

1 **May 25, 2021**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**  
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 Vice President Kennedy called the meeting to order at 4:00 p.m.

5 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

6 **ROLL CALL:**

7 **Present:** Directors Acosta, Egkan, Kennedy, Munson and Van Doorn.

8 **Absent:** None.

9 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-  
10 Porter. In the audience were: D/Cs Mahr and McReynolds, B/Cs Krumwiede and Macmillan,  
11 F/M Fieri, FM Juul and members of the public and Association.

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13 **PUBLIC ACTIVITIES AGENDA**

14 1. **PUBLIC COMMENT:** Vice President Kennedy addressed the audience and inquired  
15 whether there were any public comments regarding items not on the Agenda. There being  
16 no comments, the Public Comment Section was closed.

17 2. **RECOGNITION OF RETIRING EMPLOYEE — D/C McREYNOLDS AND CHIEF ABBOTT:** Chief  
18 Abbott informed the Board that Captain Rick Rees had already retired to his home in Idaho,  
19 reading a history of his time with North County Fire Protection District and sharing anecdotal  
20 stories, noting he was a great ambassador for the District. He showed the crystal flame to  
21 the Board, which will be sent to Captain Rees in his new home.

22 3. **RECOGNITION OF COMPLETION OF EXECUTIVE FIRE OFFICER PROGRAM — CHIEF ABBOTT:**  
23 Chief Abbott informed the Board that Chief Mahr had completed his EFO Program and had  
24 received his certificate of graduation. The framed certificate was presented to Chief Mahr  
25 with congratulations given on his accomplishment. Chief Mahr thanked the District for  
26 supporting him during his educational efforts in completing the Program.

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28 **ACTION AGENDA**

29 **CONSENT ITEMS:**

- 30 4. **REVIEW AND ACCEPT REGULAR BOARD MEETING MINUTES FOR APRIL 2021**
- 31 5. **APPROVE SPECIAL BOARD MEETING MINUTES, MAY 3, 2021**
- 32 6. **REVIEW AND ACCEPT FINANCIAL REPORT FOR APRIL 2021**
- 33 7. **REVIEW AND ACCEPT POLICIES & PROCEDURES**

34 President Van Doorn inquired whether there were any questions on Consent Items 4-7.  
35 There being no discussion, President Van Doorn asked for a motion to approve the Consent  
36 Agenda. On a motion by Director Egkan, seconded by Director Munson the motion to  
37 approve the Consent Agenda as presented passed unanimously.

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39 **ACTION ITEMS:**

40 8. **REVIEW AND APPROVE PUBLIC OUTREACH/COMMUNICATION SPECIALIST JOB**  
41 **DESCRIPTION — D/C McREYNOLDS AND CHIEF ABBOTT:** Chief McReynolds presented the  
42 revised job description and salary noting that the description had been modified to fit the  
43 needs of the District as the person holding the previous position had been promoted into  
44 another position. At the promotion, a re-evaluation of the position and job duties was  
45 performed and the instant job description more accurately fits the needs of both the District  
46 and Fallbrook Regional Healthcare District for the recruited position. Discussion ensued  
47 regarding including a preference on the application for Spanish-speakers. On a motion by  
48 Director Munson, seconded by Director Acosta the motion to approve the job description as  
49 modified and the salary range passed unanimously.

50 9. **CONSIDER AND CAST BALLOT FOR ALTERNATE SPECIAL DISTRICT MEMBER ON LAFCO**  
51 **COMMISSION:** Chief Abbott presented the Ballot to the District noting the nominees and that  
52 Director Egkan had been put forth by the District as a nominee. On a motion by Director  
53 Munson, seconded by Director Acosta the motion to cast the vote for Director Egkan passed  
54 unanimously.

55 10. **SET PUBLIC HEARING DATE/TIME CERTAIN JULY 27, 2021 (4:05 P.M.) — FOR**  
56 **ESTABLISHMENT OF MULTI-YEAR FACILITIES AND EQUIPMENT PLAN FOR THE FIRE MITIGATION**  
57 **PROGRAM WITH ADOPTION OF RESOLUTION — FM FIERI AND CHIEF ABBOTT:** Chief Abbott  
58 explained the process of adoption of the Plan under the Fire Mitigation Fee Program through

59 the County and the requirement for a public hearing to adopt the Resolution. After brief  
60 discussion, on a motion by Director Acosta, seconded by Director Egkan the motion to set  
61 the public hearing for date and time certain of July 27, 2021 at 4:05 p.m. passed  
62 unanimously.

## 63 **DISCUSSION AGENDA**

### 64 **11. DISCUSSION ON PRELIMINARY BUDGET — FINANCE MANAGER JUUL**

65 **AND CHIEF ABBOTT:** FM Juul made a presentation to the Board, giving an overview of the  
66 Preliminary Budget. She noted the estimated charges from the County have not yet been  
67 received, so estimates are conservative. Discussion ensued regarding the factors  
68 influencing the revenues, with it being noted the increases were due to increased fees.  
69 Forced weed abatement costs and factors were discussed. Expense factors included  
70 changes in staff and COVID impacts. Chief Abbott noted that Supervisor Desmond has  
71 actively been seeking ways to provide reimbursement for COVID-related expenses, with  
72 MSO Murphy also aggressively looking for the same. CSDA is also working on legislative  
73 efforts to include special districts in their COVID reimbursements. FM Juul noted that in line  
74 with District policy, the District continues to strive to be cash basis and this Preliminary  
75 Budget is balanced.

