

1 April 25, 2017

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Munson called the meeting to order at 5:00 p.m.

5 **THE INVOCATION GIVEN BY Chief Abbott.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Hoffman, Munson and Thuner.

9 **Absent:** Directors Harris and Luevano.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Board Secretary Stephen-
11 Porter. In the audience were: Deputy Chief Marovich, D/Cs Lucore and Mahr, B/Cs
12 Schoenheit and Wilson, FM Koch and members of the public and Association.

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14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. There being no
17 comments, the Public Comment Section was closed.

18 2. **RECOGNITION OF RETIRING EMPLOYEES — DFC MAROVICH AND CHIEF ABBOTT:** Chief
19 Abbott presented retiring Division Chief Brandon Lucore to the Board, noting his many
20 accomplishments and contributions to the District over his thirty years of service, including
21 being an active member of the Association, Firefighter of the Year several times and
22 spearheading the Post-Retirement Trust establishment for the employees. Chief Lucore
23 spoke about his plans for the future and past times in the District; he thanked the District
24 for giving him the professional life he has and the opportunity to grow as firefighter and
25 person. He was congratulated by the Board and presented with a retirement bell.

26 3. **SELECT AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF ABBOTT:** Chief Abbott
27 presented the following individuals and crews to the Board for consideration: [1] **February**
28 **19, 2017 – Email re: Commendation for Medic 1195:** FF/PM Mitch Igelsias, LTAF Jack
29 Campbell. [2] **February 6, 2017 – Letter re Fire Crew Presentation for GANAS & Teen**

30 **GANAS**: Captain Eddie Jones, Engineer Nick Quinn, FF/PM Leo Espinoza. [3] **Undated**
31 **Thank You Card – Station 4C**: Captain Rob DeCamp, Engineer Danny Sahagun, FF/PM
32 Dennis Soriano and FF/PM Klayton Symmes. [4] **February 10, 2017 — Thank You Card**:
33 **Engine 1111**: Captain Rich Berry, Engineer Jason Bracci, FF/PM Ryan Lewis; **Medic 1191**:
34 FF/PM Montana Dye and LTAF Christopher Pena. [5] **Undated Thank You Note**:
35 **Engine 1114**: Captain Jones, Engineer Benoit, FF/PM Spencer; **Engine 1511**: Captain
36 MacMillan and Vol FF Sheggrud; and **Medic 1194**: FF/PM Glasgow and LTAF Cain. On a
37 motion by Vice President Thuner, seconded by Director Hoffman, there was a motion to
38 approve all the submitted individuals/crews for recognition, which passed unanimously.
39 Individuals/crews will be invited for recognition to an upcoming meeting.
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41 **ACTION AGENDA**

42 **CONSENT ITEMS:**

- 43 4. **REVIEW AND ACCEPT REGULAR BOARD MEETING FOR MARCH 28, 2017**
- 44 5. **REVIEW AND ACCEPT REGULAR BOARD MEETING FOR APRIL 18, 2017**
- 45 6. **REVIEW AND ACCEPT FINANCIAL REPORT FOR MARCH 2017**
- 46 7. **REVIEW AND ACCEPT POLICIES & PROCEDURES**
- 47 8. **REVIEW EMERGENCY SERVICE OVERTIME TRACKING REPORT FOR THE THIRD QUARTER**
48 **2016/2017**
- 49 9. **REVIEW AND APPROVE CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS — FIRST**
50 **QUARTER 2017**
- 51 10. **ANNUAL REPORT ON COST RECOVERY**

52 President Munson inquired whether there were any questions on Consent Items 4-10.
53 There being no discussion, although there was a comment regarding pleasure on the
54 favorable satisfaction comments, President Munson asked for a motion to approve the
55 Consent Agenda. On a motion by Director Hoffman, seconded by Vice President Thuner,
56 the motion to approve the Consent Agenda Items as presented, passed unanimously.
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59 **ACTION ITEMS:**

