



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING JANUARY 23, 2018 5:00 p.m.

CALL TO ORDER
ROLL CALL
INVOCATION
PLEDGE OF ALLEGIANCE

FALLBROOK PUBLIC UTILITY DISTRICT
990 EAST MISSION ROAD
FALLBROOK CALIFORNIA

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

- 1. PUBLIC COMMENT — PRESIDENT MUNSON** (pgs. 1-2)
➤ **STANDING ITEM:** *Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations Policy § 4.7.2.1.2.).*
- 2. FOURTH QUARTER 2017 AWARDS FOR BOARD RECOGNITION PROGRAM — CHIEF ABBOTT AND B/S STEPHEN-PORTER** (pgs.3-10)
➤ **QUARTERLY ITEM:** *Select employees to be acknowledged for their efforts in the Fourth Quarter 2017.*

ACTION AGENDA

CONSENT ITEMS:

All items listed under the Consent Items are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board action on the motion, unless members of the Board, Staff or public request specific items be removed from the Consent Agenda.

- 3. APPROVE REGULAR BOARD MEETING MINUTES, DECEMBER 2017** (pgs. 11-20)
➤ **STANDING ITEM:** *Review and approve minutes from December meeting as presented.*
- 4. REVIEW AND ACCEPT FINANCIAL REPORT FOR DECEMBER 2017** (pgs. 21-42)
➤ **STANDING ITEM:** *Review and Accept Financial Report for December as presented.*
- 5. REVIEW AND ACCEPT POLICIES & PROCEDURES** (pgs. 43-60)
STANDING ITEM: *Review and approve the following:*
 - 5.1. Budget and Fund Management: Reserve Fund Balance Reporting:** *New policy to address how Reserves are managed and maintained.*
 - 5.2. Budget and Fund Management: Single Role EMS Personnel Compensation:** *Modification to recently approved policy. Clarifies guidelines for overtime and hours.*
 - 5.3. Job Descriptions: Fire Service Assistant:** *Revised Hydrant Assistant job description to include other fire prevention duties.*
- 6. REVIEW AND ACCEPT 2ND QUARTER OVERTIME TRACKING REPORT** (pgs. 61-64)
➤ **QUARTERLY REPORT:** *Review and accept report that indicates a slight increase in annual and sick leave, current overtime expenditures at 181% expended with outstanding reimbursements with mutual aid of \$204,211., which reduces the overtime expenses to 151%. With other reimbursements for Lilac Fire and Strike Team, overtime expenditures would be reduced to 56% of budget.*
- 7. REVIEW AND ACCEPT ANNUAL FIRE PREVENTION REPORT** (pgs. 65-70)
➤ **Annual Report:** *Report shows increase of 382 Plan Reviews with revenue increase of 171%, 13,000 Weed Abatement notices mailed, and Mitigation Fees increased by 79%.*

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



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ACTION ITEMS:

All items listed under the Action Items Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Items will commence precisely at the time announced in the Agenda.

8. **REVIEW AND ACCEPT FINANCIAL AUDIT FOR FY 2016/2017 — CHIEF MAROVICH AND CHIEF ABBOTT** (pgs. 71-140)
➤ ANNUAL ITEM: Review and accept audit, auditor will be present to give an overview of the audit.
9. **AUTHORIZE EXTENSION OF CONTRACT FOR MEDICAL STANDBYS WITHIN DISTRICT EOA AND APPROVE RESOLUTION 2018-01 — B/C MAHR AND CHIEF ABBOTT** (pgs. 141-156)
➤ RECURRING ITEM: Review and approve final extension of contract authorized by Resolution 2018-01 and authorize Chief Abbott to sign agreement, which permits Mercy Medical Transport to continue to provide limited medical standby for San Luis Rey Down Training Center, located within the District's Exclusive Operating Area. Agreement has been reviewed by District Counsel.
10. **REVIEW AND APPROVE ESTABLISHMENT OF COUNTY FUND AND RESOLUTION 2018-02 FOR WEED ABATEMENT TAX LIENS — FM KOCH AND CHIEF ABBOTT** (pgs. 157-160)
➤ NEW ITEM: Review and Resolution 2018-02, which allows District to establish a fund with County to receive monies from tax liens for reimbursement from forced abatements.
11. **SET PUBLIC HEARING DATE/TIME CERTAIN MARCH 27, 2018 (5:15 P.M.) — FOR ADOPTION OF UPDATED FIRE PREVENTION FEES AND ORDINANCE — FIRE MARSHAL KOCH AND CHIEF ABBOTT** (pgs. 161-162)
➤ Recurring Action: Recommendation to set public hearing date and time certain on March 27, 2018 for hearing as outlined.
12. **REQUEST TO MODIFY AND RENEW GENERAL COUNSEL AGREEMENT — CHIEF ABBOTT** (pgs. 163-166)
➤ New Item: Request to modify and renew current General Counsel agreement, increasing monthly stipend/hourly rate.
13. **REVIEW AND APPROVE REQUEST BY CONTRACT SAFER EMPLOYEES TO COMPETE FOR FUTURE FIREFIGHTER/PARAMEDIC VACANCIES — CHIEF ABBOTT** (pgs. 167-170)
➤ New Item: Request to permit SAFER employees to compete for future positions in which they have successfully performed in their current positions as Firefighter/Paramedics.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion item. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

14. There are no Discussion Agenda Items for the January 23, 2018 meeting. (pgs. 171-172)

STANDING DISCUSSION ITEMS: All items listed under the Standing Discussion Items are presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 173-174)
 - "The Rule Against Gifts of Public Funds – Part 1"
- **WRITTEN COMMUNICATION:** (pgs. 175-239)
 - BOARD RECOGNITION PROGRAM
- **NEWS ARTICLES:** As attached. (pgs. 240-297)



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● COMMENTS/QUESTIONS:

(pgs. 298-299)

● STAFF:

- Chief Abbott
- Other Staff

● BOARD

● BARGAINING GROUPS

● PUBLIC COMMENT

CLOSED SESSION

The Board will enter closed session to discuss items as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.

CS-1. ANNOUNCEMENT — PRESIDENT MUNSON:

(pgs. 300-301)

- An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.

CS-2. EVALUATION OF PERFORMANCE — GOVERNMENT CODE § 54957

- *FIRE CHIEF/CEO* DISTRICT NEGOTIATOR:
DISTRICT COUNSEL JAMES

CS-3. REPORT FROM CLOSED SESSION — PRESIDENT MUNSON:

ADJOURNMENT

SCHEDULED MEETINGS

The next regularly scheduled Board meeting is: Tuesday, February 27, 2018, 5:00 p.m. at FPUD.

CERTIFICATION OF AGENDA POSTING

I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, located at 330 S. Main Avenue, Fallbrook (760) 723-2012, during normal business hours or may be found on the District website at <http://www.ncfireprotectiondistrict.org>, subject to the Staff's ability to post the documents before the meeting. The date of posting was January 19, 2018."

Board Secretary Loren Stephen-Porter:

Loren A. Stephen-Porter

Date: January 19, 2018