



NORTH COUNTY FIRE PROTECTION DISTRICT

AGENDA FOR REGULAR BOARD MEETING

JULY 28, 2020 — 4:00 p.m.

DUE TO THE COVID-19 OUTBREAK AND PURSUANT TO THE DECLARATIONS BY GOVERNOR NEWSOME AND THE COUNTY OF SAN DIEGO, UNTIL FURTHER NOTICE, ALL BOARD MEETINGS WILL BE TELEPHONIC ONLY.

The Board, Staff and Public may participate by calling into the following number:
1-408-419-1715. Meeting ID is 834 677 344, followed by #.

All Board documents are on line at:

<https://www.ncfire.org/2020-07-28-board-tuesday-july-28-2020-regular-meeting>

PUBLIC ACTIVITIES AGENDA

For those joining us for the Public Activities Agenda, please feel free to depart at the close of the agenda. We invite you to stay for the remainder of the business meeting.

CALL TO ORDER

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENT — VICE PRESIDENT VAN DOORN

(pgs. 5-6)

- **STANDING EVENT:** Members of the Public may directly address the Board of Directors on items of interest to the Public provided no action will be taken on non-agenda items. The Board President may limit comments to three minutes per speaker (Board of Directors Operations – Elections, Officers and Terms SOG § 4.2.6.3.).

ACTION AGENDA

CONSENT EVENTS:

All Events listed under the Consent Events are considered routine and will be enacted in one motion. There will be no separate discussion of these Events prior to the Board action on the motion, unless members of the Board, Staff or public request specific Events be removed from the Consent Agenda.

2. APPROVE REGULAR BOARD MEETING MINUTES, JUNE 2020

(pgs. 7-14)

- **Standing Event:** Review and approve minutes from June meeting as presented.

3. REVIEW AND ACCEPT FINANCIAL REPORT FOR JUNE 2020

(pgs. 15-24)

- **Standing Event:** Review and Accept Financial Report for June as presented.

4. REVIEW AND ACCEPT POLICIES & PROCEDURES:

(pgs. 25-32)

➤ **Standing Event:**

- **LEAVE MANAGEMENT - LEAVE OF ABSENCE:** Modified policy to allow Fire Chief/CEO to grant a Leave of Absence to a non-represented individual for up to one year for professional development purposes.
- **JOB DESCRIPTIONS - FINANCE MANAGER:** New job description to encompass duties and responsibilities related to oversight and management of the Finance Division.

5. REVIEW AND ACCEPT EMERGENCY SERVICE OVERTIME TRACKING REPORT FOR THE FOURTH QUARTER 2019/2020

(pgs. 33-38)

- **Quarterly Report:** Report demonstrates that annual and sick leave expenditures for the quarter are decreased over the same quarter last year, with current overtime at 100.62% of budget. outstanding reimbursement are \$180,154.00; after reimbursement, overtime will be at 82.24% of the budgeted amount.

6. REVIEW AND ACCEPT CUSTOMER SATISFACTION SURVEY PROGRAM RESULTS — SECOND QUARTER 2020

(pgs. 39-48)

- **QUARTERLY REPORT:** Report demonstrates 32% of surveys were returned; 96% of which were in the "excellent" category.

Note: The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, District business. If you need assistance to participate in this meeting, please contact the District Office 72 hours prior to the meeting at (760) 723-2012.



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7. **REVIEW AND ACCEPT ANNUAL FLEET SERVICES REPORT** (pgs. 49-52)
➤ **ANNUAL REPORT:** Review and accept Report noting Fleet status.
8. **REVIEW AND ACCEPT ANNUAL TRAINING REPORT FOR 2020** (pgs. 53-54)
➤ **STANDING ITEM:** Review and accept Report that demonstrates when averaged, staff remain above minimum required training hours.

ACTION EVENTS:

All Events listed under the Action Events Agenda will be presented and discussed prior to the Board taking action on any matter. Time Certain Events will commence precisely at the time announced in the Agenda.

9. **REVIEW AND APPROVE SALE OF SURPLUS VEHICLES — D/C MAHR AND CHIEF ABBOTT** (pgs. 55-56)
➤ **STANDING ITEM:** Review and approve declaration of surplus and sale of four vehicles.
10. **PUBLIC HEARING DATE/TIME CERTAIN JULY 28, 2020 (4:15 P.M.) — FOR** (pgs. 57-72)
ESTABLISHMENT OF MULTI-YEAR FACILITIES AND EQUIPMENT PLAN FOR THE FIRE MITIGATION FEE PROGRAM WITH ADOPTION OF RESOLUTION 2020-09 — FM FIERI AND CHIEF ABBOTT
➤ **Annual Action:** Public Hearing, date and times certain to approve Resolution 2020-09 to ensure continued participation in the County Fire Mitigation Fee Program.
11. **REVIEW AND APPROVE FIXED CHARGE SPECIAL ASSESSMENT FOR WEED ABATEMENT —** (pgs. 73-86)
FM FIERI AND CHIEF ABBOTT
➤ **ANNUAL ITEM:** Second required presentation to Board to approve and authorize Staff to deliver fixed Charge Assessment to County when deadlines are met.
12. **REVIEW AND APPROVE RESOLUTION 2020-08 ACCEPTING THE REPORT ON STATE** (pgs. 87-90)
MANDATED INSPECTIONS — CHIEF ABBOTT
➤ **ANNUAL REPORT:** Review and approve Report and Resolution 2020-08 accepting the Report on mandated inspections.