60 11. **REVIEW AND APPROVE RESOLUTION 2017-05 RECOGNIZING AND THANKING JADE AND**
61 **JULIE WORKS FOR DONATION — CHIEF MAHR AND CHIEF ABBOTT:** Chief Mahr informed the
62 Board that due to the donation by the Work Family, North County Fire Protection District
63 and the Departments participating in the training, were afforded six days of training, which
64 allowed 250 fire personnel and approximately 15 Departments to participate in training
65 under live fire conditions, with approximately 46 individuals from North County Fire
66 Protection District afforded the opportunity to obtaining their State Fire Control 3A
67 Certification. Not only did the Work family provide the land and building for the training,
68 they provided assistance to North County Fire Protection District with preparation for the
69 training event. Director Hoffman suggested that the District acknowledge this donation
70 with a Resolution. On a motion by Director Hoffman, seconded by Director Thuner, the
71 motion to approve Resolution 2017-05 recognizing and thanking Jade and Julie Work
72 passed unanimously.

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74 **DISCUSSION AGENDA**

75 12. **ANNUAL REPORT ON RESPONSE TIME REPORT FOR 2016 — D/C LUCORE AND CAPTAIN**
76 **JONES:** Chief Lucore noted there was an overall increase in calls again this year of
77 approximately six percent this year, with an increase in simultaneous calls, which also
78 affects increased travel time. At least fifteen percent have occurred with at least one fire
79 engine still committed to a previous call. Another factor noted to affect response times
80 was increases in traffic in the District, particularly on main arteries used to maneuver
81 through the District. This is even more apparent with increased in simultaneous calls in
82 which the response relies heavily on those arteries to get from one neighborhood to
83 another. Priority Dispatch criteria and permitting officer discretion to proceed by Code 2,
84 which may affect the response time, has also allowed the District to more effectively
85 respond to request for assistance and is felt to improve overall safety. Time of day was
86 also discussed as a factor in the response, with response times appearing to be improved
87 when the District is busiest. Discussion ensued regarding the accuracy of the data, with

88 Chief Lucore noting the manner of tracking has change since monitoring was instituted,
89 improvements in the CAD system, Zone tier changes and methodology for capturing of the
90 data. Although Staff continues to strive for improvement by examining response models
91 and better data mining methods, the District is not wholly meeting its goals. The standards
92 and goals set by the Board were discussed. Vice President Thuner inquired with all the
93 obstacles that cannot be altered, perhaps it is time to re-evaluate the standard and goals,
94 rather than having non-compliance with unachievable objectives. Discussion ensued
95 regarding the processes being considered and implemented with regards to the response
96 models, Stations and the Reserve Study. Chief Lucore noted the Operations Division will
97 continue to monitor and work with North Comm and the new CAD system to improve data
98 mining. This is informational only, no action required.

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100 **STANDING DISCUSSION ITEMS:**

101 ● **LEGAL COUNSEL REPORT:** Counsel James presented his letter “Miscellaneous
102 New Laws In 2017.” Brief discussion ensued regarding each law. This is informational
103 only, no action required.

104 ● **WRITTEN COMMUNICATIONS:** Brief discussion ensued regarding the Little
105 Hoover Commission item. Informational only, no action required.

106 ● **BOARD RECOGNITION PROGRAM:** See Item No. 3.

107 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational
108 only, no action required.

109 ● **COMMENTS:**

110 ● **STAFF REPORTS/UPDATES:**

111 ● **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott updated the Board on his
112 presentation to the Fire District Association of California, noting the FDAC has taken
113 repeal of the State Fire Fee as a top priority for 2017, approving his white paper for
114 submission to the Howard Jarvis group. After the District’s proposed Interested Based
115 Decision meeting (IBD) on May 11th, he hopes the District will be streamlining the
116 ambulance delivery system. He is working to have the details worked out and the plan in

