



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING DECEMBER 12, 2017 5:00 p.m.

**CALL TO ORDER
ROLL CALL
INVOCATION
PLEDGE OF ALLEGIANCE**

**FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA**

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

1. **PUBLIC COMMENT – PRESIDENT MUNSON**
Standing Item: Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Presiding Officer may limit comments to three minutes per speaker (Board of Directors Operations Policy § 4.7.2.1.2.). (pgs. 1-2)
- **PRESENT AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF ABBOTT AND B/S STEPHEN-PORTER** (pgs. 3-4)
Quarterly Event: Present awards to individual recognized for Third Quarter 2017 award.

ACTION AGENDA

PRIORITY ACTION ITEMS:

All items listed under the Priority Action Items must be conducted at the beginning of the meeting as per Section 4.3.3. of the Board of Directors Operations Policy.

3. **BOARD ELECTIONS OF OFFICERS FOR 2018 – CHIEF ABBOTT AND COUNSEL JAMES** (pgs. 5-6)
Annual Item: Select Board Officers (President and Vice President) for calendar year 2018.

ACTION AGENDA

CONSENT ITEMS:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

4. **APPROVE REGULAR BOARD MEETING MINUTES, OCTOBER 2017** (pgs. 7-12)
Standing Item: Review and approve minutes from October meeting as presented.
5. **REVIEW AND ACCEPT FINANCIAL REPORT FOR OCTOBER 2017** (pgs. 13-32)
Standing Item: Review and Accept Financial Report for October as presented.
6. **REVIEW AND APPROVE POLICIES AND PROCEDURES** (pgs. 33-50)
Standing Item:
 1. **Job Descriptions: Emergency Medical Technician – Non-Safety**
➤ *New position. Created to transition to Non-Safety EMT model.*
 - 2. **Job Descriptions: Paramedic – Non-Safety**
➤ *New position. Created to transition to Non-Safety Paramedic model.*
 3. **Payroll & Benefits: Single Role EMS Personnel Compensation**
➤ *New policy that outlines compensation and benefits for Single Role EMS Personnel.*

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2014.



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ACTION ITEMS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Items will commence precisely at the time announced in the Agenda.

7. **APPROVE REVENUE MEASURE FEASIBILITY ANALYSIS AD HOC COMMITTEE FINDINGS & RECOMMENDATIONS — CHIEF ABBOTT** (pgs. 51-52)
➤ *New Item:* Review and approve recommendations for follow-up action from Ad Hoc Committee's findings and recommendations.
8. **APPROVE REVISED MEETING SCHEDULE FOR NORTH COUNTY FIRE PROTECTION DISTRICT BOARD MEETINGS FOR THE YEAR 2018 — CHIEF ABBOTT AND B/S STEPHEN-PORTER** (pgs. 53-54)
➤ *Annual Item:* Approve revised meeting schedule for 2018, adding additional meeting in December for Orientation of new members and Ethics Training.
9. **RESOLUTION TO AUTHORIZE FIRE CHIEF TO SEEK REIMBURSEMENT FOR DISASTER-RELATED COSTS — CHIEF ABBOTT** (pgs. 55-60)
➤ *New Item:* Approve Resolution that permits recovery of cost for certain Disaster-related costs for up to three years.
10. **APPROVE PURCHASE AND FINANCE CONTRACT FOR PHYSIO CONTROL 15 LEAD EKG MONITOR PURCHASE — CHIEF MAHR AND CHIEF ABBOTT** (pgs. 61-70)
➤ *New Item:* Approve purchase and zero interest finance contract for replacement of outdated 15 lead EKG Monitor purchase.
11. **APPROVE PURCHASE OF NEW 2018 LIFE LINE AMBULANCE — CHIEF MAHR AND CHIEF ABBOTT** (pgs. 71-76)
➤ *New Item:* Approve purchase of New 2018 Ambulance that will be purchased with AFG funding, with contribution from District.
12. **APPROVAL OF JOB DESCRIPTION AND RECLASSIFICATION OF ADMINISTRATIVE SPECIALIST-IT SUPPORT — CHIEF MAROVICH AND CHIEF ABBOTT** (pgs. 77-84)
➤ *New Item:* Approve job description and reclassification of Administrative Specialist-IT Support for employee in position since September.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

13. There are no Discussion Items for the December 12, 2017 Board meeting. (pgs. 85-86)

STANDING DISCUSSION ITEMS:

All items listed under the Standing Discussion Items are presented at every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 87-88)
“When is an Employee Not Acting as an Employee: The Coming and Going Rule? – Part 2”
- **WRITTEN COMMUNICATION:** (pgs. 89-108)
● BOARD RECOGNITION PROGRAM (SEE ALSO, NUMBER 3)
- **NEWS ARTICLES** (pgs. 109-168)
- **COMMENTS/QUESTIONS:** (pgs. 169-170)
- **STAFF:**
 - Chief Abbott
 - Other Staff



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- BOARD
- BARGAINING GROUPS
- PUBLIC COMMENT

CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

- CS-1. **ANNOUNCEMENT — PRESIDENT MUNSON:** (pgs. 171-172)
 ➤ An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —**
 ➤ **MANAGEMENT GROUP NEGOTIATIONS – CHIEF ABBOTT**
 NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS:
CHIEF ABBOTT, DISTRICT COUNSEL JAMES
- CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —**
 ➤ **NON-SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT**
 FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
CHIEF ABBOTT, DISTRICT COUNSEL JAMES
- CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 —**
 ➤ **SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT**
 FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
CHIEF ABBOTT, DISTRICT COUNSEL JAMES
- CS-5. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6**
 ➤ *UNREPRESENTED INDIVIDUALS – EXECUTIVE ASSISTANT/
BOARD SECRETARY AND FIRE MARSHAL* DISTRICT NEGOTIATORS:
CHIEF ABBOTT, DISTRICT COUNSEL JAMES
- CS-6. **EVALUATION OF PERFORMANCE — GOVERNMENT CODE § 54957**
 ➤ *FIRE CHIEF/CEO* DISTRICT NEGOTIATOR:
DISTRICT COUNSEL JAMES
- CS-7. **REPORT FROM CLOSED SESSION — PRESIDENT MUNSON**

ADJOURNMENT

SCHEDULED MEETINGS

The next regularly scheduled Board meeting is: Tuesday, January 23, 2018, 5:00 p.m.

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfireprotectiondistrict.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, during normal business hours or may be found on the District website, subject to the Staff's ability to post the documents before the meeting. The date of posting was December 7, 2017."

Board Secretary Loren Stephen-Porter:

Date:

December 7, 2017