DISCUSSION AGENDA

No action shall be undertaken on any Discussion Event. The Board may: acknowledge receipt of the information or report and make comments; refer the matter to Staff for further study or report; or refer the matter to a future agenda.

13. **PRESENTATION AND DISCUSSION ON DISCLOSURE RESPONSIBILITIES UNDER FEDERAL SECURITIES LAW — CHIEF ABBOTT AND STRADLING, YOCCA, CARLSON & RAUTH** (pgs. 91-122)
PRESENTERS
➤ **NEW ITEM:** FIRST ANNUAL TRAINING ON DISCLOSURE RESPONSIBILITIES.
14. **DISCUSSION ON RECOMMENDATIONS FROM CSUSM PROGRAM ON REVENUE** (pgs. 123-190)
ENHANCEMENTS — CHIEF ABBOTT
➤ **NEW ITEM:** DISCUSSION ON RECOMMENDATIONS FROM STUDY.

STANDING DISCUSSION EVENTS: All Events listed under the Standing Discussion Events are presented every meeting.

- **LEGAL COUNSEL REPORT:** (pgs. 191-92)
 - “Families First Coronavirus Response Act – Part 2.”
- **WRITTEN COMMUNICATION:** None (pgs. 193-205)
 - BOARD RECOGNITION PROGRAM
- **NEWS ARTICLES:** As attached. (pgs. 206-54)
- **COMMENTS/REPORTS/QUESTIONS:** (pgs. 255-56)
- **STAFF:**
 - Chief Abbott
 - Other Staff



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- BOARD
- BARGAINING GROUPS
- PUBLIC COMMENT

CLOSED SESSION

The Board will enter closed session to discuss events as outlined herein. As provided in the Government Code, the public will not be present during these discussions. At the end of the Closed Session, the Board shall publicly report any action taken in Closed Session (and the vote or abstention on that action of every member present) in accordance with Government Code § 54950 ET. seq.)

- CS-1. **ANNOUNCEMENT — VICE PRESIDENT VAN DOORN:** (pgs. 257-58)
- An announcement regarding the items to be discussed in Closed Session will be made prior to the commencement of Closed Session.
- CS-2. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — MANAGEMENT GROUP NEGOTIATIONS – CHIEF ABBOTT:**
- NCFPD MANAGEMENT GROUP DISTRICT NEGOTIATORS:
CHIEF ABBOTT, DISTRICT COUNSEL JAMES
- CS-3. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — NON-SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**
- FFA NON-SAFETY GROUP DISTRICT NEGOTIATORS:
NEGOTIATORS CHIEF ABBOTT, DISTRICT COUNSEL JAMES
- CS-4. **CONFERENCE WITH LABOR NEGOTIATOR – GOVERNMENT CODE § 54957.6 — SAFETY GROUP NEGOTIATIONS – CHIEF ABBOTT:**
- FFA SAFETY GROUP NEGOTIATORS DISTRICT NEGOTIATORS:
CHIEF ABBOTT, DISTRICT COUNSEL JAMES
- CS-5. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8 — DFC MAROVICH AND CHIEF ABBOTT:**
- PROPERTY LOCATION: 4157 Olive Hill Road, Fallbrook, CA 92028;
PARTIES: North County Fire Protection District (Seller);
UNDER NEGOTIATION: Terms of Purchase;
DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James
- CS-6. **CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION — GOVERNMENT CODE § 54956.9 — CHIEF ABBOTT:**
- Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Government Code § 54956.9 – one case.
- CS-7. **REPORT FROM CLOSED SESSION — VICE PRESIDENT VAN DOORN**

ADJOURNMENT

SCHEDULED MEETINGS

The next regularly scheduled Board meeting is: Tuesday, August 25, 2020, 4:00 p.m. location TBD.

CERTIFICATION OF AGENDA POSTING

"I certify that this Agenda was posted in accordance with the provisions of the Government Code § 54950 et. seq. The posting locations were: [1] the entrance of North County Fire Protection District Administrative Offices, [2] Fallbrook Public Utility District Administrative Offices and [3] the Roy Noon Meeting Hall; [4] District's website at <https://www.ncfire.org>. The Agenda was also available for review at the Office of the Board Secretary, located at located at 330 S. Main Avenue, Fallbrook (760) 723-2012. Materials related to an item on this Agenda submitted to the District after distribution of the agenda packet, are available for public inspection in the Office of the Board Secretary, located at 330 S. Main Avenue, Fallbrook (760) 723-2012, during normal business hours or may be found on the District website at <https://www.ncfire.org>, subject to the Staff's ability to post the documents before the meeting. The date of posting was July 23, 2020."

Board Secretary Loren Stephen-Porter:

Loren Stephen-Porter

Date:

July 23, 2020