### 76 **STANDING DISCUSSION ITEMS:**

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78 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report “*Elected Officials*  
79 *Entitled to Some, Not All, Public Agency Records.*” Brief discussion ensued regarding the  
80 types of records available to public officials and the pitfalls related to releasing records. This  
81 is informational only, no action required.

82 ● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the items,  
83 Informational only, no action required.

84 ● **BOARD RECOGNITION PROGRAM**

85 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational  
86 only, no action required.

87 ● **COMMENTS:**

88 ● **STAFF REPORTS/UPDATES:**

89 ● **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott congratulated F/M Fieri on achieving  
90 his Masters' degree. The District will be doing a group badge pinning on June 16<sup>th</sup> at 6:00  
91 p.m. with light refreshments being served. The Board is invited to see the promoted senior  
92 staff members being sworn in. Chief Abbott encouraged Board participation in FDAC to help  
93 promote legislative issues affecting the District. Chief Abbott noted the significant changes  
94 at the County level with EMS now being managed by the County Fire District. He opined  
95 this was an opportunity for increased collaboration to move forward with community  
96 paramedicine as they develop their 2030 plan. Senior staff will be developing a succession  
97 plan over the next thirty days. Camp Pendleton will have a fire school on June 6 and 7,  
98 expect lots of smoke. Chief Abbott informed the Board that Chula Vista has their ambulance  
99 system running; it is parallel to ours. Chief Abbott would like to have an Ad Hoc Committee  
100 with members of the Board involved to do an after-action report on Prop A. Director Egkan  
101 and Vice President Kennedy have offered to serve. Chief Abbott will work on putting  
102 together a committee and select a mutually available time. Informational only, no further  
103 action required.

104 ● **CHIEF OFFICERS AND OTHER STAFF: CHIEF MAHR:** Chief Mahr updated the Board on the  
105 staff movements and orientation completions. He expects everyone to be in their final places  
106 by June 19<sup>th</sup>. Chief Mahr noted the Heli-hydrant has been approved and they will be working  
107 with CalFIRE and Rainbow Water District to have it installed. They expect it to take 6-8 weeks  
108 to complete. **CHIEF McREYNOLDS:** Chief McReynolds noted there would be a B/C test in two  
109 days. The District received \$6,000 from USASI training, which has been earmarked. D/C  
110 McReynolds thanked the Board for their support of his training at FSEDI, noting he will miss  
111 the July Board meeting for his next meeting. **F/M Fieri:** F/M Fieri brought the Board up to  
112 date on the inspection program and District building activities. He noted weed inspections  
113 have started with approximately one-third of the windshield surveys completed. F/M Fieri  
114 discussed recent legislative enactments affecting the District and noted that San Diego  
115 County Districts are working together to determine the best course of action. His division is  
116 also making a database of access issues within the District. **B/C MACMILLAN:** B/C Macmillan

117 thanked management for making him part of the team. He also noted the wonderful  
118 celebration of life for the fallen Vista firefighter.

119 ● **BOARD: DIRECTOR EGKAN:** Director Egkan spoke regarding an individual who was  
120 touched by a service card he received from Captain Ayers, Engineer Helman and FF/PM  
121 Rhett. **DIRECTOR MUNSON:** Director Munson updated the Board on the North Comm activities  
122 noting the call volume is going back up. The JPA is hiring a data analyst to help with analysis  
123 for the standard of care. They just renewed their contract with the JPA doctor.

124 ● **BARGAINING GROUPS:** No comments.

125 ● **PUBLIC COMMENT:** No comments.

## 126 127 **CLOSED SESSION**

### 128 ● **OPENING CLOSED SESSION:**

129 At 5:05 p.m., President van Doorn inquired whether there was a motion to adjourn to Closed  
130 Session. There being no objection, President van Doorn read the items to be discussed in  
131 Closed Session and the Open Session was closed. A short break ensued after the reading  
132 of the Closed Session Items. At 5:15 p.m., and the Board entered Closed Session to hear:

133 CS-1. **ANNOUNCEMENT — PRESIDENT VAN DOORN:**

134 CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT**

135 **GROUP NEGOTIATIONS – CHIEF ABBOTT:**

136 NCFPD MANAGEMENT GROUP **DISTRICT NEGOTIATORS:** CHIEF ABBOTT, DISTRICT COUNSEL JAMES

137 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 -**

138 **UNREPRESENTED INDIVIDUAL NEGOTIATIONS – CHIEF ABBOTT:**

139 UNREPRESENTED INDIVIDUAL: **DISTRICT NEGOTIATORS:** CHIEF ABBOTT, DISTRICT COUNSEL JAMES

140 EXECUTIVE ASSISTANT/BOARD

141 CS-4. **REPORT FROM CLOSED SESSION — PRESIDENT VAN DOORN**

142 **REOPENING OPEN SESSION:**

143 The Board returned Open Session at 5:35 p.m. the following items were reported out to the  
144 public:

145 CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT  
146 GROUP NEGOTIATIONS – CHIEF ABBOTT: On a motion by Director Egkan, seconded by Director  
147 Acosta, the Management Group MOU was unanimously approved as presented.

148 CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 -  
149 UNREPRESENTED INDIVIDUAL NEGOTIATIONS – CHIEF ABBOTT: On a motion by Vice President  
150 Kennedy, seconded by Director Munson, the contract with the Executive Assistant and salary range  
151 was unanimously approved as presented.

## 152 ADJOURNMENT

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154 At 5:35 p.m. by consensus the meeting was adjourned to be reconvened on June 22, 2021,  
155 at 4:00 p.m.

156 Respectfully submitted,

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159 Loren Stephen-Porter  
160 Board Secretary

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162 Minutes approved at the Board of Director's Meeting on: June 22, 2021

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