117 place by February 2018 at the end of the SAFER Trial. Chief Abbott informed the Board
118 that Palomar College is moving forward with construction of the North Central Emergency
119 Center, which will be a training center for all emergency services. With this in place, the
120 District will be able to use their training tower, rather than being required to build its own.
121 Chief Abbott noted that CalFire is going to be doing weed abatement inspections in the
122 State Responsibility Areas (SRA) in the District, with notifications and enforcement being
123 done by CalFire through the Public Resource Code. FM Koch is working with them to
124 ensure a smooth working relationship. The District has three new Strike Team Leaders,
125 expanding the District's resources. Next month, the Board will receive its first look at the
126 Preliminary Budget. Finally, the RFP for the Reserve Study received three responses, with
127 the ranges from approximately \$25-50,000. The Board will receive a recommendation on
128 the consultant and the funding next month. Informational only, no further action required.

129 ● **CHIEF OFFICERS AND OTHER STAFF: CHIEF MAHR:** Chief Mahr updated the Board on
130 the second Zone test for Captains. He opined it was conducted smoothly and was a
131 successful effort.

132 ● **OTHER STAFF:** Other members of the Staff congratulated Chief Lucore on his
133 retirement in May and offered comments on the value of his service to the District and
134 them.

135 ● **BOARD:** All members of the Board congratulated Chief Lucore on his retirement and
136 thanked him for his long years of service to the service to the District.

137 ● **BARGAINING GROUPS:** No comments.

138 ● **PUBLIC COMMENT:** No comments.

140 **CLOSED SESSION**

141 At 5:50 p.m., President Munson inquired whether there was a motion to adjourn to Closed
142 Session. On a motion by Director Hoffman, seconded by Vice President Thuner to go into
143 Closed Session, President Munson read the items to be discussed in Closed Session and
144 the Open Session was closed. A short break ensued after the reading of the Closed
145 Session Items. At 5:55 p.m., and the Board entered Closed Session to hear:

146 CS-1. **ANNOUNCEMENT — PRESIDENT MUNSON:** *An announcement regarding the items to be*
147 *discussed in Closed Session will be made prior to the commencement of Closed Session.*

148 CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 —**

149 **CHIEF ABBOTT:**

150 PROPERTY LOCATION: 330 S. Main Avenue, Fallbrook, CA 92028;

151 PARTIES: North County Fire Protection District (Purchaser) and Ian Forsythe (Seller);

152 UNDER NEGOTIATION: Terms of Purchase;

153 DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James

154 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 - NON-**

155 **SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**

156 FFA NON-SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS: CHIEF ABBOTT, DISTRICT COUNSEL JAMES

157 CS-4. **REPORT FROM CLOSED SESSION — PRESIDENT MUNSON**

158 **REOPENING OPEN SESSION:**

159 On a motion by Vice President Thuner, which was seconded by Director Hoffman and
160 which passed unanimously, the Board returned Open Session at 6:15 p.m., the following
161 items were reported out to the public:

162 CS-2. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 —**

163 **CHIEF ABBOTT:** On a motion by Director Hoffman, seconded by Vice President Thuner, the
164 Board approved [1] the concepts for entering into a contract for purchase of the property,
165 [2] authorized the Board President and Fire Chief/CEO to execute all documents
166 necessary for the transaction, [3] authorized transfer of \$40,000. from mitigation funds to
167 begin the transaction and negotiation. The motion passed unanimously.

168 CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 - NON-**

169 **SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:** On a motion by Director Hoffman,
170 seconded by Vice President Thuner, the Board approved [1] the Non-Safety Side Letter
171 and [2] the Employment Agreement with Fire Marshal Patricia Koch as presented. The
172 motion passed unanimously.

ADJOURNMENT

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176 A motion was made at 8:18 p.m. by Vice President Thuner and seconded by Director
177 Hoffman, to adjourn the meeting and reconvene on May 23, 2017, at 17:00. The motion
178 carried unanimously.

179 Respectfully submitted,

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182 Loren Stephen-Porter

183 Board Secretary

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185 Minutes approved at the Board of Director's Meeting on: May 23, 2017

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