



# NORTH COUNTY FIRE PROTECTION DISTRICT

## AGENDA FOR REGULAR BOARD MEETING

April 28, 2020

4:00 p.m.

**Due to the Covid-19 Outbreak and pursuant to the Declarations by Governor Newsome and the County of San Diego, all further Board Meetings will be Telephonic ONLY.**

The Board, Staff and Public may participate by calling into the following number:  
1.408.419.1715. Meeting ID is 834 677 344, followed by #.

All Board documents are on line at:

<https://www.ncfire.org/2020-04-28-board-tuesday-april-28-2020-regular-board-meeting>

### PUBLIC ACTIVITIES AGENDA

*For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.*

#### CALL TO ORDER

#### ROLL CALL

#### INVOCATION

#### PLEDGE OF ALLEGIANCE

#### 1. PUBLIC COMMENT — PRESIDENT LUEVANO

(pgs. 1-2)

- Standing Event: Members of the Public may directly address the Board of Directors on Events of interest to the Public provided no action will be taken on non-agenda Events. The Board President may limit comments to three minutes per speaker (Board of Directors Operations Policy § 4.7.2.1.2.).

### ACTION AGENDA

#### CONSENT EVENTS:

*All Events listed under the Consent Events are considered routine and will be enacted in one motion. There will be no separate discussion of these Events prior to the Board action on the motion, unless members of the Board, Staff or public request specific Events be removed from the Consent Agenda.*

#### 2. APPROVE REGULAR BOARD MEETING MINUTES, MARCH 2020

(pgs. 3-8)

- Standing Event: Review and approve minutes from March meeting as presented.

#### 3. REVIEW AND ACCEPT FINANCIAL REPORT FOR MARCH 2020

(pgs. 9-18)

- Standing Event: Review and Accept Financial Report for March as presented.

#### 4. REVIEW AND ACCEPT POLICIES & PROCEDURES

(pgs. 19-20)

- Standing Event: See Item 7.

#### 5. REVIEW AND ACCEPT EMERGENCY SERVICE OVERTIME TRACKING REPORT FOR THE THIRD QUARTER

(pgs. 21-24)

- Quarterly Report: Report demonstrates that annual industrial and other leave is down, however sick leave expenditures for the quarter are increased over the same quarter last year, with current overtime at 78.99% of budget. There are outstanding reimbursements for mutual aid of \$113,563, which will reduce overtime to 67.40% of the budget.

**Note:** The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



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### 6. REVIEW AND ACCEPT CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS — FIRST QUARTER 2020 (pgs. 25-32)

➤ Quarterly Report: Report demonstrates 23% of surveys were returned; 95% of which were in the “excellent” category.

### ACTION EVENTS:

All Events listed under the Action Events Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Events will commence precisely at the time announced in the Agenda.

### 7. REVIEW AND APPROVE PAYROLL AND AP SPECIALIST JOB DESCRIPTION — DFC MAROVICH AND CHIEF ABBOTT (pgs. 33-38)

➤ New Item: Review and approve job description for new position.

### DISCUSSION AGENDA

No action shall be undertaken on any Discussion Event. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

### 8. STRATEGIC DIRECTION DISCUSSION — CHIEF ABBOTT (pgs. 39-44)

➤ Recurring Item: Review and discuss Strategic Direction.

### STANDING DISCUSSION EVENTS:

All Events listed under the Standing Discussion Events are presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 45-48)
  - “California Governor Issues New COVID-19 Executive Order Impacting Local Government”
- **WRITTEN COMMUNICATION:** (pgs. 49-50)
  - BOARD RECOGNITION PROGRAM
- **NEWS ARTICLES:** As attached. (pgs. 51-116)
- **COMMENTS/QUESTIONS:** (pgs. 117-118 )
- **STAFF:**
  - Chief Abbott
  - Other Staff
- **BOARD**
- **BARGAINING GROUPS**
- **PUBLIC COMMENT**

### CLOSED SESSION

The Board will enter closed session to discuss Events as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 et. seq.

### CS-1. ANNOUNCEMENT — PRESIDENT LUEVANO: (pgs. 119-120 )

➤ An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.



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**CS-2. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP**

➤ **NEGOTIATIONS – CHIEF ABBOTT:**

NCFPD MANAGEMENT GROUP

DISTRICT NEGOTIATORS:

CHIEF ABBOTT, DISTRICT COUNSEL JAMES

**CS-3. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP**

➤ **NEGOTIATIONS – CHIEF ABBOTT:**

FFA NON-SAFETY GROUP  
NEGOTIATORS

DISTRICT NEGOTIATORS:

CHIEF ABBOTT, DISTRICT COUNSEL JAMES

**CS-4. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP**

➤ **NEGOTIATIONS – CHIEF ABBOTT:**

FFA SAFETY GROUP NEGOTIATORS

DISTRICT NEGOTIATORS:

CHIEF ABBOTT, DISTRICT COUNSEL JAMES

**CS-5. CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — UNREPRESENTED**

➤ **INDIVIDUALS — CHIEF ABBOTT:**

EXECUTIVE ASSISTANT/BOARD  
SECRETARY

DISTRICT NEGOTIATORS:

CHIEF ABBOTT, DISTRICT COUNSEL JAMES

**CS-6. REPORT FROM CLOSED SESSION — PRESIDENT LUEVANO**

## ADJOURNMENT

### SCHEDULED MEETINGS

The next regularly scheduled Board meeting is: Tuesday, May 26, 2020, 4:00 p.m. telephonically.

### CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <http://www.ncfireprotectiondistrict.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, located at 330 S. Main Avenue, Fallbrook (760) 723-2012, during normal business hours or may be found on the District website at <http://www.ncfireprotectiondistrict.org>, subject to the Staff's ability to post the documents before the meeting. The date of posting was April 24, 2020."

Board Secretary Loren Stephen-Porter:



Date:

April 24, 2020