Director Hoffman, seconded by Director Munson, the motion to approve Resolution 2019-08 as presented passed unanimously.

59 10. **REVIEW AND APPROVE PRELIMINARY BUDGET FOR FY 2019/2020; SET PUBLIC HEARING**
60 **DATE TIME CERTAIN OF 4:15 P.M., SEPTEMBER 24, 2019 TO APPROVE THE FINAL BUDGET – DFC**

61 **MAROVICH AND CHIEF ABBOTT:** After a brief introduction by Chief Abbott, DFC Marovich
62 presented the Preliminary Budget to the Board, noting a few changes from the Preliminary
63 Budget presented in May. **Revenue:** The District is anticipating an increase in property tax
64 revenue of approximately \$953,193 over budgeted in FY 18/19. New construction is
65 expected to continue this fiscal year, mitigation fees were increased. Total restricted funds
66 decreased slightly due to the end of the Staffing for Adequate Fire & Emergency Response
67 (SAFER II) grant, which makes up the primary amount of Donations and Grant line.
68 **Expenses:** Salaries remain the same and healthcare will be adjusted at the final budget
69 once numbers are received. PERS has an increase of 12% over last year's budgeted
70 amount due to the UAL (Unfunded Actuarial Liabilities). Monies have been added for the
71 community outreach efforts. Dispatch services increased due to call volume, rate increase
72 and the PERS UAL payoff plan. Additionally, to maintain the existing fleet plan, it is
73 necessary purchase a new forklift and engine lifts due to safety issues. Although the books
74 are not completely closed out yet, Staff is recommending applying potential roll over monies
75 from FY 2019/20 to pay off debt from capital expenditures. Specifically, the Station 5 loan,
76 which would cost \$1,525,000, would result in a savings of \$522,000 from not paying interest.
77 On a motion by Director Munson, seconded by Director Hoffman, the motion to approve the
78 Preliminary Budget as presented and to set the date/time certain hearing as presented
79 passed unanimously.

80 11. **REVIEW AND CAST VOTE IN ELECTION FOR CSDA BOARD OF DIRECTORS, SOUTHERN**

81 **NETWORK — CHIEF ABBOTT:** Chief Abbott informed the Board that CSDA had submitted
82 election materials and candidate statements for Board of Directors for the Southern Network.
83 The Board has the opportunity to vote for Seat B and there are a number of individuals
84 running. After discussion, the Board determined to support Michael Mack for the election.
85 On a motion by Director Hoffman, seconded by Director Munson, the motion to vote for
86 Michael Mack passed and to authorize the Board Secretary to cast the vote for the Board
87 unanimously.

88 **12. REVIEW AND CAST VOTE IN ELECTION FOR SDRMA BOARD OF DIRECTORS — CHIEF**

89 **ABBOTT:** Chief Abbott presented the Board with the openings for the positions for the
90 SDRMA Board of Directors, noting there are three seats open and five candidates.
91 Discussion ensued regarding the candidates. Upon a motion by Director Munson, which
92 was seconded by Director Hoffman, the Board unanimously approved casting a vote for
93 incumbent Bob Swain as their selection for the SDRMA Board of Directors.

94 **13. REVIEW AND APPROVE FIXED CHARGE SPECIAL ASSESSMENT FOR WEED ABATEMENT — FM**

95 **KOCH AND CHIEF ABBOTT:** Chief Abbott presented a request to approve a special assessment
96 to the Board for property owners who have failed to comply with District notices to abate
97 their weeds. When they do not comply within a specified time-period, they have been
98 brought to compliance by the District's Special Service contractor. As was done last year,
99 the property owners have been invoiced for the final costs and fees associated with abating
100 their parcel. Staff has mailed courtesy notices and invoices requesting payment to the
101 following non-compliant property owners. Appropriate notice was posted prior to the Board
102 meeting. If the two owners who remain do not pay by the close of business day July 31st,
103 the list will be delivered to the County of San Diego no later than August 10th, then the
104 property will be have a lien placed against it. The final list will be brought to the Board in
105 July. On a motion by Director Munson, seconded by Director Hoffman, the motion to
106 approve and authorize the fixed charge special assessment for weed abatement passed
107 unanimously.

