

1 **September 25, 2018**

2 **REGULAR MEETING OF THE BOARD OF DIRECTORS OF**
3 **THE NORTH COUNTY FIRE PROTECTION DISTRICT**

4 President Munson called the meeting to order at 5:00.

5 **THE INVOCATION GIVEN BY DEPARTMENT CHAPLAIN HELMAN.**

6 **ALL RECITED THE PLEDGE OF ALLEGIANCE.**

7 **ROLL CALL:**

8 **Present:** Directors Harris, Hoffman, Luevano, Munson and Thuner.

9 **Absent:** None.

10 **Staff Present:** Fire Chief/CEO Abbott, Attorney James and Acting Board Secretary Juul.

11 In the audience were: DFC Marovich, D/C Mahr, B/Cs McReynolds, Krumwiede and
12 members of the public and Association.

13
14 **PUBLIC ACTIVITIES AGENDA**

15 1. **PUBLIC COMMENT:** President Munson addressed the audience and inquired whether
16 there were any public comments regarding items not on the Agenda. There being no
17 comments, the Public Comment Section was closed.

18 2. **EMPLOYEE BADGE PINNING — CHIEF ABBOTT:** Chief Abbott introduced Thomas
19 Castillo, Callan Dawson, Lane Giammalva, Austen Perona and William “Chris” Stratton to
20 the Board, all have been hired as Single Role EMTs. Introductions of family members were
21 made. After swearing in by Chief Abbott, all individuals were pinned. They were welcomed
22 and congratulated by the Board and Staff.

23
24 **ACTION AGENDA**

25 **CONSENT ITEMS:**

26 3. **REVIEW AND ACCEPT REGULAR BOARD MEETING FOR AUGUST 2018**

27 4. **REVIEW AND ACCEPT FINANCIAL REPORT FOR AUGUST 2018**

28 5. **REVIEW AND ACCEPT POLICIES & PROCEDURES - NONE**

29 President Munson inquired whether there were any questions on Consent Items 5-7. The
30 Board asked the following to be changed to the July 2018 minutes. Directors present were
31 Harris, Hoffman, Luevano and Munson. Director Thuner was not present. Under the
32 recognition program awards recommendations were an engraved pen set or an engraved
33 vacuum insulated stainless steel water bottle. President Munson asked for a motion to
34 approve the Consent Agenda. On a motion by Director Hoffman, seconded by Director
35 Luevano, the motion to approve the Consent Agenda Items as presented passed
36 unanimously.

37 38 ACTION ITEMS:

39 6. PUBLIC HEARING DATE/TIME CERTAIN SEPTEMBER 25, 2018 (5:25 P.M.) REVIEW AND
40 APPROVE FINAL BUDGET FOR FY2018/19 AND ADOPTION OF RESOLUTION 2018-19 — DFC
41 MAROVICH AND CHIEF ABBOTT: President Munson opened the Public Hearing, inquiring if
42 there were any public comment. There being no public comment, the Public Hearing section
43 was closed. Chief Marovich presented his report on the Final Budget and Resolution 2018-
44 19 to the Board for adoption, noting the Budget must be adopted by October 1st to comply
45 with state law. A brief review of the alterations from the Preliminary Budget, including
46 increases and decreases in line items was given as noted in the Budget document, noting
47 that the Budget is balanced. A thorough discussion ensued. On a motion by Director Thuner
48 to approve the Final Budget and Resolution 2018-19 as presented, seconded by Director
49 Hoffman, the Budget and Resolution 2018-19 were approved with the following **Roll Call**
50 **Vote: Ayes:** Directors Hoffman, Luevano, Munson and Thuner; **Noes:** Director Harris.

51 52 **DISCUSSION AGENDA**

53 7. STRATEGIC DIRECTION DISCUSSION – CHIEF ABBOTT: Chief Abbott presented the
54 strategic direction plan covering the next 12-18 months. He mentioned the last strategic plan
55 was developed over twelve years ago. This being identified it was decided a new plan was
56 to be developed to recognize our major priorities. The following key objectives and relevant
57 “strategic priorities” were discussed, restoration of reserve funds, restore administrative

58 staffing, public outreach, facility improvement needs, and integration with North Zone
59 agencies. Additional strategic objectives at or near completion are restoring station staffing
60 and apparatus deployment. B/C Krumwiede provided the Board with a brief synopsis of the
61 current station improvement projects. It was the consensus of the Board to have Chief Abbott
62 provide quarterly updates on the strategic plan. Under the recommendation of President
63 Munson the Board would like to review the final report of the Capital Replacement/Reserve
64 Study prior to it being presented. This will give the Board a chance to review and develop a
65 list of questions, if necessary.