108 **14. REVIEW AND APPROVE RESOLUTION (2019-09), INTENTION TO FORM THE PROPOSED NORTH**
109 **COUNTY FIRE PROTECTION DISTRICT COMMUNITY FACILITIES DISTRICT (CFD) No. 2019-02 —**

110 **CHIEF ABBOTT:** At the March 2019 regular Board of Directors meeting, the Board voted to
111 proceed with a revenue measure (special tax) for the purposes of addressing the District's
112 fire station deferred maintenance. The Resolution of Intention (ROI) is the first step toward
113 forming a CFD for the purposes of levying a special tax. Resolution No. 2019-09 establishes
114 the purposes of the proposed CFD No. 2019-02, defines its boundaries and describes the
115 Rate and Method of Apportionment (RMA). The purpose of CFD No. 2019-02 is to levy a
116 special tax for the purposes of (i) payment for the construction and maintenance of fire

117 stations and (ii) building of a facilities fund for capital improvement and replacement. The
118 boundaries of this CFD include all parcels within the jurisdictional boundaries of the North
119 County Fire Protection District, and the proposed Rate and Method of Apportionment (RMA)
120 would be a flat rate of \$60/parcel per year for 20 consecutive years, with no annual escalator.
121 At a rate of \$60/year per parcel, the CFD would yield approximately \$1,000,000 annually
122 each year for 20 years. Further discussion ensued. On a motion by Director Hoffman,
123 seconded by Director Munson, the motion to approve Resolution 2019-09 as presented
124 passed unanimously.

125 **DISCUSSION AGENDA**

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127 15. **INSURANCE SERVICES OFFICE (ISO) CLASSIFICATION – D/C MAHR:** D/C Mahr presented
128 the recent NCFPD data collection and analysis survey, noting that ISO has provided NCFPD
129 with a PPC grade of 3/3X. Despite the change in the Districts deployment model, the District
130 was able to maintain a PPC grade of 3/3X. He informed the Board the District will continue
131 to seek opportunities to improve the ISO Public Protection Classification grade when
132 possible between now and the next evaluation. Information only, no action required.

133 **STANDING DISCUSSION ITEMS:**

134 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report “Qualified
135 Electors’ Under Mello-Roos Community Facilities Act Are Registered Voters,” Not
136 Landowners.” Brief discussion ensued regarding how this will affect the future election. This
137 is informational only, no action required.

138 ● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items,
139 Informational only, no action required.

140 ● **BOARD RECOGNITION PROGRAM:**

141 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational
142 only, no action required.

143 ● **COMMENTS:**

144 ● **STAFF REPORTS/UPDATES:**

145 ● **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott provided information regarding the
146 community outreach and the upcoming process for the ballot measure. Informational only,
147 no further action required.

148 ● **CHIEF OFFICERS AND OTHER STAFF:** No comments.

149 ● **BOARD:** No comments.

150 ● **BARGAINING GROUPS:** No comments.

151 ● **PUBLIC COMMENT:** No comments.

152

153 **CLOSED SESSION**

154 ● **OPENING CLOSED SESSION:**

155 At 5:50 p.m., Vice President Harris inquired whether there was a motion to adjourn to Closed
156 Session. There being no objection, Vice President Harris read the items to be discussed in
157 Closed Session and the Open Session was closed. A short break ensued after the reading
158 of the Closed Session Items. At 5:55 p.m., and the Board entered Closed Session to hear:

159 CS-1. **ANNOUNCEMENT — VICE PRESIDENT HARRIS:**

160 *An announcement regarding the items to be discussed in Closed Session will be made prior*
161 *to the commencement of Closed Session.*

162 CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 —**

163 **CHIEF ABBOTT:**

164 PROPERTY LOCATION: 4157 Olive Hill Road – Station 3, Fallbrook, CA 92028;

165 PARTIES: North County Fire Protection District (Seller);

166 UNDER NEGOTIATION: Terms of Sale;

167 DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James

168 CS-3. **EVALUATION OF PERFORMANCE – GOVERNMENT CODE §54957— CHIEF ABBOTT AND**

169 **CHIEF MAROVICH:**

170 Engineer/PM John Buchanan

171 CS-4. **REPORT FROM CLOSED SESSION —VICE PRESIDENT HARRIS**

172 CS-5. **REOPENING OPEN SESSION:**

173 On a motion by Director Munson, which was seconded by Director Hoffman and which

174 passed unanimously, the Board returned Open Session at p.m., the following items were
175 reported out to the public:

176 CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE §54956.8 — CHIEF**

177 **ABBOTT:**

178 No reportable action.

179 CS-3. **EVALUATION OF PERFORMANCE – GOVERNMENT CODE §54957 —CHIEF ABBOTT AND**

180 **CHIEF MAROVICH:**

181 On a motion by Direct Hoffman, which was seconded by Director Munson, the Board
182 unanimously approved Resolution 2019-10.

183

184 **ADJOURNMENT**

185 A motion was made at 6:05 p.m. by Director Hoffman and seconded by Director Munson to
186 adjourn the meeting and reconvene on July 23, 2019, at 4:00 p.m. The motion carried
187 unanimously.

188 Respectfully submitted,

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190 

191 Loren Stephen-Porter

192 Board Secretary

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194 Minutes approved at the Board of Director's Meeting on: July 23, 2019

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