66 **STANDING DISCUSSION ITEMS:**

67 ● **LEGAL COUNSEL REPORT:** Counsel James presented his report “Part 2 of 2,
68 Changes in Public Contracting Legislation” Brief discussion ensued. This is informational
69 only, no action required.

70 ● **WRITTEN COMMUNICATIONS:** None

71 ● **BOARD RECOGNITION PROGRAM:** None

72 ● **NEWS ARTICLES:** Brief discussion ensued regarding articles. This is informational
73 only, no action required.

74 ● **COMMENTS:**

75 ● **STAFF REPORTS/UPDATES:**

76 ● **STEPHEN ABBOTT, FIRE CHIEF/CEO:** Chief Abbott informed the Board happenings
77 around the District and Open House taking place at Station 1, October 13 from 9am-12pm.
78 He praised the Association for their work on the 9/11 event. Informational only, no further
79 action required.

80 ● **CHIEF OFFICERS AND OTHER STAFF: DFC MAROVICH:** Informed the Board the District
81 has completed the FY17/18 financial audit. This will be presented to the Board in October.

82 ● **BOARD:** No comments.

83 ● **BARGAINING GROUPS:** No comments.

84 ● **PUBLIC COMMENT:** No comments.

85
86 **CLOSED SESSION**

87 ● **OPENING CLOSED SESSION:**

88 At 7:05 p.m., President Munson inquired whether there was a motion to adjourn to Closed
89 Session. On a motion to adjourn to Closed Session by Director Hoffman, seconded by
90 Director Thuner, President Munson read the items to be discussed in Closed Session and
91 the Open Session was closed. A short break ensued after the reading of the Closed Session
92 Items. At 7:15 p.m., and the Board entered Closed Session to hear:

93 CS-1. **ANNOUNCEMENT — PRESIDENT MUNSON:** An announcement regarding the items to be
94 discussed in Closed Session will be made prior to the commencement of Closed Session.

95 CS-2. **EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54597- CHIEF ABBOTT:**

96 DISTRICT NEGOTIATORS: DISTRICT COUNSEL JAMES

97 CS-3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR – GOVERNMENT CODE § 54956.8 —**

98 **CHIEF ABBOTT:**

99 PROPERTY LOCATION: 4157 Olive Hill Road – Station 3, Fallbrook, CA 92028;

100 PARTIES: North County Fire Protection District (Seller);

101 UNDER NEGOTIATION: Terms of Sale;

102 DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James

103 CS-4. **CONFERENCE WITH DISTRICT COUNSEL REGARDING PENDING LITIGATION – GOVERNMENT**

104 **CODE § 54956.9 (D)(4) — DISTRICT COUNSEL JAMES:**

105 DISTRICT COUNSEL JAMES

106 CS-5. **REPORT FROM CLOSED SESSION — PRESIDENT MUNSON**

107 ● **REOPENING OPEN SESSION:**

108 On a motion by Director Hoffman, which was seconded by Director Thuner and which
109 passed unanimously, the Board returned Open Session at 7:25 p.m., the following items
110 were reported out to the public:

111 **EVALUATION OF PERFORMANCE – GOVERNMENT CODE § 54597 – CHIEF ABBOTT:**

112 DISTRICT NEGOTIATORS: DISTRICT COUNSEL JAMES

113 No reportable action.

114

115 **CS-2. CONFERENCE WITH REAL PROPERTY NEGOTIATOR — GOVERNMENT CODE § 54956.8**

116 **— CHIEF ABBOTT:**

117 PROPERTY LOCATION: 4157 Olive Hill Road – Station 3, Fallbrook, CA 92028;

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120 DISTRICT NEGOTIATORS: Chief Abbott, District Counsel James

121 No reportable action.

122 **CS-3. CONFERENCE WITH DISTRICT COUNSEL REGARDING PENDING LITIGATION—**

123 **GOVERNMENT CODE § 54956.9 (D)(4) — DISTRICT COUNSEL JAMES:**

124 TO BE DISCUSSED: Whether or not a basis exists for anticipated litigation.

125 DISTRICT COUNSEL: District Counsel James

126 No reportable action.

127

128 **ADJOURNMENT**

129 A motion was made at 7:30 p.m. Director Thuner and seconded by Director Hoffman to
130 adjourn the meeting and reconvene on October 23, 2018, at 17:00. The motion carried
131 unanimously.

132 Respectfully submitted,

133 

134 _____
135 Cherie A. Juul

136 Acting Board Secretary

137

138 Minutes approved at the Board of Director's Meeting on: October 23, 2018

